

AGENDA - TOWN BOARD MEETING

November 5, 2020

7:00pm

PUBLIC HEARING: 2021 PRELIMINARY BUDGET

PUBLIC HEARING: 2021 SPECIAL DISTRICT BUDGET

REGULAR MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ACCEPTANCE OF MINUTES

1. Regular Meeting October 22, 2020

CORRESPONDENCE:

NYSDOT – Hudson Valley Region. Email dated October 22, 2020 to the Town Clerk regarding a correspondence T20-190. The NYSDOT has been assigned to the Regional Traffic and Safety Group for review.

DODY NICHOLOS – Secretary, Greenwood Lake Fire Department. Submitted Greenwood Lake Fire District 2021 Adopted Budget.

BENJAMIN ASTORINO – Planning Board Chairman, Town of Warwick. Letter dated November 2, 2020 to the Supervisor requesting to be re-appointed as the Planning Board Chairman for 2021.

KAREN J. PENNINGS – Secretary, Florida Fire District. Letter dated October 28, 2020 regarding the Florida Fire District Adopted 2021 Budget.

THOMAS F. MCGOVERN – Police Chief, Town of Warwick. Letter dated November 2, 2020 requesting the board to fill one of the vacant part-time police officer positions that currently exists.

ANA KANZ – Comptroller, Town of Warwick. Email dated November 2, 2020 to the Town Clerk regarding 2020 Pine Island Bathroom Projects- Interfund Transfer.

JEAN CORBI CIAPPA – Coordinator of Volunteers, Friendly Visitor Program. Letter dated October 25, 2020 to the Director of the Friendly Visitor Program regarding her resignation.

AMIE M. MCGRADY - Police Officer, Town of Warwick. Letter dated November 2, 2020 to the Town Board regarding retirement incentive notification.

THOMAS F. MCGOVERN – Police Chief, Town of Warwick. Letter dated November 2, 2020 requesting the board to fill one of the vacant part-time dispatch positions that currently exists.

VISITING ELECTED OFFICIALS

REPORTS OF BOARDS AND COMMISSIONS

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS REPORT

Ditch Work	Cascade Rd.	Clean Ditches	Town
	Old Ridge Rd.	Clean Ditches	Town
Tree Work	Town Wide	Clean Up storm damage	Town
Pot Holes	Town Wide	Fill with hot mix	Town
Vehicle. Maint.	As needed		Town
Emerg. Repairs	As needed		Town
Road Signs	Town Wide	Replace as needed	Town
Town Parks	Town Wide	Mow & Maintain	Town
Water Dept.	Jersey Ave.	Repair water main	Town

PARKS DEPARTMENT

Please practice Social Distancing while visiting the Town Parks

Union Corners Park	Open	Town
Town of Warwick Dog Park	Open	Town
Wickham Woodland Park	Open	Town
Thomas P. Morahan Waterfront Park	Beach Closed (No Lifeguards)	Village of GWL
Ben Winstanley Park	Open	Village of GWL
Village of GWL Dog Park	Open	Village of GWL

ENVIRONMENTAL CONSULTANTS REPORT

COUNCILMAN DE ANGELO REPORT

COUNCILMAN KOWAL REPORT

COUNCILMAN GERSTNER REPORT

COUNCILMAN SHUBACK REPORT

ATTORNEY’S REPORT

TOWN CLERK'S REPORT

1. FEES COLLECTED – OCTOBER 2020

Interest in Town Clerk's Checking Account	\$1.66
Wickham Woodland Manor Fee	\$150.00
Marriage Certified	\$110.00
Copy of Map	\$65.00
Film Production Permit Fee	\$250.00
Carters Permit	\$2,900.00
Photocopies	\$31.00
Postage	\$3.30
Dog Impoundments	\$180.00
Special Event Permit	\$50.00
Marriage License Fee	\$315.00
Conservation	\$244.60
Dog Licenses	\$1,631.00
Registrar Town of Warwick	\$340.00
WFPark Non-Res Fishing	\$20.00
Wickham Woodland Manor Deposit	\$300.00
Total Local Shares Remitted	\$6,591.56

2. FEES PAID – OCTOBER 2020

NYS Dept. of Health	\$405.00
NYS Ag & Markets for Spay/neuter program	\$209.00
NYS Environmental Conservation	\$4,192.40
Village of Warwick for Registrar	\$1,660.00
Village of Florida for Registrar	\$30.00
Village of Greenwood Lake Registrar	\$100.00
Total Non-Local Revenues	\$6,596.40

SUPERVISORS REPORT

1. EO 203 – Oct 26th, 6:30 pm FB/townofwarwick
2. O&R Life Support Equipment Program
3. PPE provide by Comp Alliance
4. Tree Planting
5. Journal entries
6. Supervisors Corner – Published each week in the Warwick Dispatch, with excerpts printed in the Warwick Advertiser.

