

**AGENDA – TOWN BOARD RE-ORGANIZATION MEETING  
JANUARY 1, 2022  
11:00 AM**

**LETTERS RECEIVED REQUESTING APPOINTMENTS FOR 2022**

**ANIMAL CONTROL OFFICERS FOR 2022**

**Suzyn Barron  
Nicole Moellman  
Joan Schmick  
Jennifer Basile**

**AUDITOR**

**STEPHEN M. BROWN, CPA  
Westgate Office Park,  
1 Hatfield Lane, PO Box 606  
Goshen, New York 10924**

**PLANNING BOARD ATTORNEY/DEPUTY TOWN ATTORNEY**

**JOHN D. BOLLENBACH  
Attorney-at-Law  
757 Seward Highway  
Florida, New York 10921**

**PLANNING CONSULTANT**

**J. THEODORE FINK, AICP  
President,  
GREENPLAN  
Environmental Planners  
302 Pells Road  
Rhinebeck, New York 12572**

**SPECIAL COUNSEL FOR THE TOWN OF WARWICK**

**JACOBOWITZ AND GUBITS, LLP**

**Counselors at Law  
158 Orange Avenue, PO Box 367  
Walden, New York 12586-0367**

**BLUESTEIN, SHAPIRO, RICH & BARONE, LLP**

**Attorneys at Law  
10 Matthews Street  
Goshen, New York 10924**

**JASPAN /SCHLESINGER, LLP**

**Attorneys at Law  
300 Garden City Plaza # 5  
Garden City, NY 11530**

**ZONING BOARD OF APPEALS ATTORNEY**

**Robert W. Fink  
210 Main Street  
PO Box 900  
Goshen, New York 10924-0900**

**TOWN HALL CLEANER**

**SHIRLEY MOELLMAN  
7 Kenilworth Lane  
Warwick, New York 10990**

**MARRIAGE OFFICERS:**

**John Johansen  
1486 State Rt. 17A  
Warwick, New York 10990**

**Michael J. Newhard  
Mayor, Village of Warwick  
77 Main Street  
Warwick, NY 10990**

**Jesse Dwyer  
Mayor, Village of Greenwood Lake  
Church Street, P.O. Box 7  
Greenwood Lake, NY 10925**

**PLANNING BOARD ENGINEER**

**HDR Engineering P.C.  
1 International Boulevard, Suite 1000  
Mahwah, NJ 07495**

**LABOR COUNSEL FOR THE TOWN OF WARWICK**

**Donoghue, Thomas, Auslander & Drohan, LLP  
Attorneys and Counsellors at Law  
Stuart S. Waxman  
2517 Route 52  
Hopewell Junction, New York 12533**

**SUPERVISOR'S STATE OF THE TOWN ADDRESS:**

**SUPERVISOR APPOINTMENTS:**

**DEPUTY SUPERVISOR – Supervisor Sweeton appoints James Gerstner as Deputy Supervisor at \$6,500.00 during the year 2021 with all powers of the Supervisor.**

**APPOINTMENTS:**

<b>Planning &amp; Zoning –</b>	<b>Supervisor Michael Sweeton</b>
<b>Animal Control -</b>	<b>Councilman Floyd DeAngelo</b>
<b>Water &amp; Sewer -</b>	<b>Councilman Michael Sweeton</b>
<b>Police -</b>	<b>Councilman Floyd DeAngelo</b>
<b>Technology Coordinator –</b>	<b>Councilman James Gerstner</b>
<b>Recycling -</b>	<b>Councilman Kevin Shuback</b>
<b>Public Works -</b>	<b>Councilman James Gerstner</b>
<b>Parks -</b>	<b>Councilman Kevin Shuback</b>
<b>Recreation -</b>	<b>Councilman Russ Kowal</b>
<b>Cable Television Regulation –</b>	<b>Councilman James Gerstner</b>

