

**AGENDA - TOWN BOARD MEETING**

**January 17, 2019**

**7:30 pm**

**PRESENTATION: AWARD PAUL AND JOANNE DOLAN FOR THEIR ROLE IN SAVING STERLING FOREST**

**REGULAR MEETING:**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

**ACCEPTANCE OF MINUTES**

- 1. Regular Meeting, December 27, 2018**
- 2. Re-Organizational Meeting, January 2, 2019**

**CORRESPONDENCE:**

**CONNIE SARDO – Secretary, Town of Warwick Zoning Board of Appeals. Memo to Residents that the January 28, 2019 ZBA Meeting has been cancelled. The next ZBA Meeting will be held on February 25, 2019.**

**JASMIN EMANUELE - Resident, Town of Warwick. Request to serve Alcohol at Wickham Woodland Manor for a Family Party on February 9, 2019.**

**VINCE COPELLA – Chairman, Friendly Visitor Program. Memo to Town Board dated January 1, 2019 regarding employment of a New Coordinator for the Friendly Visitor Program.**

**MALCOM GRANT – Fish and Wildlife Technician, Division of Fish Wildlife and Marine Resources. Email dated January 2, 2019 regarding NYSDEC Otter Survey inquiry at Wickham Woodland Park.**

**LEONARD DEBUCK - Special Event permit for Scenic Farms Golf Course, LLC for rental use of their adjacent sod fields for youth soccer.**

**ERICA BONILLA - Resident, Town of Warwick. Request to serve Alcohol at Wickham Woodland Manor for a Family Party on January 26, 2019.**

**DANIEL GIBSON – Building Inspector, Town of Warwick. Submitted the 2018 Town of Warwick Building Department Year-end Report.**

**ANA KANZ – Comptroller, Town of Warwick. Memo to Town Board dated January 7, 2019 regarding Part time Receiver of Tax pay rate discrepancy.**

**SUZYN BARRON – President, Warwick Valley Humane Society. Submitted December 2018 Shelter Report.**

**DANIEL GIBSON – Building Inspector, Town of Warwick. Letter dated January 10, 2019 to Town Board regarding a refund of permit # 26950.**

**JEFF FEAGLES – DPW Commissioner, Town of Warwick. Letter dated January 11, 2019 to Town Board regarding two part- time resignations from the DPW.0**

**MORGAN GIBSON - Special Event permit for 5k Run at Warwick Winery on May 4<sup>th</sup> & 5<sup>th</sup> 2019.**

**ELIZABETH KNIGHT MOSS – Sustainable Warwick. Memo to Supervisor and Town Board regarding Repair Café Program. Guys and Gals with technical skills make the repair while you watch or help. A lot of things to get fixed, for free. This will help build Community and reduce the amount of trash that we pay to truck to a landfill. Future Warwick Repair Cafes will be held the 3<sup>rd</sup> Saturday of every month at the Warwick Senior Center located at Town Hall Complex, 132 Kings Highway, Warwick. Future Dates are: January 19, March 16, May 18, July 20, September 21, and November 16, 2018. For more information please contact Elizabeth Knight Moss @ 845-544-1056 or email [eknightmoss@gmail.com](mailto:eknightmoss@gmail.com) .**

**LORETTA LENIHAN – Speech Language Pathologist. Email dated January 12, 2019 regarding Parkinson’s Disease and Movement Disorders Support Group of Warwick Meeting Reminder. The meetings are held the 3<sup>rd</sup> THURSDAY of each month from 1:30 – 3:00pm at the American Legion Hall located at 71 Forester Avenue in Warwick. For more information, please call 845-986-4980.**

**ANA KANZ – Comptroller, Town of Warwick. Email dated January 14, 2019 to Town Board regarding the 2019 NY GFOA Conference.**

**LOUISA M. INGRASSIA – Town Clerk, Town of Wallkill. Email dated January 15, 2019 to the Town Clerk regarding 2019 changes to the Election Law.**

**YVONNE MARSE – Executive Secretary/Administrative Assistant, Orange County Clerk. Email dated January 15, 2019 to the Town Clerk regarding 2018 Mortgage Tax Report.**

**BRETT LUKACH – Police Officer, Town of Warwick. Letter dated January 15, 2019 to Police Chief notifying the town of intent to retire from the Town of Warwick Police Department.**

**MATT DECKER – Director of Conservation and Stewardship Orange County Land Trust. Letter dated January 9, 2019 to Planning Board Chairman and Building Inspector regarding property addresses for conservation easements in the Town of Warwick.**

