

AGENDA – SPECIAL TOWN BOARD MEETING
November 30, 2023
7:30pm

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

REGULAR MEETING:

ACCEPTANCE OF MINUTES

- 1. Regular Meeting- November 16, 2023**
- 2. Public Hearing – Introductory Local Law No. 8 of 2023 entitled “Petition for an Amendment to Chapter 164 (zoning law) Creating a Sanfordville Road Senior Housing District and Other Minor Modifications” – November 16, 2023.**

CORRESPONDENCE:

CONNIE SARDO – Planning Board Secretary, Town of Warwick. Letter dated November 20, 2023 to the Town Board requesting a refund of a Planning Board Pre application for applicant McKay Brothers LLC.

JAMES OBROTKA – Building Inspector, Town of Warwick. Letter dated November 15, 2023 to the Town Board requesting a refund in the amount of \$447.00 to Michael Pellegrini for withdrawing building application #20230874.

JAMES OBROTKA – Building Inspector, Town of Warwick. Letter dated November 15, 2023 to the Town Board requesting a refund in the amount of \$550.00 to Kathleen Duffy Johnson for a pending renewal for a short-term rental application #202330169.

VINCENT POLONIAK – Liaison, Town of Warwick Senior Groups. Letter to the Supervisor and Town Board resigning as the Town of Warwick Liaison for the Warwick Senior Groups effective December 29, 2023.

NICOLETTA RONSINI – Director, Friendly Visitor Program Developmental Disability Services. Letter to the Supervisor including the Memorandum of Agreement between the Jewish Family Service and the Town of Warwick for the 2024.

NYSDOT HUDSON VALLEY REGION – Letter responding to Supervisor Sweeton’s correspondence in regards to Warwick Turnpike and NYS Route 94 intersection traffic study.

BOARD’S DISCUSSION ON CORRESPONDENCE

VISITING ELECTED OFFICIALS

REPORTS OF BOARDS AND COMMISSIONS

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS REPORT

PARKS DEPARTMENT

Union Corners Park	Open (Bathrooms Closed)	Town
Mountain Lake Park	Open	Town
Town of Warwick Dog Park	Open	Town
Airport Road Park	Open (Bathrooms Closed)	Town
Wickham Woodland Park	Open	Town
Cascade Park	Open	Town
Wickham Passive Boat Launch	(Closed Nov.1, 2023 – April 1, 2024)	Town
Pine Island Park	Open (Bathrooms Closed)	Town
Thomas P. Morahan Waterfront Park	Open (Bathrooms Closed)	Village of GWL
Ben Winstanley Park	Open (Bathrooms Closed)	Village of GWL
Village of GWL Dog Park	Open	Village of GWL

ENVIRONMENTAL CONSULTANTS REPORT

COUNCILMAN DE ANGELO REPORT

COUNCILMAN KOWAL REPORT

COUNCILMAN GERSTNER REPORT

COUNCILMAN SHUBACK REPORT

ATTORNEY'S REPORT

TOWN CLERK'S REPORT

***Bid Proposal for six (6) 11"x 23" Rectangular Aluminum Plaques**

- 1. Paul Zimmerman Foundries
637 Hempfield Hill Road
Columbia, PA 17512
Bid Proposal: \$4,581.00**

SUPERVISORS REPORT

PRIVILEGE OF THE FLOOR (AGENDA ITEMS)

NEW BUSINESS:

1. **SEQR - TOWN OF WARWICK CODE AMENDMENTS: CHAPTER 164 ZONING "PETITION FOR AN AMENDMENT TO CHAPTER 164 (ZONING LAW) CREATING A SANFORDVILLE ROAD SENIOR HOUSING DISTRICT AND OTHER MINOR MODIFICATIONS"**
2. **ADOPT LOCAL LAW # 8 OF 2023 ENTITLED "PETITION FOR AN AMENDMENT TO CHAPTER 164 (ZONING LAW) CREATING A SANFORDVILLE ROAD SENIOR HOUSING DISTRICT AND OTHER MINOR MODIFICATIONS"**
3. **REQUEST TO SERVE ALCOHOL – WARWICK INSTITUTE OF CULTURE/GREENWOOD LAKE THEATER**
4. **APPOINT FULL TIME DPW LABORER – SETH B. COON**
5. **REQUEST SPEED REDUCTION – KINGS ESTATE**
6. **ACCEPT BID PROPOSAL TO REPLACE WWII PLAQUES AT TOWN HALL**
7. **REFUND PLANNING BOARD PRE-APP – MCKAY BROTHERS, LLC**
8. **REFUND DUPLICATE BUILDING PERMIT APPLICATION FEE – MICHAEL PELLEGRINI**
9. **REFUND PARTIAL PAYMENT FOR WITHDRAWN SHORT TERM RENTAL PERMIT – KATHLEEN DUFFY JOHNSON.**
10. **BUDGET TRANSFER**
11. **AMEND RESOLUTION #R2023-323 RE-APPOINT ASSESSMENT BOARD OF REVIEW MEMBER-CATHERINE S. WHITE**
12. **BOND RESOLUTION OF THE TOWN OF WARWICK, ADOPTED NOVEMBER 30, 2023, AUTHORIZING THE PURCHASE OF A MACK GRANITE TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THAT THE ESTIMATED MAXIMUM COST THEREOF IS \$350,000.00, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$350,000.00 SERIAL BONDS TO FINANCE SAID APPROPRIATION**

