

AGENDA - TOWN BOARD MEETING

October 14, 2021

7:30 pm

REGULAR MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ACCEPTANCE OF MINUTES

1. Regular Meeting- September 23, 2021

CORRESPONDENCE:

J. THEODORE FINK – Planner, Town of Warwick. Email dated September 23, 2021 regarding Introductory Local Law #4 of 2021 SEQR Notice. ENB region 3 Notices 9-22-2021 – NYS Department of Environmental Conservation bulletin for adoption of negative declaration for a Type 1 action.

NYSDEC – Email dated September 22, 2023 to the Town Clerk regarding Glenmere Lake Property Site (Chester) – Site Deleted from Registry of Contaminated Sites.

MATTHEW K FELTER – Resident, Town of Warwick. Letter to the Town Board received September 23, 2021 regarding fines for 16 Blackrock Road.

DEIDRE ELLIS – Clerk, West Milford, New Jersey. Email dated September 23, 2021 regarding a Notice of Adoption for Ordinance 2021-033 and Ordinance 2021-035 and Ordinance 2021-036 were introduced by title at their regular meeting of the Governing Body of the Township of West Milford on September 22, 2021.

PAULETTE WILK RUDY – Secretary, Pine Island Fire District. Letter dated September 28, 2021 to the Town Clerk regarding a Notice of Public Hearing for the Pine Island Fire District budget for 2022.

DODY A. NICHOLAS – Secretary, Greenwood Lake Joint Fire District. Letter received September 28, 2021 to the Town Clerk regarding a Notice of Public Hearing for the Greenwood Lake Joint Fire District budget for 2022.

DANIEL GIBSON – Building Inspector, Town of Warwick. Letter dated September 17, 2021 to the Town Board regarding a refund for a shed permit fee for applicant Alyson Hearon.

NEW YORK STATE DEPARTMENT OF PUBLIC SERVICE – Letter dated September 27, 2021 to the Town Board regarding the Comprehensive Broadband Connectivity Act enacted in May of 2021.

SUZANNE GREENHILL – Secretary, Florida Fire District. Letter dated September 28, 2021 to the Town Clerk regarding a Notice of Public Hearing for the Florida Fire District budget for 2022.

DEVIN ROSENTHAL – Department of Public Works, Division of Environmental Facilities & Services Orange County. Email dated October 5, 2021 to the Clerk regarding the last Household Hazardous Waste Collection event for 2021. Will be held on Saturday, November 6 from 9 AM to 3 PM at Delano Hitch Recreation Center located at 401 Washington Street, Newburgh, NY. For further information: CALL 845- 291-3246 or go to: www.orangecountygov.com/efs.

PROTOCOL for these events:

- ONE person per vehicle encouraged.**
- YOU MUST REMAIN IN YOUR VEHICLE AT ALL TIMES.**
- Place items at the back of your vehicle.**
- Keep your windows rolled up.**
- Show license through window for proof of residency.**
- Workers will remove contents and will be in PPE.**

ELIZABETH KNIGHT MOSS – Repair Café Organizer, Town of Warwick. Email dated October 6, 2021 regarding the Stats for the Repair Café for July 17th & September 18, 2021. July 17th had 81 guests with 130 repairs completed and September had 77 guests with 133 repairs completed.

THOMAS F. MCGOVERN, JR. – Police Chief, Town of Warwick Police Department - Letter dated October 8, 2021 to the Supervisor and Town Board with the intent to resign as the Town of Warwick Police Chief effective at least six months from the date of the letter.

JENNIFER L. GROVER – Supervisor of Transportation, Town of Warwick Dial-A-Bus – Letter to the Supervisor and Town Board requesting to consider hiring Diane Nevarez for the position of a part-time Dial-A-Bus Driver.

BOARD’S DISCUSSION ON CORRESPONDENCE

VISITING ELECTED OFFICIALS

REPORTS OF BOARDS AND COMMISSIONS

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS REPORT

Catch Basins	Ball Rd.	Repair Culvert
	Amity Ct.	Replace a culvert pipe
Catch Basins	Eden Hill Rd.	Repair Basins
Ditch Work	Brady Rd.	Clean ditches

	Black Rock Rd.	Clean ditches
	Cascade Rd.	Clean ditches
Mowing	Town wide	Mow Roadsides
Pot Holes	As needed	Town wide
Vehicle Maint.	As needed	
Emerg. Repairs	As needed	
Road Signs	Replace as needed	Town wide
Town Parks	All town parks	Mow as needed

