

**AGENDA – TOWN BOARD RE-ORGANIZATION MEETING
JANUARY 2, 2018
9:00 AM**

LETTERS RECEIVED REQUESTING APPOINTMENTS FOR 2018

ANIMAL CONTROL OFFICERS FOR 2018

**Suzyn Barron
Rebecca Hanlon
Kathleen Mosca
Cheryl Esposito
Amber Crandall
Douglas Conway
Stephanie Turley**

AUDITOR

**STEPHEN M. BROWN, CPA
Westgate Office Park,
1 Hatfield Lane, PO Box 606
Goshen, New York 10924**

COMPUTER SPECIALIST

**ROGER MC KELVEY
MC KELVEY COMPUTER CONSULTING
48 Werner Avenue
Florida, New York 10921**

OFFICIAL NEWSPAPER

**WARWICK VALLEY DISPATCH
Jennifer O'Connor, Editor
PO Box 594, 2 Oakland Avenue
Warwick, New York 10990-0594**

PLANNING BOARD ATTORNEY/DEPUTY TOWN ATTORNEY

**JOHN D. BOLLENBACH
Attorney-at-Law
757 Seward Highway
Florida, New York 10921**

PLANNING BOARD CHAIRMAN

**BENJAMIN ASTORINO
23 Main St.
Warwick, New York 10990**

PLANNING CONSULTANT

**J. THEODORE FINK, AICP
President,
GREENPLAN
Environmental Planners
302 Pells Road
Rhinebeck, New York 12572**

**SPECIAL COUNSEL FOR THE TOWN OF WARWICK
JACOBOWITZ AND GUBITS, LLP**

**Counselors at Law
158 Orange Avenue, PO Box 367
Walden, New York 12586-0367**

BLUESTEIN, SHAPIRO, RICH & BARONE, LLP

**Attorneys at Law
10 Matthews Street
Goshen, New York 10924**

BEATTIE & KRAHULIK

**Robert E. Krahulik
Attorneys at Law
Two Bank Street
Warwick, New York 10990**

ZONING BOARD OF APPEALS ATTORNEY

**Robert W. Fink
110 Murray Avenue
PO Box 900
Goshen, New York 10924-0900**

ZONING BOARD OF APPEALS RECORDING SECRETARY

**Mary Hebel
20 Overlook Drive
Warwick, NY 10990**

TOWN HALL CLEANER

**TURNER CLEANING SERVICE
Commercial-Residential
140 Union St.
Montgomery, New York 12549**

**SHIRLEY MOELLMAN
7 Kenilworth Lane
Warwick, New York 10990**

**Krystal Cleaning
21 Farries Ave.
Florida, NY 10921**

MARRIAGE OFFICERS:

**John Johansen
279 Rt. 17A
Warwick, New York 10990**

**Michael J. Newhard
Mayor, Village of Warwick
77 Main Street
Warwick, NY 10990**

PLANNING BOARD ENGINEER

**HDR Engineering P.C.
1 International Boulevard, Suite 1000
Mahwah, NJ 07495**

LABOR COUNSEL FOR THE TOWN OF WARWICK

**Donoghue, Thomas, Auslander & Drohan, LLP
Attorneys and Counsellors at Law
Stuart S. Waxman
2517 Route 52**

Hopewell Junction, New York 12533

SUPERVISOR'S STATE OF THE TOWN ADDRESS

SUPERVISOR APPOINTMENTS:

DEPUTY SUPERVISOR – Supervisor Sweeton appoints James Gerstner as Deputy Supervisor at \$6,000.00 during the year 2017 with all powers of the Supervisor.

APPOINTMENTS:

Planning & Zoning –	Supervisor Michael Sweeton
Animal Control -	Councilman Floyd DeAngelo
Water & Sewer -	Councilman Mickey Shuback
Police -	Councilman Floyd DeAngelo
Technology Coordinator –	Councilman James Gerstner
Recycling -	Councilman Mickey Shuback
Public Works -	Councilman Mickey Shuback
Parks -	Councilman Russell Kowal
Recreation -	Councilman James Gerstner
Cable Television Regulation –	Councilman James Gerstner
Labor Management –	Councilman Russell Kowal
Claims Coordinator -	T. Clerk, Eileen Astorino
Airport -	Councilman Floyd DeAngelo
Town Board Liaison to the Village of Warwick –	Councilman James Gerstner
Town Board Liaison to the Village of Greenwood Lake –	Councilman Floyd DeAngelo
Town Board Liaison to the Village of Florida -	Councilman Mickey Shuback

ELECTED OFFICIALS SALARIES – Motion to adopt a resolution that the salaries of elected officials be as follows:

Supervisor -	\$61,200.00
Town Clerk -	\$58,575.00
Councilmen (4) -	\$11,750.00/each
Justices (2) -	\$26,500.00/each
Receiver of Taxes -	\$40,434.00

BUDGET DIRECTOR – Motion to adopt a resolution that Supervisor Michael Sweeton be appointed as Budget Director.