BILLS:

PRIVILEGE OF THE FLOOR (GENERAL)

RECONVENE:

ADJOURN:

8

Michael Sweeton

From: dot.sm.r08.trafficsafety <dot.sm.r08.trafficsafety@dot.ny.gov>
Sent: Friday, November 24, 2023 1:43 PM
To: Michael Sweeton
Subject: T23-336 Warwick turnpike (co rt 21 and NYS rt 94 interesection
Attachments: accidents co rt 21 & nys rt94 part 1.pdf; accidents co rt 21 & nys rt94 part 2.pdf

Dear Supervisor Sweeton,

Thank you for your below correspondence to the New York State Department of Transportation (NYSDOT), with attached crash records. We will compare the crash records that you sent to what we have already collected to make sure we are analyzing all of the available data.

NYSDOT requires a Town Resolution to conduct a warrant study. As traffic signals (and roundabouts) impact local traffic, a town resolution ensures that there is public support for this action.

Thank you for your interest in and support for the transportation system. If you have any questions, please contact the Regional Traffic and Safety Group and reference T23-336.

NYSDOT Hudson Valley Region

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Thank you for taking our information on the dangerous intersection of NYS rt 94/Warwick turnpike.

I have included accident reports for the past 20 years which include at least one fatality.

What isn't included in these reports because the NYS Police conducted the investigation is this past July one of our police officers

On patrol was t boned by a tractor trailer blowing through the intersection and demolishing the officers vehicle. She I slucky to be alive after being

Airlifted to WMC and to this day continues a painful rehab.

We believe around about , while not stopping all accidents here it would cause traffic passing through to slow down and look up the hill prior to entering the round about.

I hope you analysis agrees.

Thanks for your consideration.

Mike Sweeton, Supervisor

CC: Town Clerk X
(for 12/14 agenda)

RE: Town of Warwick Friendly Visitor Program MOA 2024

Nicoletta Ronsini <nronsini@jfsorange.org>

Mon 11/20/2023 1:44 PM

To:Town Supervisors Confidential Secretary <secretary@townofwarwick.org>

Hello and Good Afternoon, Friends in Town of Warwick,

Attached please find the MOU for 2024, It is a continuation from the last agreed upon MOU.

We are so excited to once again work with Warwick with gratitude for our ongoing partnership.

If you have any questions, please feel free to contact me using the contact information below.

Wishing you and your team a happy and joyous holiday season!

With the changes from the recent election please let me know if there are any changes to our e-mail list for the monthly reporting for this program

- thank you.

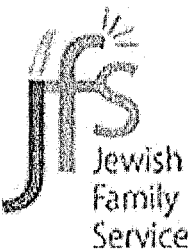
Nickie

Nicoletta Ronsini (she/her/hers)
Director,
Friendly Visitor Program
Developmental Disability Services

Jewish Family Service of Orange County, Inc.
Our doors are open to the entire community
720 Route 17M, Middletown, NY 10940
(845)341-1173 ext.307
(845) 342-6436 - fax
nronsini@jfsorange.org
www.JFSorange.org

[Support Jewish Family Service: Donate Here](#)

 Like us on Facebook www.Facebook.com/jfs.orange.3





**Memorandum of Agreement between Jewish Family Service and the
Town of Warwick Friendly Visitor Program
January 1, 2024 - December 31, 2024**

This agreement between **Jewish Family Service (JFS)** and the **Town of Warwick** Friendly Visitor Program (FVP) seeks to solidify the collaborative partnership between the two organizations, while preserving the rights and privileges of each organization. This agreement seeks to outline the responsibilities of each organization, in the hopes of ensuring a sound working relationship between Jewish Family Service and the Town of Warwick Friendly Visitor Program. This agreement is to be reviewed and renewed annually.

