

**AGENDA – TOWN BOARD RE-ORGANIZATION MEETING
JANUARY 2, 2024
3:00 PM**

LETTERS RECEIVED REQUESTING APPOINTMENTS FOR 2024

ANIMAL CONTROL OFFICERS FOR 2024

**Suzyn Barron
Joan Schmick
Christine Sheren
Laura Trezza
Christine Dawson-Farmer**

AUDITOR

**Stephen M. Brown, CPA
Westgate Office Park,
1 Hatfield Lane, PO Box 606
Goshen, New York 10924**

ATTORNEY FOR THE TOWN OF WARWICK

**Buckheit Partners LLP
20 Spring Street
Warwick, NY 10990**

DEPUTY TOWN ATTORNEY

**John D. Bollenbach, ESQ.
Attorney-at-Law
757 Seward Highway
Florida, New York 10921**

SPECIAL COUNSEL FOR THE TOWN OF WARWICK

**J&G Law, LLP
158 Orange Avenue, PO Box 367
Walden, New York 12586-0367**

**Blustein, Shapiro, Frank & Barone, LLP
10 Matthews Street
Goshen, New York 10924**

**Robert E. Krahulik, Esq
2 Bank St.
Warwick, NY 10990**

**Jaspan Schlesinger, LLP
300 Garden City Plaza # 5
Garden City, NY 11530**

ZONING BOARD OF APPEALS ATTORNEY

**Jeremy Havens, Esq.
28 Railroad Ave Ste 2c
Warwick, NY 10990**

LABOR COUNSEL FOR THE TOWN OF WARWICK

**Thomas, Drohan, Waxman, Petigrow & Mayle, LLP
Stuart S. Waxman, Esq.
2517 Route 52
Hopewell Junction, New York 12533**

PLANNING CONSULTANT

**Nelson, Pope & Voorhis
156 Route 59, Suite C6
Suffern, NY 10901**

- Maximillian A. Stach, AICP as Senior Planner

PLANNING BOARD ENGINEER

**HDR Engineering P.C.
1 International Boulevard, Suite 1000
Mahwah, NJ 07495**

TOWN HALL CLEANER

**Shirley Moellman
7 Kenilworth Lane
Warwick, New York 10990**

**CLASSIC CLEANING
P.O. Box 484
Florida, NY 10921**

MARRIAGE OFFICERS:

**John Johansen
1486 State Rt. 17A
Warwick, New York 10990**

**Michael J. Newhard
Mayor, Village of Warwick
77 Main Street
Warwick, NY 10990**

**Kelli Kelm
Deputy Mayor, Village of Greenwood Lake
Church Street, P.O. Box 7
Greenwood Lake, NY 10925**

SUPERVISOR'S STATE OF THE TOWN ADDRESS:

To the residents of Warwick, I would like to take this opportunity to introduce myself, officially, as our new Town of Warwick Supervisor. At 38 years old, I am a near 30-year resident of the town of Warwick, coming from Greenwood Lake where my wife, our two children and I live today. I previously served as the Village Mayor of Greenwood Lake for 10 years, served on the Board of Trustees for 3 years and on the Village Planning Board prior to that. I own and operate a small business in the medical field for the past 10 years in Greenwood Lake. I am an avid community volunteer within our community serving as a volunteer EMT for Greenwood Lake Ambulance and more recently, Warwick Ambulance Corp. I serve as co-chairman of Greenwood Lake's Centennial Committee, as a baseball coach, co-den leader for our local cub scouts and as an active member of the Greenwood Lake Gaelic Society and as an officer for our local Elks Lodge.

My vision for the town of Warwick is simple; our government exists to provide various functions for our taxpayers and it is our obligation to provide those services both at a cost-effective manner and to ensure we are providing the best services possible for our residents. Our goal, as a Town Board, is to protect the bucolic character of Warwick while meeting the needs of a growing population, all while maintaining fiscal stewardship of the hard-earned tax dollars sent to support town government and the services we provide for you. The town of Warwick is lucky to have a dedicated Town Board that represents all sectors of the town and we have an incredible workforce that serves to support the needs of our town. I will work with our Town Board and staff to deliver the best outcome for our residents every step of the way.