AUDIT COMMITTEE- Motion to adopt a resolution to appoint Supervisor Sweeton and Councilman Mickey Shuback to the Town of Warwick Audit Committee for 2018.

REGISTRAR & DEPUTY REGISTRAR OF VITAL STATISTICS – Motion to adopt a resolution that Melissa Stevens be appointed Registrar of Vital Statistics at a salary of \$1,400.00 and Carolyn Purta be appointed Deputy Registrar of Vital Statistics at a salary of \$550.00.

COLLECTOR OF SEWER AND WATER RENTS – Motion to adopt a resolution that Supervisor Sweeton be appointed as Collector of Sewer and Water Rents at no additional compensation.

OFFICIAL NEWSPAPER – Motion to adopt a resolution that the Warwick Valley Dispatch be named as the official newspaper for the Town of Warwick.

OFFICIAL BANKS – Motion to adopt a resolution that Key Bank, Bank of America, JP Morgan Chase (formally the Bank of New York) Orange County Trust, Sterling National Bank (formally Provident Bank) and Greater Hudson Bank be designated as official banks of the Town of Warwick.

PART-TIME HELP – Motion to adopt a resolution that part-time help be paid at the rate of not less than \$10.40 per hour nor more than \$30.50 per hour depending on qualifications and experience.

BAILIFFS – Motion to adopt a resolution that David Decker, Linda Lupinski and Neil Ryan be appointed as bailiffs and be compensated at the rate of \$15.00 per hour.

PART-TIME DISPATCHERS – Motion to adopt a resolution that part-time Dispatchers be compensated at the rate of up to \$15.50 per hour when needed.

PART-TIME HIGHWAY LABORERS – Motion to adopt a resolution that part-time Highway Laborers be compensated at the rate of \$11.00 per hour for new part-time laborers and \$12.25 per hour for returning part-time laborers when needed.

BINGO & GAMES OF CHANCE INSPECTOR – Motion to adopt a resolution appointing Richard Koziola as Bingo and Games of Chance Inspector and that compensation be at the rate of \$17.00 per hour.

VETERAN FUEL ALLOTMENT – Motion to adopt a resolution that a \$700.00 fuel allotment be granted to each of the following veterans organizations: VFW Post #4662 (Warwick), American Legion Post #214 (Warwick), American Legion Post #1250 (Florida), American Legion Post #1443 (Greenwood Lake) and PLAV Post #16 (Pine Island).

TOWN HISTORIAN/DEPUTY HISTORIAN – Motion to adopt a resolution appointing Dr. Richard Hull as Town Historian and Sue Gardner as Deputy Town Historian at no compensation except for mileage and expenses.

DEPUTY TOWN ATTORNEY – Motion to adopt a resolution to appoint John Bollenbach as Deputy Town Attorney at a retainer of \$20,000 per year and any litigation, and Purchase of Development Rights (PDR) program at the prevailing rate.

SPECIAL COUNSEL – Motion to adopt a resolution to appoint Jacobowitz and Gubits, LLP, Beattie & Krahulik, and Bluestein, Shapiro, Rich & Barone, LLP as Special Counsel as per the 2018 rate schedule to handle matters as per advice and recommendation of the Town Board.

LABOR COUNSEL – Motion to adopt a resolution to appoint Donoghue, Thomas, Auslander & Drohan LLP as labor counsel as per the 2018 rate schedule.

DEPUTY TOWN CLERKS – Town Clerk, Eileen Astorino, appoints Carolyn Purta and Melissa Stevens as Deputy Town Clerks at no additional compensation to act for her during the year 2018 with all powers of the Town Clerk.

DEPUTY RECEIVER OF TAXES – Receiver of Taxes, Brenda Faulls, appoints Mary Beth Lodema as Deputy Receiver of Taxes at no additional compensation to act for her during the year 2018 with all powers of the Receiver of Taxes.

RECEIVER OF TAXES PART-TIME HELP – Motion to adopt a resolution to pay the Receiver of Taxes part-time help, Mary Beth Lodema at \$18.72 per hour and Carolyn Marion at \$14.79 per hour.

MILEAGE ALLOWANCE – Motion to adopt a resolution that all employees and town officials be reimbursed at the IRS rate when using their own vehicles on official town business.

APPOINTMENT OF ANIMAL CONTROL OFFICERS – Motion to adopt a resolution to appoint Suzyn Barron, Rebecca Hanlon, Kathleen Mosca, Cheryl Esposito, Douglas Conway, Stephanie Turley and Amber Crandall as Town of Warwick Animal Control Officers for 2018.