PRIVILEGE OF THE FLOOR (AGENDA ITEMS)

NEW BUSINESS:

1. APPOINT PART-TIME SEASONAL LABORERS – DPW

2. **APPOINT PART-TIME POLICE OFFICER- KYLE P. SMITH**
3. **INTERFUND REVENUE TRANSFER – PINE ISLAND BATHROOM PROJECT**
4. **ACCEPT RESIGNATION FRIENDLY VISITOR COORDINATOR OF VOLUNTEERS – JEAN CORBI CIAPPA**
5. **ACCEPT NOTICE TO RETIRE – POLICE OFFICER AMIE MCGRADY**
6. **APPOINT PART-TIME DISPATCHER-CAMERAN A. GOMEZ**
7. **AUTHORIZE SUPPERVISOR TO SIGN 2021 MEMORANDUM OF UNDERSTANDING – JEWISH FAMILY SERVICE**
8. **RE-APPOINT PLANNING BOARD CHAIRMAN**
9. **AUTHORIZE SUPERVISOR TO SIGN AGREEMENT- KALTEC COMMUNICATIONS, LLC.**
10. **AUTHORIZE SUPERVISOR TO SIGN AGREEMENT – GREENWOOD LAKE UNION FREE SCHOOL DISTRICT**
11. **APPROVE SPECIAL EVENT – RUMSHOCK VETERENS FOUNDATION**
12. **AUTHORIZE SUPERVISOR TO EXECUTE LEASE AGREEMENT- ORANGE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**
13. **SCHEDULE PUBLIC HEARING – SALE OF TOWN PROPOERTY**

BILLS:

PRIVILEGE OF THE FLOOR (GENERAL)

RECONVENE:

ADJOURN:

RECEIVED

OCT 28 2020

**Town of Warwick
Town Clerk**

*Florida Fire District
PO Box 95
Florida, NY 10921*

**Kevin Shuback, Chairman
Jeffrey Babcock, Commissioner
Michael Coleman, Commissioner
Joseph Kata, Jr., Commissioner
John Mascis, Commissioner**

**W. Richard Kujawski, Treasurer
Karen J. Pennings, Secretary**

October 28, 2020

Town Clerk
Town of Warwick
132 Kings Hwy
Warwick, NY 10990
Emailed: clerk@townofwarwick.org

Re: Florida Fire District Adopted 2021 Budget

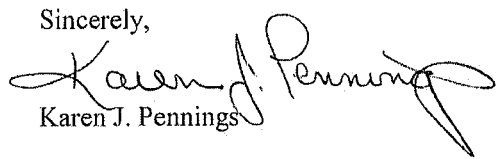
Dear Town Clerk:

A Special Meeting of the Commissioners was held Tuesday, October 27, 2020 at the Florida Fire District where the Commissioners Adopted Budget of \$807,968.00 as the 2021 Budget.

It is certified as the Adopted Budget.

Thank you.