Although there will be a learning curve as I transition from village government to town government, I have the skills, tools and support system necessary to hit the ground running. I have been working with outgoing Supervisor Mike Sweeton for the past two months preparing for a seamless transition, which will continue building on the progress made by Mike and his team. I look forward to partnering with our three local villages, our chambers of commerce and organizations throughout the town to serve our more than 32,000 Warwick residents. From Sterling Forest to Pine Island and Florida to New Milford, you will have a voice in my administration. I will work hard to keep Warwick the most desirable place to live in Orange County and I will run our local government in a fair and transparent manner. Thank you for this opportunity and now it is time to get to work.

SUPERVISOR APPOINTMENTS:

DEPUTY SUPERVISOR – Supervisor Dwyer appoints James Gerstner as Deputy Supervisor at \$8,000.00 during the year 2024 with all powers of the Supervisor in accordance with Town Law §42, which appointment shall be deemed to be “at-will”.

LIAISON APPOINTMENTS:

Planning & Zoning – Supervisor Jesse Dwyer
Animal Control - Councilman Floyd DeAngelo
Water & Sewer - Supervisor Jesse Dwyer
Police - Councilman Floyd DeAngelo
Technology Coordinator – Councilman Thomas Mattingly
Recycling - Councilman Thomas Mattingly
Public Works - Councilman Kevin Shuback
Parks - Councilman Kevin Shuback
Recreation - Councilman Russ Kowal
Cable Television Regulation – Councilman Thomas Mattingly
Friendly Visitor Liaison- Councilman Floyd DeAngelo

Labor-Management Relations – Councilman Russell Kowal
Claims Coordinator - Town Clerk, Eileen Astorino
Airport - Councilman Floyd DeAngelo
Town Board Liaison to the Village of Warwick – Councilman Thomas Mattingly
Town Board Liaison to the Village of Greenwood Lake – Councilman Floyd DeAngelo
Town Board Liaison to the Village of Florida - Councilman Kevin Shuback

#R2024-01 ELECTED OFFICIALS’ SALARIES – Motion to adopt a resolution that the salaries of elected officials be as follows:

Supervisor - \$70,000.00
Town Clerk - \$64,750.00
Records Management Officer - \$4,000.00
Councilmen (4) - \$12,250.00/each
Justices (2) - \$30,000.00/each
Receiver of Taxes - \$45,082.00

#R2024-02 BUDGET DIRECTOR – Motion to adopt a resolution that Supervisor Dwyer be appointed as Budget Director at a rate of \$25,000 per year.

#R2024-03 AUDIT COMMITTEE- Motion to adopt a resolution to appoint Supervisor Dwyer and Councilman Thomas Mattingly to the Town of Warwick Audit Committee for 2024 with no additional compensation provided. Town Law §42

#R2024-04 POLICE COMMISSIONER- Motion to adopt a resolution to appoint Supervisor Dwyer as Police Commissioner for 2024 with no additional compensation provided as per Town Law §150

#R2024-05 REGISTRAR & DEPUTY REGISTRAR OF VITAL STATISTICS – Motion to adopt a resolution that Eileen Astorino, Town Clerk be appointed Registrar of Vital Statistics at a salary of \$1,500.00 and Carolyn Purta be appointed Deputy Registrar of Vital Statistics at a salary of \$564.00.

#R2024-06 COLLECTOR OF SEWER AND WATER RENTS – Motion to adopt a resolution that Supervisor Dwyer be appointed as Collector of Sewer and Water Rents at no additional compensation.

#R2024-07 TOWN HALL CLEANER – Motion to adopt a resolution to appoint Shirley Moellman as part-time Town Hall cleaner to be paid at the rate of \$15.75 per hour.

#R2024-08 OFFICIAL BANKS – Motion to adopt a resolution that Key Bank, JP Morgan Chase (formally the Bank of New York) Orange Bank & Trust, Webster Bank (formally Sterling Bank), NYCLASS and Connect One Bank be designated as the official depositories and banks of the Town of Warwick.

#R2024-09 PART-TIME HELP – Motion to adopt a resolution that part-time help be paid at the rate of not less than \$15.75 per hour and no more than \$32.50 per hour depending on qualifications and experience with the Town Board establishing the salary of any person hired.

#R2024-10 BAILIFFS – Motion to adopt a resolution that David Decker, Linda Lupinski and Neil Ryan be appointed as bailiffs and be compensated at the rate of \$18.25 per hour.

#R2024-11 PART-TIME DISPATCHERS – Motion to adopt a resolution that part-time Dispatchers be compensated at the rate of up to \$20.00 per hour when needed with the Town Board establishing the salary of any person hired.