<b>Labor Management –</b>	<b>Councilman Russell Kowal</b>
<b>Claims Coordinator -</b>	<b>Town Clerk, Eileen Astorino</b>
<b>Airport -</b>	<b>Councilman Floyd DeAngelo</b>
<b>Town Board Liaison to the Village of Warwick –</b>	<b>Councilman James Gerstner</b>
<b>Town Board Liaison to the Village of Greenwood Lake –</b>	<b>Councilman Floyd DeAngelo</b>
<b>Town Board Liaison to the Village of Florida -</b>	<b>Councilman Kevin Shuback</b>

**#R2022-01 ELECTED OFFICIALS SALARIES – Motion to adopt a resolution that the salaries of elected officials be as follows:**

<b>Supervisor -</b>	<b>\$68,000.00</b>
<b>Town Clerk -</b>	<b>\$61,157.00</b>
<b>Records Management Officer -</b>	<b>\$2,871.00</b>
<b>Councilmen (4) -</b>	<b>\$12,000.00/each</b>
<b>Justices (2) -</b>	<b>\$28,750.00/each</b>
<b>Receiver of Taxes -</b>	<b>\$44,198.00</b>

**#R2022-02 BUDGET DIRECTOR – Motion to adopt a resolution that Supervisor Michael Sweeton be appointed as Budget Director.**

**#R2022-03 AUDIT COMMITTEE- Motion to adopt a resolution to appoint Supervisor Sweeton and Councilman Kevin Shuback to the Town of Warwick Audit Committee for 2022.**

**#R2022-04 REGISTRAR & DEPUTY REGISTRAR OF VITAL STATISTICS – Motion to adopt a resolution that Eileen Astorino, Town Clerk be appointed Registrar of Vital Statistics at a salary of \$1,435.00 and Carolyn Purta be appointed Deputy Registrar of Vital Statistics at a salary of \$564.00.**

**#R2022-05 COLLECTOR OF SEWER AND WATER RENTS – Motion to adopt a resolution that Supervisor Sweeton be appointed as Collector of Sewer and Water Rents at no additional compensation.**

**#R2022-06 TOWN HALL CLEANER – Motion to adopt a resolution to appoint Shirley Moellman as part time Town Hall cleaner to be paid at the rate of \$13.75 per hour.**

**#R2022-07 OFFICIAL BANKS – Motion to adopt a resolution that Key Bank, JP Morgan Chase (formally the Bank of New York) Orange County Trust, Sterling National Bank (formally Provident Bank) and Connect One Bank be designated as official banks of the Town of Warwick.**

**#R2022-08 PART-TIME HELP – Motion to adopt a resolution that part-time help be paid at the rate of not less than \$13.20 per hour nor more than \$31.90 per hour depending on qualifications and experience.**

**#R2022-09 BAILIFFS – Motion to adopt a resolution that David Decker, Linda Lupinski and Neil Ryan be appointed as bailiffs and be compensated at the rate of \$17.00 per hour.**

**#R2022-10 PART-TIME DISPATCHERS – Motion to adopt a resolution that part-time Dispatchers be compensated at the rate of up to \$17.43 per hour when needed.**

**#R2022-11 PART-TIME HIGHWAY LABORERS – Motion to adopt a resolution that part-time Highway Laborers be compensated at the rate of \$15.50 per hour.**

**#R2022-12 BINGO & GAMES OF CHANCE INSPECTOR – Motion to adopt a resolution appointing Richard Koziola as Bingo and Games of Chance Inspector and that compensation be at the rate of \$17.30 per hour.**

**#R2022-13 VETERAN FUEL ALLOTMENT – Motion to adopt a resolution that a \$700.00 fuel allotment be granted to each of the following veteran’s organizations: VFW Post #4662 (Warwick), American Legion Post #214 (Warwick), American Legion Post #1250 (Florida), American Legion Post #1443 (Greenwood Lake) and PLAV Post #16 (Pine Island).**

