

**AGENDA - TOWN BOARD MEETING**

**January 18, 2018**

**7:30 pm**

**PRESENTATION: DETECTIVE GARY B. SISCO  
POLICE OFFICER MICHELLE KOZLOWSKI**

**REGULAR MEETING:**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

**ACCEPTANCE OF MINUTES**

- 1. Regular Meeting, December 28, 2017**
- 2. Re-organization Meeting, January 2, 2018**

**CORRESPONDENCE:**

**LEONARD DEBUCK - Special Event permit for Scenic Farms Golf Course, LLC for rental use of their adjacent sod fields for youth soccer.**

**PRISCELLA GERBECK – Town Clerk, Town of Goshen. Letter dated December 28, 2017 regarding legal notice for a proposed Introductory Local Law#1 of 2017 modifying various sections of the code of the Town of Goshen to omit typographical errors and amend provisions to ensure consistency and clarity.**

**PRISCELLA GERBECK – Town Clerk, Town of Goshen. Letter dated December 28, 2017 regarding legal notice for a proposed Introductory Local Law #2 of 2017 instituting a moratorium on certain permits, certificates of occupancy and approvals for Residential Developments Involving Affordable Housing Units Pursuant to Town Code § 97-24.**

**SHAWN M. ROES – Regional Marketing & Technology Manager, Comp Alliance. E-mail to Town dated December 29, 2017 regarding a Safety Bulletin for shoveling and snow blowing to prevent injury or death.**

**DANIEL GIBSON – Building Inspector, Town of Warwick. Letter dated January 2, 2018 to Town Board regarding a vehicle purchase.**

**ELIUD ROBLEDO – Resident, Town of Warwick. Request to serve Alcohol at Wickham Woodland Manor for a Family Party on February 3, 2018.**

**JOSE CARABALLO - Resident, Town of Warwick. Request to serve Alcohol at Wickham Woodland Manor for a Family Party on January 27, 2018.**

**MICHAEL M. GRANT – Manager, Regional & Community Affairs Orange & Rockland. Letter dated January 12, 2018 regarding Municipal Notification – Town of Warwick – Distribution System Vegetation Management.**

**CONNIE SARDO – Planning Board Secretary, Town of Warwick. Letter dated January 8, 2018 to Town Board regarding Planning Board Applicant, Ron Kahn Site Plan (SBL# 73-9-13) – Escrow refund request.**

**FRIENDLY VISITOR PROGRAM – Town of Warwick, Next Volunteer Training will be held March 5, 2018 at the Albert Wisner Public Library from 10:00am – Noon. Reservations are required. Please call 845-986-1124 ext. 400.**

**WARWICK COMMUNITY KITCHEN – Girl Scout Gold Award Project. Continuous Seating Serving: Open Faced Turkey Sandwiches with Gravy, Tater Tots, Corn, Salad, & Dessert. January 19, 2018 from 5:00-7:00pm. Vision Community Church (Former Pine Island School) 20 Schoolhouse Road, Pine Island.**

**DANIEL GIBSON - Building Inspector, Town of Warwick. Submitted the 2017 Town of Warwick Building Department Yearend Report.**

**ELIZABETH KNIGHT MOSS – Sustainable Warwick. Memo to Supervisor and Town Board regarding Repair Café Program. Guys and Gals with technical skills make the repair while you watch or help. A lot of things to get fixed, for free. This will help build Community and reduce the amount of trash that we pay to truck to a landfill. Future Warwick Repair Cafes will be held the 3<sup>rd</sup> Saturday of every month at the Warwick Senior Center located at Town Hall Complex, 132 Kings Highway, Warwick. Future Dates are: January 20, March 17, May 19, July 21, September 15, and November 17, 2018. For more information please contact Elizabeth Knight Moss @ 845-544-1056 or email [eknightmoss@gmail.com](mailto:eknightmoss@gmail.com) .**

**SARAH PAWLICZAK – Division of Environmental Permits, NYS Department of Environmental Conservation. Letter to David Griggs/ERS Consultants Inc and cc: to Town Board dated January 8, 2018 regarding Glenwood Horse Farm, 86 Glenwood Road DEC Permit #: 3-3354-00831/00001 (FW) Town of Warwick, Orange County. Notice of No Jurisdiction – Article 24 Freshwater Wetlands.**

**GARY B. SISCO – Detective, Town of Warwick Police Department. Letter to Town Board dated January 9, 2018 notifying the town of intent to retire from the Town of Warwick Police Department effective as of January 31, 2018.**