#R2024-12 PART-TIME HIGHWAY LABORERS – Motion to adopt a resolution that part-time Highway Laborers be compensated at the rate of \$15.75 - \$16.75 per hour with the Town Board establishing the salary of any person hired.

#R2024-13 BINGO & GAMES OF CHANCE INSPECTOR – Motion to adopt a resolution appointing Richard Koziola as Bingo and Games of Chance Inspector and that compensation be at the rate of \$17.43per hour.

#R2024-14 VETERAN FUEL ALLOTMENT – Motion to adopt a resolution that a \$700.00 fuel allotment be granted to each of the following veteran’s organizations: VFW Post #4662 (Warwick), American Legion Post #214 (Warwick), American Legion Post #1250 (Florida), American Legion Post #1443 (Greenwood Lake) and PLAV Post #16 (Pine Island).

#R2024-15 TOWN HISTORIAN/DEPUTY HISTORIAN – Motion to adopt a resolution appointing Dr. Richard Hull as Town Historian and Sue Gardner as Deputy Town Historian at no compensation except for mileage and expenses.

#R2024-16 DEPUTY TOWN ATTORNEY – Motion to adopt a resolution to appoint John Bollenbach as Deputy Town Attorney at a retainer of \$20,000 per year and any litigation, and Purchase of Development Rights (PDR) program at the hourly rate of \$150 per hour, which appointment shall be deemed to be “at-will”.

#R2024-17 SPECIAL COUNSEL – Motion to adopt a resolution to appoint Buckheit Partners LLP, J&G Law, LLP, Jaspan Schlesinger, LLP and Blustein, Shapiro, Frank & Barone, LLP, Robert E. Krahulik, Esq as Special Counsel as per each firm’s approved 2024 rate schedule to handle matters required by the Supervisor and Town Board, which appointments shall be deemed to be “at-will”.

#R2024-18 ATTORNEY FOR THE TOWN OF WARWICK – Motion to adopt a resolution appointing John Buckheit/Buckheit Partners LLP as Attorney for the Town of Warwick at a set annual fee of \$35,000.00 to be paid monthly. Duties to include Special Council for the Town as well as code prosecution in the Town Court.

#R2024-19 LABOR COUNSEL – Motion to adopt a resolution to appoint Thomas, Drohan, Waxman, Petigrow & Mayle, LLP as labor counsel as per said firm’s approved 2024 rate schedule, which appointment shall be deemed to be “at-will”.

DEPUTY TOWN CLERKS – Town Clerk, Eileen Astorino, appoints Carolyn Purta and Melissa Stevens as Deputy Town Clerks at no additional compensation to act for her during the year 2024 with all powers of the Town Clerk.

#R2024-20 DEPUTY TOWN CLERKS – Motion to adopt a resolution to pay Deputy Town Clerk’s Melissa Stevens and Carolyn Purta \$44.96 per hour for the year 2024.

DEPUTY RECEIVERS OF TAXES – Receiver of Taxes, Ana Kanz, appoints Carol Marion and Debbie Carmody as Deputy Receivers of Taxes at no additional compensation to act for her during the year 2024 with all powers of the Receiver of Taxes.

#R2024-21 RECEIVER OF TAXES PART-TIME EMPLOYEES – Motion to adopt a resolution to pay the Receiver of Taxes part-time employees: Carol Marion at \$21.50 per hour and Debbie Carmody at \$18.00 per hour.

#R2024-22 MILEAGE ALLOWANCE – Motion to adopt a resolution that all employees and town officials be reimbursed at the IRS rate when using their own vehicles on official Town business.

#R2024-23 APPOINTMENT OF ANIMAL CONTROL OFFICERS – Motion to adopt a resolution to appoint Suzyn Barron, Joan Schmick, Christine Sheren, Laura Trezza and Christine Dawson-Farmer as Town of Warwick Animal Control Officers for 2024.

#R2024-24 FINANCIAL AND BUDGET ADVISOR – Motion to adopt a resolution to appoint Stephen M. Brown as financial and budget advisor to the Town of Warwick as per the 2024 rate schedule, which appointment shall be deemed to be “at-will”.

#R2024-25 DIAL-A-BUS SALARIES – Motion to adopt a resolution setting salary for part-time Dial-A-Bus drivers at \$22.00 per hour.

#R2024-26 DPW COMMISSIONER SALARY – Motion to adopt a resolution that the salary for DPW Commissioner, Benjamin Astorino, will be \$102,675.00 for the year 2024.