FINANCIAL AND BUDGET ADVISOR – Motion to adopt a resolution to appoint Stephen M. Brown as financial and budget advisor to the Town of Warwick as per the 2018 rate schedule.

DIAL-A-BUS SALARIES – Motion to adopt a resolution setting salary for part-time Dial-A-Bus drivers at \$17.00 per hour.

DPW COMMISSIONER SALARY – Motion adopt a resolution that the salary for the DPW Commissioner, Jeffrey Feagles, will be \$89,674.00 for the year 2018.

DEPUTY DPW COMMISSIONER SALARY – Motion to adopt a resolution that the salary for Deputy DPW Commissioner, Ben Astorino, will be \$66,770.00 for the year 2018.

DEPUTY DPW COMMISSIONER SALARY – Motion to adopt a resolution that the salary for Deputy DPW Commissioner, William Roe, will be \$59,091.00 for the year 2018.

ASSESSOR SALARY – Motion to adopt a resolution that the salary for Assessor, Deborah Eurich will be \$89,178.00 for the year 2018.

APPOINTMENT OF STAR PROGRAM ADMINISTRATOR – Motion to adopt a resolution to appoint Deborah Eurich, Town Assessor, as the Administrator of the Star Program for the year 2018 at a salary of \$2,075.00 per year.

TOWN BOARD MEETING DATES – Motion to adopt a resolution that Town Board meetings be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick on Thursdays in accordance with the following proposed meeting dates schedule:

DATE (2018)	TIME (P.M.)	DATE (2018)	TIME (P.M.)
JANUARY 18	7:30	JUNE 28	7:30
FEBRUARY 8	7:30	JULY 19	7:30
FEBRUARY 22	7:30	AUGUST 16	7:30
MARCH 8	7:30	SEPTEMBER 13	7:30
MARCH 22	7:30	SEPTEMBER 27	7:30
APRIL 12	7:30	OCTOBER 11	7:30
APRIL 26	7:30	OCTOBER 25	7:30
MAY 10	7:30	NOVEMBER 1	7:30
MAY 24	7:30	NOVEMBER 15	7:30
JUNE 14	7:30	DECEMBER 13	7:30
		DECEMBER 27	7:30

TOWN BOARD WORKSHOPS – Motion to adopt a resolution that Town Board Workshops be held in the Town Hall Meeting Room, 132 Kings Highway, Town of Warwick, one and one-half (1 ½) hours before the Town Board meetings.

PLANNING BOARD MEETING DATES – Motion to adopt a resolution that Planning Board meetings be held on the first and third Wednesdays, except holidays, at 7:30 p.m. Meetings will be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.

PLANNING BOARD CHAIRMAN – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to appoint Benjamin Astorino as Chairman of the Town of Warwick Planning Board for 2018.

PLANNING BOARD ATTORNEY - Motion to adopt a resolution to appoint John D. Bollenbach as Planning Board Attorney as per the 2018 rate schedule.

PLANNING BOARD SALARIES- Motion to adopt a resolution that the Planning Board Chairman be compensated at the rate of \$3,500.00 per year and that members of the

Planning Board be compensated at the rate of \$2,500.00 per year; this monetary compensation being in lieu of mileage and other incidental expenses.

PLANNING BOARD ENGINEER – Motion to adopt a resolution to appoint HDR, P.C. as Planning Board Engineer as per the 2018 rate schedule.

ZONING BOARD OF APPEALS CHAIRMAN – Motion to adopt a resolution appointing Jan L. Jansen as Chairman of the Zoning Board of Appeals for 2018.

ZONING BOARD OF APPEALS ATTORNEY – Motion to adopt a resolution appointing Robert W. Fink as Attorney for the Zoning Board of Appeals at a yearly retainer of \$7,650.00.

ZONING BOARD OF APPEALS MEETING DATES – Motion to adopt a resolution that meetings of the Zoning Board of Appeals be held on the fourth Monday of each month at 7:30 p.m. in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.

ZONING BOARD OF APPEALS RECORDING SECRETARY – Motion to adopt a resolution re-appointing Mary Hebel as Recording Secretary of the Zoning Board of Appeals at a rate of \$13.26 per hour.

ZONING BOARD OF APPEALS SALARIES – Motion to adopt a resolution that the Zoning Board of Appeals Chairman be compensated at a rate of \$600.00 per year and that members of the Zoning Board of Appeals be compensated at the rate of \$450.00 per year; this monetary compensation being in lieu of mileage and other incidental expenses.

SUPERVISOR'S OFFICE SALARY – Motion to adopt a resolution that 25% of the salaries in the Supervisor's office be paid from funds of the water districts and the sewer district of the Town.

