

January 2, 2018

The Re-Organization Meeting of the Town Board of the Town of Warwick was held Tuesday, January 2, 2018, at the Town Hall, 132 Kings Highway, Town of Warwick. Supervisor Sweeton, called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

ATTENDANCE: Supervisor Sweeton
Councilman Floyd DeAngelo
Councilman Russell Kowal
Councilman James Gerstner
Councilman Mickey Shuback

SWEARING IN CEREMONY: Prior to the meeting, the Hon. Nancy DeAngelo, Town Justice, presided over the swearing in of the following Town of Warwick officials:

Hon. Peter D. Barlet, Town of Warwick Justice
Marion (Mickey) Shuback, Town Councilman
Floyd DeAngelo, Town Councilman
Eileen Astorino, Town Clerk
Brenda Faulls, Receiver of Taxes

LETTERS RECEIVED REQUESTING APPOINTMENTS FOR 2018

ANIMAL CONTROL OFFICERS FOR 2018

Suzyn Barron
Rebecca Hanlon
Kathleen Mosca
Cheryl Esposito
Amber Crandall
Douglas Conway
Stephanie Turley

AUDITOR

STEPHEN M. BROWN, CPA
Westgate Office Park,
1 Hatfield Lane, PO Box 606
Goshen, New York 10924

COMPUTER SPECIALIST

ROGER MC KELVEY
MC KELVEY COMPUTER CONSULTING
48 Werner Avenue
Florida, New York 10921

OFFICIAL NEWSPAPER

WARWICK VALLEY DISPATCH
Jennifer O'Connor, Editor
PO Box 594, 2 Oakland Avenue
Warwick, New York 10990-0594

PLANNING BOARD ATTORNEY/DEPUTY TOWN ATTORNEY

JOHN D. BOLLENBACH
Attorney-at-Law
757 Seward Highway
Florida, New York 10921

PLANNING BOARD CHAIRMAN

BENJAMIN ASTORINO
23 Main St.
Warwick, New York 10990

PLANNING CONSULTANT

J. THEODORE FINK, AICP
President,
GREENPLAN
Environmental Planners
302 Pells Road
Rhinebeck, New York 12572

**SPECIAL COUNSEL FOR THE TOWN OF WARWICK
JACOBOWITZ AND GUBITS, LLP**

Counselors at Law
158 Orange Avenue, PO Box 367
Walden, New York 12586-0367

BLUESTEIN, SHAPIRO, RICH & BARONE, LLP

Attorneys At Law
10 Matthews Street
Goshen, New York 10924

BEATTIE & KRAHULIK

**Robert E. Krahulik
Attorneys At Law
Two Bank Street
Warwick, New York 10990**

ZONING BOARD OF APPEALS ATTORNEY

**Robert W. Fink
110 Murray Avenue
PO Box 900
Goshen, New York 10924-0900**

ZONING BOARD OF APPEALS RECORDING SECRETARY

**PAMELA CARROLL
555 East Shore Rd.
Hewitt, New Jersey 07421**

TOWN HALL CLEANER

**TURNER CLEANING SERVICE
Commercial-Residential
140 Union St.
Montgomery, New York 12549**

**SHIRLEY MOELLMAN
7 Kenilworth Lane
Warwick, New York 10990**

**Krystal Cleaning
21 Farries Ave.
Florida, NY 10921**

MARRIAGE OFFICERS

**John Johansen
279 Rt. 17A
Warwick, New York 10990**

**Michael J. Newhard
Mayor, Village of Warwick
77 Main Street
Warwick, NY 10990**

PLANNING BOARD ENGINEER

**HDR Engineering P.C.
1 International Boulevard, Suite 1000
Mahwah, NJ 07495**

LABOR COUNSEL FOR THE TOWN OF WARWICK

**Donoghue, Thomas, Auslander & Drohan, LLP
Attorneys and Counsellors at Law
Stuart S. Waxman
2517 Route 52
Hopewell Junction, New York 12533**

SUPERVISOR'S STATE OF THE TOWN ADDRESS

2017 ended with Federal Tax Law changes, the Governor's Executive Order and much confusion on which 2018 property taxes could be pre-paid in 2018. As usual it was your local government that was left to clarify it and we quickly mobilized to handle the public's questions. The Receiver of Taxes and her staff did an exceptional job and everyone was handled with courtesy, professionalism and efficiency.

Long needed upgrades to security at the Town Hall complex were completed with the installation of key card controlled doors, cameras and limited access to non-public areas. Our twenty-year-old HVAC system was replaced with high efficiency units which will result in lower energy costs. Thanks to the work of our employee safety committee and our employees our Workman's Compensation Insurance Rates continue to decline.

Service to our Senior Citizens was enhanced with the spring launch of the Warwick Friendly Visitors Program which pairs Volunteers from the community with Seniors that need small chores or services performed for them. This service is free to all seniors thanks this year to the Warwick Valley Rotary and our volunteer steering committee. Our Dial-A-Bus service, also used heavily by seniors, was improved by the opening of the newly constructed office/garage building that was funded 90% by a Federal/State transportation grant. The construction used all local labor and came in on time and under budget.

In an effort to keep taxes in line the Town continued its long record of sharing services with other municipalities. We sold a surplus sweeper to another Town that then provided the match for a grant from Senator Bonacic that allowed us to purchase a replacement Backhoe for one that was over 18 years old. We also jointly purchased a new plow truck with the Village of Greenwood lake for duty in the Eastern portion of the Town. Additional allocation from the State allowed us to increase our road resurfacing work this year by 50%.