#R2023-27 DEPUTY DPW COMMISSIONER SALARY – Motion to adopt a resolution that the salary for Deputy DPW Commissioner, William Roe, will be \$67,867.00 for the year 2024.

#R2024-28 ASSESSOR SALARY – Motion to adopt a resolution that the salary for Assessor, Deborah Eurich will be \$104,910.00 for the year 2024.

#R2024-29 APPOINTMENT OF STAR PROGRAM ADMINISTRATOR – Motion to adopt a resolution to appoint Deborah Eurich, Town Assessor, as the Administrator of the STAR Program for the year 2024 at a salary of \$2,075.00 per year.

#R2024-30 COURT CLERKS – Motion to adopt a resolution to pay the Town of Warwick Court Clerk Lori Mosher \$39.71 per hour and Nicole Tarazona \$27.93 per hour for the year 2024.

#R2024-31 TOWN BOARD MEETING DATES – Motion to adopt a resolution that Town Board meetings be held in the Town Hall Meeting Room, 132 Kings Highway, Town of Warwick on Thursdays in accordance with the following proposed meeting dates schedule:

DATE (2024)	TIME (P.M.)	DATE (2024)	TIME (P.M.)
JANUARY 18	7:30	JULY 11	7:30
FEBRUARY 8	7:30	AUGUST 8	7:30
FEBRUARY 22	7:30	*AUGUST 22 (Audited Bills)	9:00am
MARCH 14	7:30	SEPTEMBER 12	7:30
MARCH 28	7:30	SEPTEMBER 26	7:30
APRIL 11	7:30	OCTOBER 10	7:30
APRIL 25	7:30	OCTOBER 24	7:30
**MAY 16	1:00	NOVEMBER 14	7:30
MAY 30	7:30	NOVEMBER 21	7:30
JUNE 13	7:30	DECEMBER 12	7:30
JUNE 27	7:30	**DECEMBER 26	1:00

* Meeting to pay the duly audited bills

** Meeting time change

#R2024-32 TOWN BOARD WORKSHOPS – Motion to adopt a resolution that Town Board Workshops be held in the Town Hall Meeting Room, 132 Kings Highway, Town of Warwick, one and one-half (1 ½) hours before the Town Board meetings.

#R2024-33 PLANNING BOARD MEETING DATES – Motion to adopt a resolution that Planning Board meetings be held on the first and third Wednesdays, except holidays, at 7:30 p.m. Meetings will be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.

#R2024-34 PLANNING BOARD ATTORNEY - Motion to adopt a resolution to appoint Robert E. Krahulik as Planning Board Attorney as per the approved 2024 rate schedule, which appointment shall be deemed to be “at-will”.

#R2024-35 PLANNING BOARD SALARIES- Motion to adopt a resolution that the Planning Board Chairman be compensated at the rate of \$4,000.00 per year and that members of the Planning Board be compensated at the rate of \$3,000.00 per year; this monetary compensation being in lieu of mileage and other incidental expenses.

#R2024-36 PLANNING BOARD ENGINEER – Motion to adopt a resolution to appoint HDR, P.C. as Planning Board Engineer at the rate of as per the approved 2024 rate schedule, which appointment shall be deemed to be “at-will”.

#R2024-37 TOWN OF WARWICK PLANNING CONSULTANT – Motion to adopt a resolution to appoint Nelson, Pope, Voorhis as the Town of Warwick Senior Planning Consultant as per the approved 2024 rate schedule for all Planning Board application review work and for all other town related work, which appointment shall be deemed to be “at-will”.

#R2024-38 ZONING BOARD OF APPEALS CHAIRMAN – Motion to adopt a resolution appointing Jan L. Jansen as Chairman of the Zoning Board of Appeals for 2024.

#R2024-39 ZONING BOARD OF APPEALS ATTORNEY – Motion to adopt a resolution appointing Jeremy Havens as Attorney for the Zoning Board of Appeals at a yearly retainer of \$7,800.00, which appointment shall be deemed to be “at-will”.

#R2024-40 ZONING BOARD OF APPEALS MEETING DATES – Motion to adopt a resolution that meetings of the Zoning Board of Appeals be held on the fourth Monday of each month at 7:30 p.m. in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.

#R2023-41 ZONING BOARD OF APPEALS SALARIES – Motion to adopt a resolution that the Zoning Board of Appeals Chairman be compensated at a rate of \$650.00 per year and that members of the Zoning Board of Appeals be compensated at the rate of \$475.00 per year: this monetary compensation being in lieu of mileage and other incidental expenses.