SUPERVISOR'S CONFIDENTIAL SECRETARY – Supervisor Sweeton appoints Rosemarie Bastanza as his confidential secretary.

SUPERVISOR'S CONFIDENTIAL SECRETARY SALARY – Motion to adopt a resolution that the salary of the Supervisor's confidential secretary, Rosemarie Bastanza, be at the rate of \$43,280.00 for the year 2018.

LOCAL EMERGENCY MANAGER – Motion to adopt a resolution to recommend to the County of Orange that Supervisor Michael Sweeton be appointed as Local Emergency Manager and DPW Commissioner Jeffrey J. Feagles as Deputy Local Emergency Manager at no additional compensation.

ENGINEER AND DEPUTY CODE ENFORCER/BUILDING INSPECTOR FOR TOWN – Motion to adopt a resolution to appoint Tectonic Engineering Consultants Inc. and HDR PC as Engineer/Deputy Code Enforcer/Building Inspector for the Town as per the 2018 rate schedule.

DPW AUTHORIZATION TO ASSIST LOCAL MUNICIPALITIES – Motion to adopt a resolution authorizing the DPW Commissioner to assist the local municipalities when needed and in turn they will assist us at no additional cost to the Town of Warwick.

BLANKET BOND – Motion to adopt a resolution to approve the Public Officials Faithful Performance Blanket Bond of the Selective Insurance Company, Policy #B6010335, listing the Supervisor at \$155,000.00, the Receiver of Taxes at \$2,712,383.00, and all other officials at \$50,000.00 each.

RECEIVER BANK ACCOUNTS – Motion to adopt a resolution to authorize the Receiver of Taxes to establish bank accounts with Sterling National Bank for deposits of tax collections.

TOWN CLERK BANK ACCOUNT – Motion to adopt a resolution to authorize the Town Clerk to establish a bank account with Sterling National Bank for Town Clerk deposits of Town Clerk fees.

MARRIAGE OFFICERS – Motion to adopt a resolution appointing Michael Sweeton, James Gerstner, John Johansen and Michael Newhard as Town of Warwick Marriage Officers for 2018.

RECORDS MANAGEMENT OFFICER – Motion to adopt a resolution to appoint Eileen Astorino, Town Clerk, to the position of Records Management Officer at a salary of \$2,626.00 per year.

TOWN OF WARWICK PLANNING CONSULTANT – Motion to adopt a resolution to appoint J. Theodore Fink of Greenplan as the Town of Warwick Planning Consultant at the rate of \$160.00 per hour for all Planning Board application review work and \$110.00 per hour for all other town related work.

TOWN OF WARWICK COMPUTER CONSULTANT – Motion to adopt a resolution to appoint R.M. McKelvey, SJA Technologies Group, LLC as Town of Warwick Computer Consultant as per the 2018 rate schedule.

SCHEDULE OF FEES – DEVELOPMENT – Motion to adopt a resolution to accept the Schedule of Fees – Chapter 75 Development Fees as adopted on June 8, 2000 (Local Law #2 of 2000), and amended on January 2, 2001, April 25, 2002, November 21, 2002, January 2, 2003, May 8, 2003, October 9, 2003, January 2, 2004, August 19, 2004, January 1, 2005, January 2, 2007, January 2, 2008, January 4, 2010, January 3, 2011, June 9, 2011, January 4, 2016 and amended as follows:

D (1) (a) [1] “For Building Permit applications requiring a c/o, the fee will be one hundred dollars (100) plus

INVESTMENT POLICY – Motion to adopt a resolution to accept the Investment policy of the Town of Warwick as adopted January 4, 1993.

TOWN OF WARWICK PROCUREMENT POLICY – Motion to adopt a resolution to accept the Town of Warwick Procurement Policy and Procedures as adopted on January 4, 1993 and amended on January 3, 1995, and June 11, 2015.

TOWN HALL CLEANER – Motion to adopt a resolution to appoint Shirley Moellman as part time Town Hall cleaner to be paid at the rate of \$12.50 per hour and accept the 2017 contract in the amount of \$6,445.00 as per quote with Turner Cleaning Service, 8 Union Street, Montgomery, NY 12549 and the 2018 contract of Krystal Cleaning, 21 Farries Avenue, Florida, NY 10921 in the amount of \$280 per week for Town Hall, \$250 per week for Police Station and \$80 per week for the Senior Center

RISK MANAGER – TOWN OF WARWICK RISK MANAGER AND INSURANCE BROKER – THE DURLAND AGENCY – Motion to adopt a resolution to appoint the Durland Agency (Seely & Durland, Inc.) as Risk Managers and Insurance Brokers for the Town of Warwick for a two-year term to expire January 3, 2020.