**REGINA LARAIA – Secretary Administrative Assistant II, Environmental Facilities Services. Email dated January 5, 2018 regarding the 2017 Annual Tonnage Report for the period of January 1, 2017- December 31, 2017.**

**JENNIFER L. CROVER – Supervisor of Transportation, Town of Warwick. Letter to Town Board recommending Justin Tuck be hired as a part-time Dial -A-Bus driver.**

**NEIL L. WINTER JR. – Orange & Rockland. E-mail to Town Clerk dated January 5, 2018 urging Orange & Rockland customers to clear Ice and Snow from Gas Meter.**

**JAN BRUNKHORST – Executive Director, Beautiful People, Adaptive Sports, Miracle League Chapter of Orange County, NY. Email to Town regarding Beautiful People Spring Baseball soft start scheduled to begin May 6, 2018 at Wickham Woodlands.**

**BOARD’S DISCUSSION ON CORRESPONDENCE**

**VISITING ELECTED OFFICIALS**

**REPORTS OF BOARDS AND COMMISSIONS**

**COMMITTEE REPORTS**

**DEPARTMENT OF PUBLIC WORKS REPORT**

|                      |                       |  |                       |
|----------------------|-----------------------|--|-----------------------|
| <b>Catch Basins</b>  | <b>Town wide</b>      | <b>Clean Basins 1/2/18 Heavy Rain</b>      | <b>Town</b>           |
|                      | <b>Village Wide</b>   | <b>Clean Basins before Heavy Rain</b>      | <b>Village of GWL</b> |
| <b>Drainage</b>      | <b>Village Wide</b>   | <b>Clear drainage in bad areas</b>         | <b>Village of GWL</b> |
| <b>Brush Pick up</b> | <b>Village Wide</b>   | <b>Pick up Leaf bags</b>                   | <b>Village of GWL</b> |
| <b>Pot Holes</b>     | <b>Town Wide</b>      | <b>As needed</b>                           | <b>Town</b>           |
|                      | <b>Village Wide</b>   | <b>As needed</b>                           | <b>Village of GWL</b> |
| <b>Snow Plowing</b>  | <b>Snow Storm</b>     | <b>1/4/18 &amp; 1/5/18 plow &amp; sand</b> | <b>Village of GWL</b> |
|                      | <b>Snow Storm</b>     | <b>1/4/18 &amp; 1/5/18 plow &amp; sand</b> | <b>Town</b>           |
| <b>Sanding</b>       | <b>Village Wide</b>   | <b>1/13/18</b>                             | <b>Village of GWL</b> |
|                      | <b>Town Wide</b>      | <b>1/3/18</b>                              | <b>Town</b>           |
| <b>Road Signs</b>    | <b>Village Wide</b>   | <b>Replace as needed</b>                   | <b>Village of GWL</b> |
|                      | <b>Town Wide</b>      | <b>As needed</b>                           | <b>Town</b>           |
| <b>Mail Boxes</b>    | <b>Town Wide</b>      | <b>As needed</b>                           | <b>Town</b>           |
| <b>Haul Material</b> | <b>Stockpile</b>      | <b>Haul sand/salt mix</b>                  | <b>Village of GWL</b> |
|                      | <b>Haul Road Grit</b> | <b>To Stockpile</b>                        | <b>Town</b>           |
| <b>Water Dept.</b>   | <b>Lakelands</b>      | <b>Repair broken water main</b>            | <b>Village of GWL</b> |

**PARKS DEPARTMENT**

|                       |                               |                           |
|-----------------------|-------------------------------|---------------------------|
| <b>ALL Town Parks</b> | <b>Open/ Bathrooms Closed</b> | <b>Weather Permitting</b> |
|-----------------------|-------------------------------|---------------------------|

**ENVIRONMENTAL CONSULTANTS REPORT – DECEMBER 2017**

**Wickham Water District**

|                          |               |
|--------------------------|---------------|
| Wells #11                | 1,736,000 gal |
| Average daily use        | 56,000 gal    |
| Sodium Hypochlorite used | 120 qt        |
| Orthophosphate used      | 24 qt         |
| Caustic Soda             | 35 gal        |

**Bellvale Park Water District**

|                          |            |
|--------------------------|------------|
| Total monthly production | 85,100 gal |
| Average daily use        | 2,700 gal  |
| Sodium Hypochlorite used | 10 qt      |

**Eurich Heights Water District**

|                          |             |
|--------------------------|-------------|
| Total monthly production | 187,800 gal |
| Average daily use        | 6,100 gal   |
| Sodium Hypochlorite used | 10 qt       |
| Orthophosphate used      | 12 qt       |