#R2024-42 SUPERVISOR'S OFFICE SALARY – Motion to adopt a resolution that 25% of the salaries in the Supervisor's office be paid from funds of the water districts and the sewer district of the Town.

SUPERVISOR'S CONFIDENTIAL SECRETARY – Supervisor Dwyer appoints Rosemarie Bastanza as his confidential secretary.

#R2024-43 SUPERVISOR'S CONFIDENTIAL SECRETARY SALARY – Motion to adopt a resolution that the salary of the Supervisor's confidential secretary, Rosemarie Bastanza, be at the rate of \$52,000.00 for the year 2024.

#R2024-44 LOCAL EMERGENCY MANAGER – Motion to adopt a resolution to recommend to the County of Orange that Supervisor Jesse Dwyer be appointed as Local Emergency Manager and DPW Commissioner Benjamin Astorino as Deputy Local Emergency Manager at no additional compensation.

#R2024-45 ENGINEER AND DEPUTY CODE ENFORCER/BUILDING INSPECTOR FOR TOWN – Motion to adopt a resolution to appoint HDR PC as Engineer/Deputy Code Enforcer/Building Inspector for the Town as per the approved 2024 rate schedule, which appointment shall be deemed to be “at-will”.

#R2024-46 WATER AND SEWER ENGINEERING CONSULTANT – Motion to adopt a resolution to appoint Delaware Engineering as Water and Sewer engineering consultants, which appointment shall be deemed to be “at-will”.

#R2024-47 DPW AUTHORIZATION TO ASSIST LOCAL MUNICIPALITIES: MUTUAL AID – Motion to adopt a resolution authorizing the DPW Commissioner to assist the local municipalities when needed and in turn they will assist us at no additional cost to the Town of Warwick.

#R2024-48 BLANKET BOND – Motion to adopt a resolution to approve the Public Officials Faithful Performance Blanket Bond of the Selective Insurance Company, Policy #B6010335, listing the Supervisor at \$155,000.00, the Receiver of Taxes at \$2,712,383.00, and all other officials at \$50,000.00 each.

#R2024-49 RECEIVER BANK ACCOUNTS – Motion to adopt a resolution to authorize the Receiver of Taxes to establish bank accounts with Webster Bank for deposits of tax collections.

#R2024-50 TOWN CLERK BANK ACCOUNT – Motion to adopt a resolution to authorize the Town Clerk to establish a bank account with Webster Bank for Town Clerk deposits of Town Clerk fees.

#R2024-51 MARRIAGE OFFICERS – Motion to adopt a resolution appointing John Johansen, Michael Newhard and Kelli Kelm as Town of Warwick Marriage Officers for 2024.

#R2024-52 RECORDS MANAGEMENT OFFICER – Motion to adopt a resolution to appoint Eileen Astorino, Town Clerk, to the position of Records Management Officer for 2024.

#R2024-53 INVESTMENT POLICY – Motion to adopt a resolution to accept the Investment policy of the Town of Warwick as adopted January 4, 1993.

#R2024-54 TOWN OF WARWICK PROCUREMENT POLICY – Motion to adopt a resolution to accept the Town of Warwick Procurement Policy and Procedures as adopted on January 4, 1993 and amended on January 3, 1995, and June 11, 2015.

#R2024- 55 SCHEDULE OF FEES – MOUNTAIN LAKE PARK 2024

Building	Non-Profit & Resident Groups	Non-Residents & Corporate	Refundable Deposit
Lodge Dining Hall	\$55 per hour	\$75 per hour	\$200
Lodge Lounge	\$25 per hour	\$35 per hour	\$100
Lodge Lower Level	\$50 per hour	\$70 per hour	\$100
Office Large Room	\$25 per hour	\$35 per hour	\$50
Office Small Room	\$15 per hour	\$20 per hour	\$50

Cabins/Apartments	\$75 per person per night	\$100 per person per night	\$100 per unit
Bunk Houses	\$10 per person per night	\$15 per person per night	\$100 per unit
Michael P. Sweeton Pavilion	\$85 per hour	\$115 per hour	\$200
Dance Studio	\$25 per hour	\$35 per hour	\$100
Art Studio	\$25 per hour	\$35 per hour	\$100
Lakeside Grass Area/Picnic Area	FREE	\$100 for day	NA
Kitchen	\$25 per hour	\$35 per hour	\$100
Theater	\$85 per hour	\$115 per hour	\$200

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