**#R2022-14 TOWN HISTORIAN/DEPUTY HISTORIAN – Motion to adopt a resolution appointing Dr. Richard Hull as Town Historian and Sue Gardner as Deputy Town Historian at no compensation except for mileage and expenses.**

**#R2022-15 DEPUTY TOWN ATTORNEY – Motion to adopt a resolution to appoint John Bollenbach as Deputy Town Attorney at a retainer of \$20,000 per year and any litigation, and Purchase of Development Rights (PDR) program at the prevailing rate.**

**#R2022-16 SPECIAL COUNSEL – Motion to adopt a resolution to appoint Jacobowitz and Gubits, LLP, Jaspan/Schlesinger, LLP and Bluestein, Shapiro, Rich & Barone, LLP as Special Counsel as per the 2022 rate schedule to handle matters as per advice and recommendation of the Town Board.**

**#R2022-17 LABOR COUNSEL – Motion to adopt a resolution to appoint Donoghue, Thomas, Auslander & Drohan LLP as labor counsel as per the 2022 rate schedule.**

**DEPUTY TOWN CLERKS – Town Clerk, Eileen Astorino, appoints Carolyn Purta and Melissa Stevens as Deputy Town Clerks at no additional compensation to act for her during the year 2022 with all powers of the Town Clerk.**

**DEPUTY RECEIVERS OF TAXES – Receiver of Taxes, Brenda Faulls, appoints Mary Beth Lodema and Carol Marion as Deputy Receivers of Taxes at no additional compensation to act for her during the year 2022 with all powers of the Receiver of Taxes.**

**#R2022-18 RECEIVER OF TAXES PART-TIME HELP – Motion to adopt a resolution to pay the Receiver of Taxes part-time help, Mary Beth Lodema at \$20.40 per hour and Carol Marion at \$17.00.**

**#R2022-19 MILEAGE ALLOWANCE – Motion to adopt a resolution that all employees and town officials be reimbursed at the IRS rate when using their own vehicles on official town business.**

**#R2022-20 APPOINTMENT OF ANIMAL CONTROL OFFICERS – Motion to adopt a resolution to appoint Suzyn Barron, Jennifer Basile, Nicole Moellman and Joan Schmick as Town of Warwick Animal Control Officers for 2022.**

**#R2022-21 FINANCIAL AND BUDGET ADVISOR – Motion to adopt a resolution to appoint Stephen M. Brown as financial and budget advisor to the Town of Warwick as per the 2022 rate schedule.**

**#R2022-22 DIAL-A-BUS SALARIES – Motion to adopt a resolution setting salary for part-time Dial-A-Bus drivers at \$19.24 per hour.**

**#R2022-23 DPW COMMISSIONER SALARY – Motion to adopt a resolution that the salary for DPW Commissioner, Benjamin Astorino, will be \$97,250.00 for the year 2022.**

**#R2022-24 DEPUTY DPW COMMISSIONER SALARY – Motion to adopt a resolution that the salary for Deputy DPW Commissioner, William Roe, will be \$64,280.00 for the year 2022.**

**#R2022-25 ASSESSOR SALARY – Motion to adopt a resolution that the salary for Assessor, Deborah Eurich will be \$99,410.00 for the year 2022.**

**#R2022-26 APPOINTMENT OF STAR PROGRAM ADMINISTRATOR – Motion to adopt a resolution to appoint Deborah Eurich, Town Assessor, as the Administrator of the Star Program for the year 2022 at a salary of \$2,075.00 per year.**

**#R2022-27 TOWN BOARD MEETING DATES – Motion to adopt a resolution that Town Board meetings be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick on Thursdays in accordance with the following proposed meeting dates schedule:**