PARKS DEPARTMENT

Union Corners Park	Open
Kutz Camp Park (Residents Only)	POOL CLOSED / Fishing Pond Open Only
Town of Warwick Dog Park	Open
Airport Road Park	Open
Wickham Woodland Park	Open
Pine Island Park	Open
Thomas P. Morahan Waterfront Park	NO SWIMMING (No Lifeguards on duty)
Ben Winstanley Park	Open
Village of GWL Dog Park	Open

ENVIRONMENTAL CONSULTANTS REPORT

COUNCILMAN DE ANGELO REPORT

COUNCILMAN KOWAL REPORT

COUNCILMAN GERSTNER REPORT

COUNCILMAN SHUBACK REPORT

ATTORNEY'S REPORT

TOWN CLERK'S REPORT

1. FEES COLLECTED – SEPTEMBER 2021

Interest in Town Clerk's Checking Account	\$0.10
Wickham Woodland Manor Fee	\$300.00
Kutz Camp Park Access Res	\$60.00
Wickham Lake Permit Renewal Resident	\$10.00
Wickham Woodland Res Access	\$2.00
Marriage Certified	\$310.00
Carters Permit	\$100.00
Photocopies	\$18.50
Postage	\$3.03

Dog Impoundments	\$250.00
Town Park Pavilion	\$200.00
Athletic Field Fee	\$50.00
Marriage License Fee	\$647.50
Conservation	\$1,992.05
Dog Licenses	\$1,642.00
Registrar Town of Warwick	\$390.00
Wickham Woodland Manor Deposit	\$900.00
Town Park Deposit	\$250.00
Athletic Field Deposits	\$200.00
Total Local Shares Remitted	\$6,335.18

2. FEES PAID – SEPTEMBER 2021

NYS Dept. of Health	\$832.00
NYS Ag & Markets for Spay/neuter program	\$204.00
NYS Environmental Conservation	\$17,136.95
Village of Florida for Registrar Fees	\$90.00
Village of Greenwood Lake for Registrar Fees	\$10.00
Village of Warwick for Registrar Fees	\$770.00
Total Non-Local Revenues	\$19,043.45

3. GENERAL ELECTION INFORMATION

* General Election will be held on Tuesday, November 2, 2021 from 6:00am – 9:00pm at your scheduled Polling sites. Early Voting will be held at the Warwick Town Hall located at 132 Kings Highway on the following days:

Date	Hours of Voting
Sat. Oct 23:	10 am to 3 pm
Sun. Oct 24:	9 am to 2 pm
Mon. Oct 25:	7 am to 3 pm
Tues. Oct 26:	Noon to 8 pm
Wed. Oct 27:	Noon to 8 pm
Thurs. Oct 28:	9 am to 5 pm
Fri. Oct 29:	7 am to 3 pm
Sat. Oct 30:	9 am to 2 pm

Sun. Oct 31:	9 am to 2 pm
* Tues. Nov. 2: (Election Day)	6 am to 9pm (Regular Polling Sites)

*Absentee Ballot Applications can be postmarked to the Board of Elections office, no later than 10/18/21. Voters can request a ballot on portal until 10/18: <https://absenteeballot.elections.ny.gov/> . Applications/requests will only be accepted in person at the Board of Election office in Goshen at 75 Webster Ave. Goshen, NY after that date. The office will be open 9am to 5pm daily to process absentees, and the office will be open additional hours on Saturday, 10/23– 9am to 3pm, Tuesday, 10/26 - 9am -8pm, Wednesday, 10/27 - 9am – 8pm and Saturday, 10/30– 9am to 3pm.

SUPERVISORS REPORT

1. **Town Board Meeting Moved to Senior Center on October 28th due to early voting.**
2. 2021 Budget hearing
3. Improvements to Rt94 and Co Rt 1A intersection
4. GWL Octoberfest
5. Journal entries
6. Supervisors Corner is published each week in the Warwick Dispatch, with excerpts printed in the Warwick Advertiser.

PRIVILEGE OF THE FLOOR (AGENDA ITEMS)

NEW BUSINESS:

1. **AUTHORISE SUPERVISOR TO SIGN AMENDMENT TO TAX EXEMPTION AGREEMENT – DEVON WOODS LIMITED PARTNERSHIP**
2. **REFUND SHED PERMIT FEE – ALYSON HEARON**
3. **SPECIAL EVENT PERMIT- GREENWOOD LAKE ELKS LODGE 1067**
4. **REQUEST TO SERVE ALCOHOL – GREENWOOD LAKE ELKS LODGE 1067**
5. **AUTHORIZE SUPERVISER TO SIGN APPLICATION- NYS DIVISION OF CRIMINAL JUSTICE SERVICES**
6. **AUTHORISE THE SUPERVISOR TO SIGN AGREEMENT - CSEA**
7. **AMEND RESOLUTION #R2021-261 EMERGENCY REPAIR- PINE ISLAND WATER SYSTEM**
8. **SCHEDULE PUBLIC HEARING – 2021 PRELIMINARY BUDGET**