**BOARD’S DISCUSSION ON CORRESPONDENCE**

**VISITING ELECTED OFFICIALS**

**REPORTS OF BOARDS AND COMMISSIONS**

## COMMITTEE REPORTS

### DEPARTMENT OF PUBLIC WORKS REPORT

<b>Ditch Work</b>	<b>Cascade Rd.</b>	<b>Clean Ditches</b>	<b>Town</b>
	<b>Conklin Rd.</b>	<b>Clean Ditches</b>	<b>Town</b>
<b>Tree Work</b>	<b>Pumpkin Hill Rd.</b>	<b>Clear Roadsides</b>	<b>Town</b>
	<b>Iron Mountain Rd.</b>	<b>Clear Roadsides</b>	<b>Town</b>
	<b>Wah Ta Wah Dr.</b>	<b>Clear Brush</b>	<b>Village of GWL</b>
	<b>Rumsey Rd.</b>	<b>Clear Brush</b>	<b>Village of GWL</b>
<b>Pot Holes</b>	<b>Town Wide</b>	<b>As Needed</b>	<b>Town</b>
	<b>Village Wide</b>	<b>As Needed</b>	<b>Village of GWL</b>
<b>Sanding</b>	<b>Town Wide</b>	<b>Sand Roads 1/8/2019</b>	<b>Town</b>
	<b>Village Wide</b>	<b>Storm 1/8/2019</b>	<b>Village of GWL</b>
<b>Mail Boxes</b>	<b>Town Wide</b>	<b>As Needed</b>	<b>Town</b>
<b>Haul Material</b>	<b>Haul road Grit</b>	<b>To Stockpile</b>	<b>Town</b>
<b>Water Dept.</b>	<b>Lakelands</b>	<b>Install curb box</b>	<b>Village of GWL</b>

### PARKS DEPARTMENT

<b>All Town Parks Open</b>	<b>Bathrooms Closed</b>	<b>Town</b>
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### ENVIRONMENTAL CONSULTANTS REPORT DECEMBER 2018

#### Wickham Water District

Wells #11	1,875,300 gal
Average daily use	60.500 gal
Sodium Hypochlorite used	120 qt
Orthophosphate used	48 qt
Caustic Soda	28 gal

#### Bellvale Park Water District

Total monthly production	94,600 gal
Average daily use	3,100 gal
Sodium Hypochlorite used	10 qt

#### Eurich Heights Water District

Total monthly production	214,500 gal
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Average daily use	6,900 gal
Sodium Hypochlorite used	10 qt
Orthophosphate used	12 qt

**Pine Island Water District**

Total monthly production	260,600 gal
Average daily use	8,400 gal
Sodium Hypochlorite used	20 qt

**Westside #1 Water District**

Total monthly production	1,755,300 gal
Average daily use	56,600 gal
Sodium Hypochlorite used	220 qt
Orthophosphate used	96 qt
Caustic Soda	30 gal

**The Fairgrounds**

Total monthly production	236,700 gal
Average daily use	7,600 gal
Sodium Hypochlorite used	14 qt

**The Warwick Tech Park**

Total monthly production	9,300 gal
Average daily use	300 gal
Sodium Hypochlorite used	20 qt

**Sewer District #1 Wastewater Treatment Facility**

Warwick Tech Park	15,000 gal	1%
Wickham Village District	3,607,408 gal	67%
Kings Estates District	1,755,362 gal	32%
<b><u>Total District Flow</u></b>	<b>5,377,770 gal</b>	<b>100%</b>
<b><u>Average Daily Flow</u></b>	<b>173,476 gal</b>	

All facility maintenance has been done for the month. (Oil grease, filters)

The belt press ran for 28 hrs. and 2 gal of polymer was used.

**Sewer District #2 Wastewater Treatment Facility – The Fairgrounds**

<b><u>Total District Flow</u></b>	116,392 gal
<b><u>Average Daily Flow</u></b>	3,755 gal

**COUNCILMAN DE ANGELO REPORT**

**COUNCILMAN KOWAL REPORT**

**COUNCILMAN GERSTNER REPORT**

**COUNCILMAN SHUBACK REPORT**

**ATTORNEY’S REPORT**

**TOWN CLERK’S REPORT**

**1. FEES COLLECTED – DECEMBER 2018**

<b>Interest in Town Clerk’s Checking Account</b>	<b>1.13</b>
<b>Wickham Woodland Manor Fee</b>	<b>750.00</b>
<b>Copy of Map</b>	<b>55.00</b>
<b>Film &amp; Video Permit</b>	<b>\$250.00</b>
<b>Marriage Certified</b>	<b>160.00</b>
<b>Carter Permits</b>	<b>\$4,000.00</b>
<b>Photocopies</b>	<b>\$9.25</b>
<b>Special Event Permit</b>	<b>\$25.00</b>
<b>Use of Room – Senior Center Kitchen</b>	<b>\$50.00</b>
<b>Dog Enumerations</b>	<b>\$5.00</b>
<b>Marriage License Fee</b>	<b>175.00</b>
<b>Conservation</b>	<b>38.53</b>
<b>Dog Licenses</b>	<b>802.00</b>
<b>Use of Large room</b>	<b>\$160.00</b>
<b>Use of Senior Room</b>	<b>\$390.00</b>
<b>Registrar Town of Warwick</b>	<b>210.00</b>
<b>Wickham Woodland Manor Deposit</b>	<b>\$1,500.00</b>
<b>Total Local Shares Remitted</b>	<b>\$8,580.91</b>