**Pine Island Water District**

|                          |             |
|--------------------------|-------------|
| Total monthly production | 227,900 gal |
| Average daily use        | 7,400 gal   |
| Sodium Hypochlorite used | 10 qt       |

**Westside #1 Water District**

|                          |               |
|--------------------------|---------------|
| Total monthly production | 1,708,100 gal |
| Average daily use        | 55,100 gal    |
| Sodium Hypochlorite used | 132 qt        |
| Orthophosphate used      | 60 qt         |
| Caustic Soda             | 34 gal        |

**The Fairgrounds**

|                          |             |
|--------------------------|-------------|
| Total monthly production | 247,400 gal |
| Average daily use        | 8,000 gal   |
| Sodium Hypochlorite used | 10 qt       |

**The Warwick Tech Park**

|                          |             |
|--------------------------|-------------|
| Total monthly production | 180,300 gal |
| Average daily use        | 5,800 gal   |

Sodium Hypochlorite used

6 qt

**High use is due to water leak**

**Sewer District #1 Wastewater Treatment Facility**

|                                   |                      |             |
|-----------------------------------|----------------------|-------------|
| Warwick Tech Park                 | 0 gal                | 1%          |
| Wickham Village District          | 1,773,511 gal        | 54%         |
| Kings Estates District            | 1,516,029 gal        | 46%         |
| <b><u>Total District Flow</u></b> | <b>3,289,540 gal</b> | <b>100%</b> |
| <b><u>Average Daily Flow</u></b>  | <b>106,110 gal</b>   |             |

All facility maintenance has been done for the month. (Oil grease, filters)

The belt press ran for 33.5 hrs. and 1 gal of polymer was used.

**Sewer District #2 Wastewater Treatment Facility – The Fairgrounds**

|                                   |             |
|-----------------------------------|-------------|
| <b><u>Total District Flow</u></b> | 144,431 gal |
| <b><u>Average Daily Flow</u></b>  | 4,659 gal   |

**COUNCILMAN DE ANGELO REPORT**

**COUNCILMAN KOWAL REPORT**

**COUNCILMAN GERSTNER REPORT**

**COUNCILMAN SHUBACK REPORT**

**ATTORNEY'S REPORT**

**TOWN CLERK'S REPORT**

**1. FEES COLLECTED - DECEMBER 2017**

|  |                   |
|--|-------------------|
| <b>Interest in Town Clerk's Checking Account</b> | <b>\$1.15</b>     |
| <b>Wickham Lake Permit Fee – Resident</b>        | <b>\$0.00</b>     |
| <b>Wickham Lake Additional Stickers</b>          | <b>\$0.00</b>     |
| <b>Film Production Permit Fee</b>                | <b>\$0.00</b>     |
| <b>Copy of Map</b>                               | <b>\$70.00</b>    |
| <b>ATV Impoundments</b>                          | <b>\$0.00</b>     |
| <b>Marriage Certified</b>                        | <b>\$110.00</b>   |
| <b>Photocopies</b>                               | <b>24.25</b>      |
| <b>Carters Permit</b>                            | <b>\$1,500.00</b> |
| <b>Town Park Pavilion</b>                        | <b>\$0.00</b>     |
| <b>Dog Impoundments</b>                          | <b>\$350.00</b>   |
| <b>Marriage License Fee</b>                      | <b>\$122.50</b>   |
| <b>Conservation</b>                              | <b>\$26.06</b>    |

|                                    |                   |
|------------------------------------|-------------------|
| Wickham Woodland Manor Fee         | \$125.00          |
| Dog Licenses                       | \$1,044.00        |
| Use of Room Fee – Meeting Room     | \$160.00          |
| Use of Room Fee – Senior Room      | \$60.00           |
| Registrar Town of Warwick          | \$390.00          |
| Police Impound Fee                 | \$0.00            |
| WF Not for Profit Group            | \$0.00            |
| WF Park Daily NR                   | \$0.00            |
| WF Park Daily R                    | \$0.00            |
| Wickham Woodland Manor Deposit     | \$300.00          |
| Town Park Deposits                 | \$0.00            |
| Little League Field Deposit        | \$0.00            |
| WF Group Deposit                   | \$0.00            |
| <b>Total Local Shares Remitted</b> | <b>\$4,332.96</b> |