Jewish Family Service agrees to:

- Promote the partnership between the Town of Warwick Friendly Visitor Program and JFS which may include listing in brochures, flyers, pamphlets, news articles, social media posts, JFS website or media announcements. JFS will make available to the Town of Warwick Friendly Visitor Program all such materials.
- Provide a liaison to work with the Town of Warwick FVP coordinator and/or designee. The liaison will attend all advisory committee meetings, present neighbor activities, attend special events and share JFS communications.
- Assist the coordinator and/or designee with problematic neighbor or volunteer concerns. The JFS liaison will train the coordinator to perform new neighbor intakes and home assessments.
- JFS designated Program Coordinator or designee will partner with town coordinator and/or designee to log new requests, coordinate outreach, perform intakes and home assessments.
- Accept referrals for counseling, care giver support services, Alzheimer's and related dementias, and case management of neighbors in the Town of Warwick FVP.
- Meet with coordinator and/or designee regularly to provide additional trainings and community information.
- Provide a temporary JFS staff Program Coordinator or designee to maintain the program when the coordinator position is temporarily vacant, up to 30 days, and/or when the coordinator is on vacation or sick leave to provide continuity of services for residents of the Town of Warwick.
- Provide necessary access and training for the coordinator to use the Volunteer Hub database. (Refresher Training Available)
- Provide mandatory trainings to all volunteers.
- In addition to the mandatory trainings, optional trainings will be offered that the volunteers are encouraged to attend quarterly.
- Conduct background checks on all new volunteers.
- Provide general volunteer liability insurance of \$1,000,000 and supplemental automobile liability insurance to all volunteers while they perform volunteer duties under the Town of Warwick FVP name. In addition, JFS will furnish the Town of Warwick with a Certificate of Insurance with the municipality named on the policy.

- Enter all volunteers and neighbors in the JFS database and track all services provided by the volunteers. As a result, JFS will provide a monthly report to the Town of Warwick Friendly Visitor advisory committee, coordinator and/or designee (by the 10th of each month for the previous month activities).
- Maintain social media sites in coordination with the coordinator and/or designee.

Town of Warwick Friendly Visitor Program agrees to:

- Maintain a Town of Warwick Friendly Visitor Program Advisory Committee.
- Facilitate Town of Warwick Friendly Visitor Advisory Committee meetings at a centralized location regularly (at least six meetings per year). These can also be held virtually.
- Identify and provide a Coordinator to work with JFS.
- Identify a designee to work with JFS as a liaison for the Town of Warwick.
- Promote the partnership between the Town of Warwick FVP and JFS. This may include listing Jewish Family Service in brochures, flyers, pamphlets, news articles, or media announcements for anything related to the FVP services. Any materials designed by the Town program that highlights the partnership between JFS and the Town of Warwick FVP will be shared with JFS and appropriate logos will be included.
- Post trainings and/or announcements for both the Town of Warwick FVP and JFS on the municipality page, social media pages, and property.
- Recruit volunteers and neighbors for the Town of Warwick FVP.
- Perform intakes (home assessments) on all appropriate neighbors requesting services unless operational agreement is made between JFS and the Town Coordinator in which JFS performs this task. Changes will be communicated with Town Liaison.
- Provide, if able, meeting space for the recruitment and training of volunteers. Virtual opportunities are also available when space is limited.
- Provide referrals of care recipients needing other services to JFS.
- Keep electioneering separate from all FVP outreach events.
- Provide JFS program funding within the Town of Warwick yearly budget projections

For the above services, the Town of Warwick will pay the annual amount of **\$5,000** which includes:

- General/Professional Liability,
- Background Checks,
- Volunteer Accident Insurance, 1,000,000 coverage with Town of Warwick being a named additional insured.
- JFS coverage when the Town Coordinator is not available,
- Volunteer Training and Volunteer Hub Training,
- re-design of Rack Cards as needed, as determined by JFS
- Access to the Volunteer Hub software for coordinating events.

Additional Cost

- Replenishment of rack cards – based on printing prices at the time of request and amount requested, Warwick is responsible for printing costs for additional marketing materials.

Each party agrees to defend and indemnify the other from all actions, claims, damages etc. which may be made against such party as a result of the negligence of the indemnifying party.

The undersigned have reviewed the above and agree to the items outlined. This agreement is in effect for one year, starting January 1, 2024. Each party may exit this agreement at any time, for any or no cause, providing that the other party is given 30 days' notice. Notice must be given in writing.