<b>DATE (2022)</b>	<b>TIME (P.M.)</b>	<b>DATE (2022)</b>	<b>TIME (P.M.)</b>
<b>JANUARY 20</b>	<b>7:30</b>	<b>JUNE 23</b>	<b>7:30</b>
<b>FEBRUARY 10</b>	<b>7:30</b>	<b>JULY 14</b>	<b>7:30</b>
<b>FEBRUARY 24</b>	<b>7:30</b>	<b>AUGUST 18</b>	<b>7:30</b>
<b>MARCH 10</b>	<b>7:30</b>	<b>SEPTEMBER 8</b>	<b>7:30</b>
<b>MARCH 24</b>	<b>7:30</b>	<b>SEPTEMBER 22</b>	<b>7:30</b>
<b>APRIL 14</b>	<b>7:30</b>	<b>OCTOBER 13</b>	<b>7:30</b>
<b>APRIL 28</b>	<b>7:30</b>	<b>OCTOBER 27</b>	<b>7:30</b>
<b>MAY 12</b>	<b>1:00</b>	<b>NOVEMBER 3</b>	<b>7:30</b>
<b>MAY 26</b>	<b>7:30</b>	<b>NOVEMBER 17</b>	<b>7:30</b>
<b>JUNE 9</b>	<b>7:30</b>	<b>DECEMBER 15</b>	<b>7:30</b>
		<b>DECEMBER 29</b>	<b>1:00</b>

**#R2022-28 TOWN BOARD WORKSHOPS – Motion to adopt a resolution that Town Board Workshops be held in the Town Hall Meeting Room, 132 Kings Highway, Town of Warwick, one and one-half (1 ½) hours before the Town Board meetings.**

**#R2022-29 PLANNING BOARD MEETING DATES – Motion to adopt a resolution that Planning Board meetings be held on the first and third Wednesdays, except holidays, at 7:30 p.m. Meetings will be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.**

**#R2022-30 PLANNING BOARD ATTORNEY - Motion to adopt a resolution to appoint John D. Bollenbach as Planning Board Attorney as per the 2022 rate schedule.**

**#R2022-31 PLANNING BOARD SALARIES- Motion to adopt a resolution that the Planning Board Chairman be compensated at the rate of \$3,750.00 per year and that members of the Planning Board be compensated at the rate of \$2,750.00 per year; this monetary compensation being in lieu of mileage and other incidental expenses.**

**#R2022-32 PLANNING BOARD ENGINEER – Motion to adopt a resolution to appoint HDR, P.C. as Planning Board Engineer as per the 2022 rate schedule.**

**#R2022-33 TOWN OF WARWICK PLANNING CONSULTANT – Motion to adopt a resolution to appoint J. Theodore Fink of Greenplan as the Town of Warwick Planning Consultant at the rate of \$172.00 per hour for all Planning Board application review work and \$114.00 per hour for all other town related work.**

**#R2022-34 ZONING BOARD OF APPEALS CHAIRMAN – Motion to adopt a resolution appointing Jan L. Jansen as Chairman of the Zoning Board of Appeals for 2022.**

**#R2022-35 ZONING BOARD OF APPEALS ATTORNEY – Motion to adopt a resolution appointing Robert W. Fink as Attorney for the Zoning Board of Appeals at a yearly retainer of \$7,800.00.**

**#R2022-36 ZONING BOARD OF APPEALS MEETING DATES – Motion to adopt a resolution that meetings of the Zoning Board of Appeals be held on the fourth Monday of each month at 7:30 p.m. in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.**

**#R2022-37 ZONING BOARD OF APPEALS SALARIES – Motion to adopt a resolution that the Zoning Board of Appeals Chairman be compensated at a rate of \$650.00 per year and that members of the Zoning Board of Appeals be compensated at the rate of \$475.00 per year: this monetary compensation being in lieu of mileage and other incidental expenses.**

**#R2022-38 SUPERVISOR'S OFFICE SALARY – Motion to adopt a resolution that 25% of the salaries in the Supervisor's office be paid from funds of the water districts and the sewer district of the Town.**