**2. FEES PAID – DECEMBER 2017**

|  |                   |
|--|-------------------|
| NYS Dept. of Health                      | \$157.50          |
| NYS Ag & Markets for Spay/neuter program | \$126.00          |
| NYS Environmental Conservation           | \$634.94          |
| Village of Florida for Registrar         | \$0.00            |
| Village of Greenwood Lake                | \$50.00           |
| Village of Warwick for Registrar         | \$1,950.00        |
| <b>Total Non-Local Revenues</b>          | <b>\$2,918.44</b> |

|   |   |
|---|---|
| <b>TOTAL STATE, COUNTY &amp; LOCAL REVENUES</b> | \$4,332.96<br>+ \$2,918.44<br><b>\$7,251.40</b> |
|---|---|

**3. Bid Requests for a Re-placement Vehicle for the Town of Warwick Building Department were received from Jeep Dodge of Warwick and Leo Kaytes Ford of Warwick.**

**Jeep Dodge of Warwick  
185 NY-94  
Warwick, NY 10990  
(845) 986-2021**

**Bid Proposal: 2018 Dodge Durango \$25,497.00**

**Leo Kaytes Ford  
145 NY-94,  
Warwick, NY 10990  
(845) 986-1131**

**Bid Proposal: 2018 Ford Explorer \$29,553.00**

**Jeep Dodge of Warwick  
185 NY-94  
Warwick, NY 10990  
(845) 986-2021**

**Bid Proposal: 2018 Jeep \$27,382.00**

**TOWN CLERK'S ANNUAL REPORT**

**1. FEES COLLECTED: JANUARY 1, 2017 – DECEMBER 31, 2017**

|               |         |
|---------------|---------|
| Return Checks | \$20.00 |
|---------------|---------|

|   |                    |
|---|--------------------|
| <b>Interest in Town Clerk's Checking Account</b>  | <b>\$12.63</b>     |
| <b>Wickham Lake Permit Fee – Resident</b>         | <b>\$300.00</b>    |
| <b>Wickham Lake Permit Fee – Non-Resident</b>     | <b>\$570.00</b>    |
| <b>Wickham Lake Additional Stickers</b>           | <b>\$124.00</b>    |
| <b>Wickham Lake Permit – Key Replacement</b>      | <b>\$40.00</b>     |
| <b>Wickham Lake Permit Renewal – Resident</b>     | <b>\$640.00</b>    |
| <b>Wickham Lake Permit Renewal – Non-Resident</b> | <b>\$900.00</b>    |
| <b>Wickham Woodland Res Access</b>                | <b>\$64.00</b>     |
| <b>Wickham Woodland Non-Res Access</b>            | <b>\$60.00</b>     |
| <b>Film Production Permit Fee</b>                 | <b>\$5,250.00</b>  |
| <b>Copy of Map</b>                                | <b>\$905.00</b>    |
| <b>ATV Impoundments</b>                           | <b>\$1,000.00</b>  |
| <b>Code Book Updates</b>                          | <b>\$35.00</b>     |
| <b>Marriage Certified</b>                         | <b>\$1,040.00</b>  |
| <b>Photocopies</b>                                | <b>\$503.75</b>    |
| <b>Postage</b>                                    | <b>\$12.67</b>     |
| <b>Returned Check Fee</b>                         | <b>\$20.00</b>     |
| <b>Blasting</b>                                   | <b>\$5.00</b>      |
| <b>Carters Permit</b>                             | <b>\$9,100.00</b>  |
| <b>Junk License</b>                               | <b>\$75.00</b>     |
| <b>Peddler</b>                                    | <b>\$900.00</b>    |
| <b>Use of Kitchen – Senior Center</b>             | <b>\$400.00</b>    |
| <b>Use of Room Fee – Senior</b>                   | <b>\$650.00</b>    |
| <b>Town Park Pavilion</b>                         | <b>\$1,450.00</b>  |
| <b>Dog Impoundments</b>                           | <b>\$5,451.23</b>  |
| <b>Athletic Field Fee</b>                         | <b>\$150.00</b>    |
| <b>Marriage License Fee</b>                       | <b>\$3,097.50</b>  |
| <b>Bell Jar Permits</b>                           | <b>\$40.00</b>     |
| <b>Games Chance Permits</b>                       | <b>\$10.00</b>     |
| <b>Conservation</b>                               | <b>\$2,486.80</b>  |
| <b>Wickham Woodland Manor Fee</b>                 | <b>\$4,500.00</b>  |
| <b>Dog Licenses</b>                               | <b>\$17,412.00</b> |
| <b>Use of Room Fee – Meeting Room</b>             | <b>\$1,880.00</b>  |
| <b>Use of Room Fee – Senior Room</b>              | <b>\$570.00</b>    |
| <b>Registrar Town of Warwick</b>                  | <b>\$4,190.00</b>  |
| <b>Police Impound Fee</b>                         | <b>\$585.00</b>    |
| <b>Passive Boat Launch Non-Resident</b>           | <b>\$40.00</b>     |
| <b>Passive Boat Launch Resident</b>               | <b>\$50.00</b>     |
| <b>WF Park Non-Resident Fishing Permit</b>        | <b>\$50.00</b>     |
| <b>WF Not for Profit Group</b>                    | <b>\$110.00</b>    |
| <b>WF Park Daily NR</b>                           | <b>\$15,890.00</b> |
| <b>WF Park Daily R</b>                            | <b>\$19,350.00</b> |
| <b>WF Park NR Fam Season Pass</b>                 | <b>\$675.00</b>    |
| <b>WF Park Res Adult Season</b>                   | <b>\$900.00</b>    |
| <b>WF Park Res Child Season</b>                   | <b>\$725.00</b>    |
| <b>WF Park Res Family Additional Member</b>       | <b>\$110.00</b>    |
| <b>WF Park Res Family Season Pass</b>             | <b>\$7,800.00</b>  |
| <b>WF Park Res Senior Pass</b>                    | <b>\$1,975.00</b>  |
| <b>WF Park Commercial Pass</b>                    | <b>\$240.00</b>    |