Sincerely,


Karen J. Pennings

Attached

KJP

Florida Fire District 2021 Budget				Town of Warwick Town Clerk
	2020 budget	Thru Oct 15, 2020 Actual	Over/(Under) Budget	2021 proposed budget
Real Estate Taxes	\$602,200.00	\$602,173.76	-\$26.24	
Interest & Earnings	\$5,000.00	1,952.24	-3,047.76	\$2,000.00
Interest earned Apparatus Reserve Fund	\$0.00	3,312.83	3,312.83	\$0.00
Interest earned Equipment Reserve	\$0.00	357.26	357.26	\$0.00
Rent	\$3,000.00	2,250.00	-750.00	\$3,000.00
Sale of Equipment & Supplies	\$0.00	0.00	0.00	\$0.00
Insurance Recoveries	\$0.00	0.00	0.00	\$0.00
Refund Prior Year Expenses	\$0.00	10,622.56	10,622.56	\$0.00
Gifts & Donatons	\$0.00	200.00	200.00	\$0.00
transfer from apparatus reserve	\$0.00	41270.00	41,270.00	\$0.00
Total Revenue	\$610,200.00	\$662,138.65	\$51,938.65	\$5,000.00
new chief's car	\$0.00	\$41,270.00	\$41,270.00	\$0.00
Salaries	\$25,000.00	16,674.97	-8,325.03	\$25,000.00
Chief's Supplies & Misc. Other	\$35,000.00	23,720.02	-11,279.98	\$51,500.00
Fire Police Supplies	\$1,500.00	160.00	-1,340.00	\$1,500.00
Training	\$3,000.00	915.90	-2,084.10	\$3,000.00
Uniforms	\$4,000.00	2,152.25	-1,847.75	\$4,000.00
Insurance	\$40,000.00	188.00	-39,812.00	\$40,000.00
Maintenance Contracts	\$6,500.00	5,095.30	-1,404.70	\$6,500.00
Medical Expenses	\$15,000.00	5,460.00	-9,540.00	\$15,000.00
Postage	\$500.00	26.35	-473.65	\$500.00
Printing	\$400.00	0.00	-400.00	\$400.00
Misc.	\$5,000.00	441.35	-4,558.65	\$5,000.00
Building Repairs & Maintenance	\$40,000.00	7,977.55	-32,022.45	\$40,000.00
Equipment Repairs & Maintenance	\$16,000.00	9,656.70	-6,343.30	\$16,000.00
Telephone	\$6,500.00	4,555.49	-1,944.51	\$6,500.00
Annual Inspection Dinner	\$5,000.00	0.00	-5,000.00	\$7,500.00
Vehicle Gas	\$5,000.00	1,985.70	-3,014.30	\$5,000.00
Vehicle Diesel	\$5,000.00	1,034.00	-3,966.00	\$5,000.00
Milage Allowance & Tolls	\$1,000.00	0.00	-1,000.00	\$1,000.00
Utilities- Electric	\$14,000.00	8,264.39	-5,735.61	\$15,000.00
Utilities- Gas	\$14,000.00	4,662.91	-9,337.09	\$15,000.00
Utilities- water	\$800.00	516.00	-284.00	\$800.00
Utilities- Sewage	\$500.00	175.00	-325.00	\$500.00
Apparatus Maintenance & Repairs	\$82,000.00	5,353.85	-76,646.15	\$82,000.00
Alarm System	\$750.00	0.00	-750.00	\$750.00
Advertisement	\$1,000.00	243.60	-756.40	\$1,000.00
Cleaning Services	\$13,000.00	6,578.36	-6,421.64	\$13,000.00
Dues & Association fees	\$1,500.00	100.00	-1,400.00	\$1,500.00
Professional Fees Legal	\$14,000.00	760.00	-13,240.00	\$14,000.00
Penalties	\$200.00	131.52	-68.48	\$200.00
Professional Fees- Auditor	\$4,000.00	0.00	-4,000.00	\$4,000.00
Office Supplies	\$4,500.00	0.00	-4,500.00	\$15,000.00
Bank Service Charges	\$250.00	0.00	-250.00	\$250.00
Security	\$2,500.00	0.00	-2,500.00	\$2,500.00
Local Pension Fund	\$100,000.00	96,296.00	-3,704.00	\$175,000.00
Fica Expense	\$2,300.00	1,275.64	-1,024.36	\$2,300.00
Workers Compensation Insurance	\$50,000.00	30,322.97	-19,677.03	\$50,000.00
Bond Principal Redemption	\$80,000.00	80,000.00	0.00	\$80,000.00
Bond Interest	\$5,500.00	3,536.00	-1,964.00	\$1,768.00
Transfer to Apparatus Reserve	\$100,000.00	0.00	-100,000.00	\$100,000.00
Total Appropriations	\$705,200.00	\$359,529.82	-\$345,670.18	\$807,968.00

page 1 of 2
 Florida Fire District
 Certified 2021 Budget
 Kay Penning
 Secretary

Warwick Town Clerk

From: Karen Pennings <kjpennings@gmail.com>
Sent: Tuesday, October 27, 2020 7:56 PM
To: Warwick Town Clerk
Subject: Florida Fire District Adopted 2021 Budget
Attachments: 2021 Certified Budget Florida Fire District_Town Warwick.pdf

Good Evening Town Clerk,

Attached is a certified copy of the Florida Fire District Adopted 2021 Budget.

Please confirm receipt of the budget for Town's records.

Thank you.