- 9. SCHEDULE PUBLIC HEARING – 2022 SPECIAL DISTRICTS BUDGET**
- 10. REFUND PARK PERMIT FEE – CANDICE FOTOVICH**
- 11. ACCEPT NOTICE OF INTENT TO RETIRE- THOMAS F. MCGOVERN, JR.**
- 12. APPOINT PART-TIME DIAL-A-BUS DRIVER – DIANE NEVAREZ**
- 13. PAY OUTSTANDING INSURANCE CLAIMS**

BILLS:

PRIVILEGE OF THE FLOOR (GENERAL)

RECONVENE:

ADJOURN:

**SUGGESTED RESOLUTIONS
REGULAR TOWN BOARD MEETING
October 14, 2021**

1. AUTHORISE SUPERVISOR TO SIGN AMENDMENT TO TAX EXEMPTION AGREEMENT – DEVON WOODS LIMITED PARTNERSHIP

Motion to adopt a resolution authorizing the Supervisor to sign the following Amendment to Tax Exemption Agreement with Devon Woods Limited Partnership (“Owner”):

WHEREAS, on August 25, 1995, Town and the Owner entered into a Tax Exemption Agreement pursuant to Section 125, Article V, of the Private Housing Finance Law of the State of New York (“PHFL”), as amended, and

WHEREAS, Section 125(1)(a-3) of the PHFL provides for an extension of an Article V Tax Exemption Agreement for a term of forty (40) years or until such time as the project is no longer operated under the restrictions and for the purposes set forth in Article V, whichever is sooner ; and

WHEREAS, Town and Owner wish to extend the Tax Exemption Agreement for a term of forty years from its current expiration date in accordance with PHFL Section 125(1) (a-3) and to clarify the non-exempt provision contained in Section 1 thereof.

NOW, THEREFORE LET IT BE HEREBY RESOLVED, that the Town of Warwick Town Board does hereby approve the proposed First Amendment to Tax Exemption Agreement between the Town and the Owner heretofore presented to this Town Board;

BE IT FURTHER RESOLVED, that the Supervisor of the Town of Warwick, New York, is hereby authorized to execute and deliver the contract between the Town of Warwick and the Partnership as proposed and, where appropriate, the Clerk of the Town of Warwick, New York, is hereby authorized to affix the seal of the Town of Warwick, New—York thereof presented to the Town Board with such changes, variations, omissions and insertions as the Supervisor shall approve and the execution thereof by the Supervisor to constitute conclusive evidence of such approval.

Roll Call:	Aye	Nay	Abstain
Supervisor Michael Sweeton			
Councilman James Gerstner			
Councilman Floyd DeAngelo			
Councilman Mickey Shuback			
Councilman Russ Kowal			
Total			

2. REFUND SHED PERMIT FEE – ALYSON HEARON

Motion to adopt a resolution to refund the shed permit fee in the amount of \$30.00 back to Alyson Hearon as per letter dated September 17, 2021 from the Building Inspector.

3. SPECIAL EVENT PERMIT- GREENWOOD LAKE ELKS LODGE 1067

Motion to adopt a resolution granting permission to the Greenwood Lake Elks Lodge to Host a Terror Trail for the Boy Scouts at the Ben Winstanley Field on October 23, 2021 from 5pm – 10pm. All

New York State regulations, recommendations and mandates must be followed in regards to COVID-19. Certificate of Liability Insurance is on file in the Clerk’s office.

4. REQUEST TO SERVE ALCOHOL – GREENWOOD LAKE ELKS LODGE 1067

Motion to adopt a resolution granting permission to the Greenwood Lake Elks Lodge 1067 to serve alcohol at the Ben Winstanley Park on October 23, 2021 for a special event. All New York State regulations, recommendations and mandates must be followed in regards to COVID-19. Certificate of Liability and Liquor Liability Insurance is on file in the Clerk’s office.

5. AUTHORIZE SUPERVISER TO SIGN APPLICATION- NYS DIVISION OF CRIMINAL JUSTICE SERVICES

Motion to adopt a resolution authorizing the Supervisor to sign an application to the New York State Division of Criminal Justice Services to request accreditation of the Town of Warwick Police Department.

6. AUTHORISE THE SUPERVISOR TO SIGN AGREEMENT - CSEA

Motion to adopt a resolution to authorize the Supervisor to sign a side agreement with CSEA Local 1000 AFSCME, AFL-CIO pertaining to the 2021-2022 ice/snow removal protocols.