**2. FEES PAID – DECEMBER 2018**

<b>NYS Dept. of Health</b>	<b>225.00</b>
<b>NYS Ag &amp; Markets for Spay/neuter program</b>	<b>98.00</b>
<b>NYS Environmental Conservation</b>	<b>3,173.47</b>
<b>Village of Greenwood Lake for Registrar Fees</b>	<b>10.00</b>

Village of Warwick for Registrar	1,400.00
<b>Total Non-Local Revenues</b>	<b>\$4,906.47</b>

## 2018 ANNUAL TOWN CLERK REPORT

Interest in Town Clerk Checking	\$14.12		
Wickham Woodland Manor Fee	\$5,850.00		
Wickham Lake Permit Fee Resident	\$300.00		
Wickham Lake Permit Fee Non - Resident	\$840.00		
Wickham Lake Permit Additional Stickers	\$88.00		
Wickham Lake Permit -Replacement Key	\$40.00		
Wickham Lake Permit Renewal - Resident	\$710.00		
Wickham Lake Permit Renewal Non-Resident	\$700.00		
Wickham Woodland Resident Access	\$42.00		
Wickham Woodland Non-Resident Access	\$60.00		
Copy of Map	\$990.00		
Film & Video Permit	\$3,250.00		
Marriage Certified	\$1,140.00		
Code Book Updates	\$35.00		
Photocopies	\$547.00		
Returned Check Fee	\$80.00		
Carters Permit	\$10,600.00		
Junk License	\$75.00		
Peddler	1,000.00		
Postage	\$25.16		
Special Event Permit	\$895.00		
Use of Kitchen Senior Center	\$250.00		
Use of Senior Center	\$1,670.00		
Dog Impoundments	\$5,365.00		
Dog Enumerations	\$15.00		
Town Park Pavilion	\$1,350.00		
Athletic Field Fee	\$150.00		
Marriage License Fee	\$3,097.50		
Bell Jar Permits	\$30.00		
Game of Chance Permit	\$10.00		
Bid Spec Fees	\$50.00		
Road Maps	\$3.00		
Conservation	\$2,366.47		
Wickham Woodland Manor Fee	\$450.00		
Dog Licensing	\$17,140.00		

<b>Use of Large Room</b>	<b>\$1,680.00</b>		
<b>Registrar Town of Warwick</b>	<b>4,650.00</b>		
<b>Police Agreement 3rd Party</b>	<b>1,420.00</b>		
<b>Police Impound Fee</b>	<b>\$2,025.00</b>		
<b>Passive Boat Launch Non-resident</b>	<b>\$20.00</b>		
<b>Passive Boat Launch Resident</b>	<b>\$30.00</b>		
<b>WFP Park Non-Res Fishing</b>	<b>\$20.00</b>		
<b>WFP Not for Profit Group</b>	<b>\$160.00</b>		
<b>WFPark Daily NR</b>	<b>\$15,015.00</b>		
<b>WFPark Daily Res</b>	<b>\$25,952.00</b>		
<b>WFPark Commercial Pass</b>	<b>\$180.00</b>		
<b>WFPark Non-Res Family Season</b>	<b>\$500</b>		
<b>WFPark Senior Season</b>	<b>\$240.00</b>		
<b>WFPark Res Adult Season</b>	<b>\$1,610.00</b>		
<b>WFPark Res Child Season</b>	<b>\$990.00</b>		
<b>WFPark Res Family Additional member</b>	<b>\$190.00</b>		
<b>WFPark Res Family Season</b>	<b>\$13,375.00</b>		
<b>WFPark Res Senior Pass</b>	<b>\$2,825.00</b>		
<b>WFPark Wedding Fee</b>	<b>\$90.00</b>		
<b>WFPark Res Fishing Permit</b>	<b>\$90.00</b>		
<b>Beach Vendor Permit</b>	<b>\$25.00</b>		
<b>Street Opening Inspection Fee</b>	<b>\$100.00</b>		
<b>Wickham Woodland Manor Deposit</b>	<b>\$12,900.00</b>		
<b>Town Park Deposits</b>	<b>\$2,150.00</b>		
<b>Little League Field Deposit</b>	<b>\$200.00</b>		
<b>WFPark Group Deposit</b>	<b>\$600.00</b>		
<b>TOTAL FEES REMITTED TO TOWN OF WARWICK</b>	<b>\$146,445.25</b>		
<b>(SUPERVISOR)</b>			
<b>TOTAL FEES PAID TO THE FOLLOWING AGENCIES</b>			
<b>NYS Department of Health (Marriage Licenses)</b>	<b>\$3,982.50</b>		
<b>NYS Ag &amp; Markets (Spay/Neuter Program)</b>	<b>2,155.00</b>		
<b>NYS DEC (Conservation Sporting Licenses)</b>	<b>\$48,171.53</b>		
<b>NYS Comptroller (Bell Jar Permits)</b>	<b>\$45.00</b>		
<b>NYS Comptroller (Games of Chance)</b>	<b>\$15.00</b>		
<b>Village of Florida (Registrar Fees)</b>	<b>\$560.00</b>		
<b>Village of Greenwood Lake (Registrar Fees)</b>	<b>\$560.00</b>		
<b>Village of Warwick (Registrar Fees)</b>	<b>\$13,990.00</b>		
<b>TOTAL NON-LOCAL REVENUES:</b>	<b>69,479.03</b>		
<b>TOTAL FEES COLLECTED FOR 2018</b>	<b>\$215,924.28</b>		