Karen J. Pennings
Florida Fire District
PO Box 95
Florida, NY 10921

**GREENWOOD LAKE FIRE DISTRICT
2021 BUDGET**

*Adopted
10/20/20*

RECEIVED

OCT 22 2020

Town of Warwick
Town Clerk

A3410.4 Contractual		
Building Maintenance	\$45,000.00	
Bunker Gear cleaning & repair	\$5,000.00	
Chief's Expenses	\$1,900.00	
Dock Rental	\$1,400.00	
Election Officers	\$400.00	
Fire Commissioners training	\$2,000.00	
Fire Prevention	\$2,500.00	
Fire Supplies	\$5,000.00	
Fuel	\$10,000.00	
Equipment Testing	\$14,000.00	
Insurance	\$90,000.00	
Legal	\$20,000.00	
LOSAP	\$120,000.00	
Fire Reporting	\$2,400.00	
Office Supplies	\$1,500.00	
Physical Exams	\$13,000.00	
Radio Repairs	\$3,000.00	
UTILITIES	\$34,000.00	
Training	\$2,500.00	
Secretary/Treasurer	\$13,000.00	
Truck Maintenance	\$46,000.00	
Tuxedo Fire District	\$21,500.00	
Tuxedo Fire Hydrants	\$5,000.00	
IT	\$2,900.00	
Total:	\$462,000.00	
A3410.2 Equipment		
10 Pagers	\$2,500.00	
Bunker Gear 5 Sets	\$15,000.00	
Equipment	\$10,000.00	
Hose	\$3,500.00	
Total:	\$31,000.00	
BOND BUILDING	\$313,000.00	
BOND TRUCK	\$28,000.00	
Capital Reserve:EQUIPMENT	\$65,000.00	
Capital Reserve:BUILDING	\$1,000.00	
Total Budget	\$900,000.00	

GREENWOOD LAKE JOINT FIRE DISTRICT

2021 BUDGET

2021 TOTAL PROPOSED BUDGET	900,000.00
ESTIMATED REVENUES	3,000.00

AMOUNT TO BE RAISED BY REAL PROPERTY TAXES \$897,000.00

Greenwood Lake Joint Fire District

P.O. Box 1388
Greenwood Lake, NY 10925

FACSIMILE TRANSMITTAL SHEET

TO:	FROM:
Town clerk	Dady Nicholas
COMPANY:	DATE:
Town of warwick	10/22/20
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
987-1499	3
PHONE NUMBER:	SENDER'S REFERENCE NUMBER:

RE:

Adopted 2021 Budget

This transmission may contain information, which is privileged, confidential, and subject to legal restrictions and penalties regarding its disclosure or other use. You are prohibited from copying, distributing, or otherwise using this information if you are not the intended recipient. If you have received this transmittal in error, please notify us immediately and return the original to us by secure means without making a copy. Thank you.



Warwick Town Clerk

From: dot.sm.r08.trafficsafety <dot.sm.r08.trafficsafety@dot.ny.gov>
Sent: Thursday, October 22, 2020 11:28 AM
To: Warwick Town Clerk
Subject: T20-190

Dear Ms. Astorino:

Thank you for your correspondence to the New York State Department of Transportation (NYSDOT) dated October 9, 2020. Your correspondence has been assigned to the Regional Traffic and Safety Group for review and given the Tracking Number T20-190.

Please be assured NYSDOT will investigate the concern(s) you have raised.

Thank you for your interest in and support for the transportation system. If you require further information on this request, please contact the Regional Traffic and Safety Group at (845) 437-3320 and reference correspondence T20-190.

NYSDOT Hudson Valley Region

RECEIVED
OCT 22 2020
Town of Warwick
Town Clerk

X

Warwick Town Clerk

From: Warwick Town Comptroller
Sent: Monday, November 02, 2020 12:16 PM
To: Warwick Town Clerk
Cc: Michael Sweeton; Stephen Brown
Subject: 2020 PI BATHROOM PROJECTS-INTERFUND TRANSFER

RECEIVED
NOV 02 2020
Town of Warwick
Town Clerk

Hi Eileen,

At the beginning of the year the Town incurred labor cost related to the PI Bathroom Project. The labor cost was charged to A00 and DB1. They need to be transferred to TE1. Since this is an interfund transfer the Board needs to approve it. The following is the entry that I'm requesting approval for:

	DESCRIPTION	DR	CR
FROM:			
A00.00.2801.000	INTERFUND REVENUE		\$12,537.70
DB1.00.2801.000	INTERFUND REVENUE		\$ 7,345.87
TO:			
TE1.00.7133.490	HWY REIMBURSE LABOR	\$19,883.57	

Thanks,
Ana Kanz
Comptroller
Town of Warwick
(845) 986-1120 x3