**SUPERVISOR'S CONFIDENTIAL SECRETARY – Supervisor Sweeton appoints Rosemarie Bastanza as his confidential secretary.**

**#R2022-39 SUPERVISOR'S CONFIDENTIAL SECRETARY SALARY – Motion to adopt a resolution that the salary of the Supervisor's confidential secretary, Rosemarie Bastanza, be at the rate of \$48,000.00 for the year 2022.**

**#R2022-40 LOCAL EMERGENCY MANAGER – Motion to adopt a resolution to recommend to the County of Orange that Supervisor Michael Sweeton be appointed as Local Emergency Manager and DPW Commissioner Benjamin Astorino as Deputy Local Emergency Manager at no additional compensation.**

**#R2022-41 ENGINEER AND DEPUTY CODE ENFORCER/BUILDING INSPECTOR FOR TOWN – Motion to adopt a resolution to appoint Tectonic Engineering Consultants Inc. and HDR PC as Engineer/Deputy Code Enforcer/Building Inspector for the Town as per the 2022 rate schedule.**

**#R2022-42 DPW AUTHORIZATION TO ASSIST LOCAL MUNICIPALITIES – Motion to adopt a resolution authorizing the DPW Commissioner to assist the local municipalities when needed and in turn they will assist us at no additional cost to the Town of Warwick.**

**#R2022-43 BLANKET BOND – Motion to adopt a resolution to approve the Public Officials Faithful Performance Blanket Bond of the Selective Insurance Company, Policy #B6010335, listing the Supervisor at \$155,000.00, the Receiver of Taxes at \$2,712,383.00, and all other officials at \$50,000.00 each.**

**#R2022-44 RECEIVER BANK ACCOUNTS – Motion to adopt a resolution to authorize the Receiver of Taxes to establish bank accounts with Sterling National Bank for deposits of tax collections.**

**#R2022-45 TOWN CLERK BANK ACCOUNT – Motion to adopt a resolution to authorize the Town Clerk to establish a bank account with Sterling National Bank for Town Clerk deposits of Town Clerk fees.**

**#R2022-46 MARRIAGE OFFICERS – Motion to adopt a resolution appointing Michael Sweeton, James Gerstner, John Johansen, Michael Newhard and Jesse Dwyer as Town of Warwick Marriage Officers for 2022.**

**#R2022-47 RECORDS MANAGEMENT OFFICER – Motion to adopt a resolution to appoint Eileen Astorino, Town Clerk, to the position of Records Management Officer for 2022.**

**#R2022- 48 SCHEDULE OF FEES – DEVELOPMENT – Motion to adopt a resolution to accept the Schedule of Fees – Chapter 75 Development Fees as adopted on June 8, 2000 (Local Law #2 of 2000), and amended as follows:**

**A. PLANNING BOARD FEES**

**(2) Land Subdivision**

**(a) Generally. In connection with this subsection the following provisions will be applicable:**

**[2] Inspection Fee. The Town Engineer shall inspect all required improvements during and after construction to ensure their satisfactory completion, and the Planning Board shall require the subdivider to pay an inspection fee to the municipality of five percent (5%) of the amount of the estimated cost of required improvements. The subdivision plat shall not be signed by the Chairman of the Planning Board unless such fee has been paid at the time of final approval.**

**D. BUILDING AND INSPECTION FEES**

**(8) Short Term Rentals**

**(a) Initial Registration and Inspection Fee owner occupied- \$250.00**

**(b) Renewal Registration Fee owner occupied- \$100.00**

**(c) Initial Registration and Inspection Fee- Non owner occupied - \$1,000.00**

**(d) Renewal Registration Fee- Non owner occupied - \$750.00**

**#R2022-49 INVESTMENT POLICY – Motion to adopt a resolution to accept the Investment policy of the Town of Warwick as adopted January 4, 1993.**

**#R2022-50 TOWN OF WARWICK PROCUREMENT POLICY – Motion to adopt a resolution to accept the Town of Warwick Procurement Policy and Procedures as adopted on January 4, 1993 and amended on January 3, 1995, and June 11, 2015.**