|                                    |                     |
|------------------------------------|---------------------|
| WF Park Res Fam Additional Member  | \$20.00             |
| WF Park Wedding Permit Fee         | \$90.00             |
| WF Park Res Fishing Permit         | \$80.00             |
| Beach Vendor Permit                | \$25.00             |
| Street Opening Inspection Fee      | \$50.00             |
| Wickham Woodland Manor Deposit     | \$12,600.00         |
| Town Park Deposits                 | \$2,350.00          |
| Little League Field Deposit        | \$200.00            |
| WF Group Deposit                   | \$800.00            |
| <b>Total Local Shares Remitted</b> | <b>\$128,573.35</b> |

**2. FEES PAID: JANUARY 1, 2017 - DECEMBER 31, 2017**

|  |                    |
|--|--------------------|
| NYS Dept. of Health                      | \$3,982.50         |
| NYS Ag & Markets for Spay/neuter program | \$2,147.00         |
| NYS Environmental Conservation           | \$46,067.20        |
| State Comptroller for Bell Jar Permits   | \$60.00            |
| State Comptroller for Games of Chance    | \$15.00            |
| Village of Florida for Registrar         | \$830.00           |
| Village of Greenwood Lake                | \$320.00           |
| Village of Warwick for Registrar         | \$16,930.00        |
| <b>Total Non-Local Revenues</b>          | <b>\$70,351.70</b> |

|   |  |
|---|--|
| <b>TOTAL STATE, COUNTY &amp; LOCAL REVENUES</b> | <b>\$128,573.35</b><br><b>+ \$70,351.70</b><br><b>\$198,925.05</b> |
|---|--|

**SUPERVISORS REPORT**

1. Christmas Tree Recycle
2. Upcoming Panel Forum on Solar in NYS
3. Yearend Building Dept. Report
4. CPF Receipts for Dec 2017
5. Journal Entries
6. Supervisors Corner – Published each week in the Warwick Dispatch, with excerpts printed in the Warwick Advertiser.

**PRIVILEGE OF THE FLOOR (AGENDA ITEMS)**

**NEW BUSINESS:**

1. REQUEST TO SERVE ALCHOHOLIC BEVERAGES WICKHAM WOODLAND MANOR – ELIUD BOBLEDO
2. REQUEST TO SERVE ALCHOHOLIC BEVERAGES WICKHAM WOODLAND MANOR – JOSE CARABALLO
3. SPECIAL EVENT PERMIT – SCENIC FARMS GOLF COURSE, LLC.
4. SPECIAL EVENT PERMIT – GRAN FONDO NATIONAL CHAMPIONSHIP SERIES BICYCLING EVENT



5. AUTHORIZATION OF ESCROW REFUND – RON KAHN
6. ACCEPT RESIGNATION– DETECTIVE GARY B. SISCO
7. APPOINTMENT OF PART TIME DIAL-A-BUS DRIVER – JUSTIN TUCK
8. ACCEPT RESIGNATION–DEBORAH RZEZNIK
9. ACCEPT BID PROPOSAL – 2018 DODGE DURANGO
10. SEQR – ACQUISITION OF PUBLIC WORKS DEPARTMENT TRUCK

**BILLS:**

**PRIVILEGE OF THE FLOOR (GENERAL)**

**EXECUTIVE SESSION:**

**RECONVENE:**

**ADJOURN:**

TEMPORARY