<b>COMPARISON:</b>			
	<b>2018</b>	<b>2017</b>	<b>2016</b>
TOWN OF WARWICK	\$146,445.25	\$128,573.35	\$118,507.69
ORANGE COUNTY - DOG LICENSES	\$0.00	\$0.00	\$0.00
AG & MARKETS (SPAY/NEUTER PROGRAM)	\$2,155.00	\$2,147.00	\$2,400.00
NYS DEPT. OF HEALTH -MARRIAGE LICENSES	\$3,982.50	\$3,982.50	\$3,510.00
NYS DEC (CONSERVATION SPORTING LICENSES) DECALS	\$48,171.53	\$46,067.20	\$51,156.16
NYS COMPROLLER (BELL JAR/BINGO/GAMES OF CHANCE)	\$60.00	\$75.00	\$45.00
REGISTRAR FEES (VILLAGES)	\$15,110.00	\$18,080.00	\$18,430.00
	\$215,924.28	\$198,925.05	\$194,048.85

## **Information from the Board of Elections regarding adopted changes from Albany that pertain to Election Law:**

Please be advised that the State Legislature voted on several legislative bills yesterday that bring drastic change to the political calendar and significant new unfunded mandates being forced upon local governments.

Among the biggest changes include:

\*Merging the state and federal primaries, resulting in one June primary election to be held each year and thus replacing the September primary, beginning this year.

The revised political calendar for 2019 includes:

- 2019 Primary moving up from September to June 25th
- Petitions dates being moved up to February 26, 2019 being the first day to circulate designating petitions with filing dates of April 1 – April 4, 2019
- Party reorganizations moving from September to July
- Party Caucus Dates change - Feb 26 - July 25
- Judicial Convention moving from September to August 8 – 12

\* Early voting beginning with the November election this year

\* Same day voter registration

\* No excuse absentee voting

### **SUPERVISORS REPORT**

#### **PRIVILEGE OF THE FLOOR (AGENDA ITEMS)**

#### **NEW BUSINESS:**

##### **1. BUDGET TRANSFERS- COMPROLLER**



- 2. REQUEST TO SERVE ALCOHOLIC BEVERAGES WICKHAM WOODLAND MANOR – JASMINE EMANUELE**
- 3. APPOINT FRIENDLY VISITOR COORDINATOR – JEAN CORBI CIAPPA**
- 4. REQUEST TO SERVE ALCOHOLIC BEVERAGES WICKHAM WOODLAND MANOR – ERICA BONILLA**
- 5. AMEND RESOLUTION #R2019-18 RECEIVER OF TAXES PART-TIME HELP**
- 6. REFUND PERMIT – D&D COMMUNICATIONS ENT.**
- 7. ACCEPT RESIGNATION- DPW PART TIME LABORER**
- 8. APPOINTMENT OF PART TIME SEASONAL DPW LABORERS – JOHN NEMETH AND MICHAEL D. FINN**
- 9. AUTHORIZATION FOR TOWN COMPTROLLER TO ATTEND NEW YORK STATE GOVERNMENT FINANCE OFFICERS ASSOCIATION (NYS GFOA) CONFERENCE**
- 10. AUTHORIZATION TO SOLICIT BIDS – ELECTRICAL AND PLUMBING/HVAC SERVICES (ON CALL)**
- 11. ACCEPT RESIGNATION– POLICE OFFICER BRETT LUKACH**

**BILLS:**

**PRIVILEGE OF THE FLOOR (GENERAL)**

**RECONVENE:**

**ADJOURN:**