7. AMEND RESOLUTION #R2021-261 EMERGENCY REPAIR- PINE ISLAND WATER SYSTEM

Motion to amend resolution #R2021-261 Emergency Repair- Pine Island Water System for TAM Enterprises to do emergency repairs on the Pine Island Water System from cost not to exceed \$80,000.00 to a cost not to exceed \$86,200.00.

8. SCHEDULE PUBLIC HEARING – 2021 PRELIMINARY BUDGET

Motion to adopt a resolution to schedule a public hearing to consider the 2022 Preliminary Budget. Said public hearing to be held at the Town Hall, 132 Kings Highway, Town of Warwick on Thursday, November 4, 2021 at 7:00 p.m. or as soon thereafter as the matter may be heard.

9. SCHEDULE PUBLIC HEARING – 2022 SPECIAL DISTRICTS BUDGET

Motion to adopt a resolution to schedule a public hearing on the Assessment Roll for the purpose of raising funds for the operation and maintenance of the Special Districts of the Town including: Wickham Village, Eurich Heights, Bellvale Park, Pine Island, West Side Greenwood Lake and WVOTCP Water Districts, Warwick Sewer District #1, Garbage District, Pine Island Lighting District, Kings Estates Lighting District, WVOTCP Lighting District, Warwick Ambulance District #1 (Warwick), Warwick Ambulance District #2 (Greenwood Lake) and Warwick Ambulance District #3 (Pine Island), Warwick Ambulance District #4 (Florida), Kings Estates Park District, Warwick Fairgrounds Sewer District #2 and the Warwick Fairgrounds Water District. Said public hearing to be held at the Town Hall, 132 Kings Highway, Town of Warwick, on Thursday, November 4 2021 at 7:00 p.m. or as soon thereafter as the matter may be heard.

10. REFUND PARK PERMIT FEE – CANDICE FOTOVICH

Motion to adopt a resolution to refund the park permit fee in the amount of \$75.00 back to Candice Fotovich as per letter dated October 11, 2021.

11. ACCEPT NOTICE OF INTENT TO RETIRE- THOMAS F. MCGOVERN, JR.

Motion to adopt a resolution to accept Notice of Intent to Retire from Town of Warwick Police Chief, Thomas F. McGovern, Jr. for the purpose of retirement effective at least six months from letter dated October 8, 2021.

12. APPOINT PART-TIME DIAL-A-BUS DRIVER – DIANE NEVAREZ

Motion to adopt a resolution to appoint Diane Nevarez as a Part-Time Dial-a-Bus Driver at the rate of pay of \$18.77 per hour effective October 16, 2021.

13. PAY OUTSTANDING INSURANCE CLAIMS

Motion to adopt a resolution to pay outstanding insurance claims from Summit Risk in the amount of \$1,343 to MARSHALL DENNEHEY WARNER COLEMAN AND GOGGIN PC.”

Warwick Town Clerk

From: Warwick Dial A Bus <dialabus@warwick.net>
Sent: Wednesday, October 13, 2021 10:12 AM
To: Michael Sweeton
Cc: Warwick Town Clerk; Warwick Town Comptroller
Subject: Part Time Hire
Attachments: Nevarez Application.pdf

RECEIVED
OCT 13 2021
Town of Warwick
Town Clerk

Supervisor,

I would like to request consideration to hire Diane Nevarez for the position of part time Dial A Bus driver at a starting rate of \$18.77 per hour. This would be pending pre- employment testing results. She would begin training 10/18/2021. She is currently a school bus driver and has a clean CDL.

Thank you

Jen

Jennifer L. Crover
Supervisor of Transportation
Town of Warwick Dial-A-Bus
Cell- 845-774-6313
Office 845-986-4174
dialabus@warwick.net

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cc
T.M.D. X
Comptroller
T/Clerk

TOWN OF WARWICK

DEPARTMENT OF POLICE
132 Kings Highway
Warwick N.Y. 10990
(845) 986-5000 Fax (845) 986-5020

RECEIVED

OCT 12 2021

Town of Warwick
Town Clerk

Thomas F. McGovern, Jr. - FBI N.A. 199
Chief of Police
tmcgovern@townofwarwickpd.org

ORIGINAL

October 08, 2021

To: Supervisor Sweeton, Town Board
From: Chief Thomas F. McGovern, Jr.
Re: Contractually Required Notice

RECEIVED
OCT 08 2021
TOWN OF WARWICK
SUPERVISOR'S OFFICE

This letter will serve to advise the Board, as required in my most current work agreement, of my intent to resign as Chief of Police - effective at least six months from today's date.

Sincerely,



Thomas F. McGovern, Jr.
Chief