Jewish Family Service of Orange County
720 Route 17M
Middletown, NY 10940



Nickie Ronsini, Director

November 20, 2023

Town of Warwick
132 Kings Highway
Warwick, NY 10990

Signature

Print Name, Title

Date

✓ CC: Town Clerk
✓ TBD X

Dear Mike Sweeton,

I would like to take this opportunity to thank you for all the years we worked together. As of December 29, 2023, I will be resigning as liaison for the Warwick Senior Groups. I enjoyed working with everyone involved with these organizations. Thank you again and much success to all.

Respectfully yours,



Vincent Poloniak

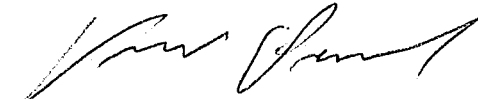
RECEIVED
NOV 20 2023
TOWN OF WARWICK
SUPERVISOR'S OFFICE

✓ CC: Town Clerk
✓ TBD

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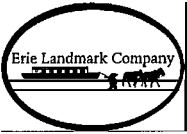
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Vincent Poloniak

RECEIVED
NOV 20 2023
TOWN OF WARWICK
TOWN CLERK

RECEIVED
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TOWN OF WARWICK
SUPERVISOR'S OFFICE



Paul Zimmerman Foundries
 637 Hempfield Hill Road
 Columbia, PA 17512
 dba ERIE LANDMARK COMPANY

Quote / Order Acknowledgement

Date	Estimate #
10/11/2023	57060

Bill To:

Michael Sweeton

Phone # 845-986-1120 x.240
Fax #
e-Mail Address msweeton@townofwarwick.org

P.O. No.	Contact Person	Terms	Ship Via	FOB	Must Have	Due Date
	Michael Sweeton	On Approval		Columbia		
Description	Qty	Finish	Mount	Amount	Total	
11" x 23" Rect. plaques - Aluminum 213 names in each column	6	Brown? Black?	Front? Rear?	737.00	4,422.00	
Cost to ship items weighing 38 - 56 lbs.	3			53.00	159.00	
Customer will need to supply: Billing and physical shipping address Background color choice, mounting method						

Please sign and date here. <i>Michael Sweeton</i> 11/16/23 <u>Please review art/pricing carefully and fax back to us with your approval signature or corrections. Customer is responsible for any errors that appear on final plaque.</u>	Subtotal \$4,581.00 Sales Tax (0.0%) \$0.00 Total \$4,581.00
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Phone # (717) 285-5253	Fax # (717) 285-3166	E-mail pwzfoundries@erielandmark.c...
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Michael Sweeton

From: Erie Landmark <info@erielandmark.com>
Sent: Tuesday, October 31, 2023 10:34 AM
To: Michael Sweeton
Subject: Estimate 57060 from Paul Zimmerman Foundries
Attachments: Est_57060_from_Paul_Zimmerman_Foundries_19796.pdf

Michael,
Attached is the revised quote for the 6 pieces. See answers to your questions below.

Next question is can I send you photos of the panels to show the names we need on each? As long as the photos are easy to read, we will do our best to copy each one.

Then I guess you would do a mock up for approval? We will do a mock up to send to you. Once you receive the mock up check all the spelling and placement of the names. Once we have the approval the plaques will go into production.

I can process a deposit on 11/9 if that works? That would be fine. We do need 50% down to start production.

Mike Sweeton

Sincerely,
ANDREA, Mary, Brigid, Zach, Paul
Paul Zimmerman Foundries
(717) 285-5253
ERIE LANDMARK COMPANY
(800) 874-7848



Paul Zimmerman Foundries
 637 Hempfield Hill Road
 Columbia, PA 17512
 dba ERIE LANDMARK COMPANY

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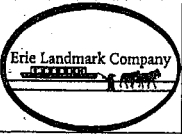
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	Sales Tax (0.0%)	\$0.00
	Total	\$4,581.00

Phone #	Fax #	E-mail
(717) 285-5253	(717) 285-3166	pwzfoundries@erielandmark.c...

KTR 8 4500 from A00 00 1220 170
 TO A00 00 1220 466

Pay from A00.00.1220.466



Paul Zimmerman Foundries
 637 Hempfield Hill Road
 Columbia, PA 17512
 dba ERIE LANDMARK COMPANY

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e-Mail Address msweeton@townofwarwick.org

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11" x 23" Rect. plaques - Bronze 213 names in each column	4	Brown? Black?	Front? Rear?	1,106.00	4,424.00	
Cost to ship items weighing 38 - 56 lbs.	2			53.00	106.00	
Customer will need to supply: Billing and physical shipping address Background color choice, mounting method						
----- 11" x 23" Rect. plaques - Aluminum 213 names in each column \$737.00 x 4 = \$2948.00 plus shipping \$47.00 x2 =,\$94.00						

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	Sales Tax (0.0%)	\$0.00
	Total	\$4,530.00



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