Recreation improvements included a kayak launch at the Wickham Woodlands Park, a boat dock and parking lot improvement constructed by an Eagle Scout at the boat launch park on Simpson Lane and a complete renovation of the bathrooms/shower facility at the Town Beach by our DPW staff. The Beautiful People organization, with help from a grant from Major League Baseball, broke ground on the handicap accessible field at Wickham Woodlands which will provide sports opportunities for children with disabilities.

Our leadership in the field of renewable energy continued with the Town receiving the SolSmart Gold designation for facilitating solar development in our town. We also continue to move forward with acquiring our streetlights from O&R with a conversion to LED lights that will save the town money on energy purchases. Negotiations continue with a private firm to locate a community solar farm on Town owned property.

Our police department had a busy year with numerous arrests, many cases solved, drug rings destroyed and the safe handling of the countless community events held throughout the year. We remain a safe community thanks to the men and women of the Warwick police department

Our year ended with the culmination of a community visioning effort called Community2gether supported by the Town and all three of our Villages. Information on what people in Warwick would like to see for the future of our community will be issued in a report early in 2018.

Lastly the Town is fortunate to have employees who work hard to provide essential services to our residents as cost effectively as possible. We are blessed with residents who value our natural environment, our beautiful Villages and all of the opportunities that living in a small town provide. The Town board looks forward to serving our residents in the coming year and continuing to be the caretakers of this very special place.

SUPERVISOR APPOINTMENTS:

DEPUTY SUPERVISOR – Supervisor Sweeton appoints James Gerstner as Deputy Supervisor at \$6,000.00 during the year 2018 with all powers of the Supervisor.

APPOINTMENTS:

Planning & Zoning –	Supervisor Michael Sweeton
Animal Control -	Councilman Floyd DeAngelo
Water & Sewer -	Councilman Mickey Shuback
Police -	Councilman Floyd DeAngelo
Technology Coordinator –	Councilman James Gerstner
Recycling -	Councilman Mickey Shuback
Public Works -	Councilman Mickey Shuback
Parks -	Councilman Russell Kowal
Recreation -	Councilman James Gerstner
Cable Television Regulation –	Councilman James Gerstner

Labor Management –	Councilman Russell Kowal
Claims Coordinator -	T. Clerk, Eileen Astorino
Airport -	Councilman Floyd DeAngelo
Town Board Liaison to the Village of Warwick –	Councilman James Gerstner
Town Board Liaison to the Village of Greenwood Lake –	Councilman Floyd DeAngelo
Town Board Liaison to the Village of Florida -	Councilman Mickey Shuback

#R2018-01 ELECTED OFFICIALS SALARIES – Motion Supervisor Sweeton, seconded Councilman DeAngelo to adopt a resolution that the salaries of elected officials be as follows:

Supervisor -	\$61,200.00
Town Clerk -	\$58,575.00
Councilmen (4) -	\$11,750.00/each
Justices (2) -	\$26,500.00/each
Receiver of Taxes -	\$40,434.00

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-02 BUDGET DIRECTOR – Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution that Supervisor Michael Sweeton be appointed as Budget Director.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018- 03 AUDIT COMMITTEE- Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution to appoint Supervisor Sweeton and Councilman Mickey Shuback to the Town of Warwick Audit Committee for 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-04 REGISTRAR & DEPUTY REGISTRAR OF VITAL STATISTICS – Motion Councilman Gerstner, Seconded Councilman Shuback to adopt a resolution that Melissa Stevens be appointed Registrar of Vital Statistics at a salary of \$1,400.00 and Carolyn Purta be appointed Deputy Registrar of Vital Statistics at a salary of \$550.00.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-05 COLLECTOR OF SEWER AND WATER RENTS – Motion Councilman Gerstner, seconded Councilman Shuback to adopt a resolution that Supervisor Sweeton be appointed as Collector of Sewer and Water Rents at no additional compensation.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-06 OFFICIAL NEWSPAPER – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that the Warwick Valley Dispatch be named as the official newspaper for the Town of Warwick.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-07 OFFICIAL BANKS – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that Key Bank, Bank of America, JP Morgan Chase (formally the Bank of New York) Orange County Trust, Sterling National Bank (formally Provident Bank) and Greater Hudson Bank be designated as official banks of the Town of Warwick.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-08 PART-TIME HELP – Motion Supervisor Sweeton, seconded Councilman Shuback to adopt a resolution that part-time help be paid at the rate of not less than \$10.40 per hour nor more than \$30.50 per hour depending on qualifications and experience.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-09 BAILIFFS – Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution that David Decker, Linda Lupinski and Neil Ryan be appointed as bailiffs and be compensated at the rate of \$14.00 per hour.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-10 PART-TIME DISPATCHERS – Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution that part-time Dispatchers be compensated at the rate of up to \$15.50 per hour when needed.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-11 PART-TIME HIGHWAY LABORERS – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that part-time Highway Laborers be compensated at the rate of \$11.00 per hour for new part-time laborers and \$12.25 per hour for returning part-time laborers when needed.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-12 BINGO & GAMES OF CHANCE INSPECTOR – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution appointing Richard Koziola as Bingo and Games of Chance Inspector and that compensation be at the rate of \$17.00 per hour.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-13 VETERAN FUEL ALLOTMENT – Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution that a \$700.00 fuel allotment be granted to each of the following veterans organizations: VFW Post #4662 (Warwick), American Legion Post #214 (Warwick), American Legion Post #1250 (Florida), American Legion Post #1443 (Greenwood Lake) and PLAV Post #16 (Pine Island).

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-14 TOWN HISTORIAN/DEPUTY HISTORIAN – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution appointing Dr. Richard Hull as Town Historian and Sue Gardner as Deputy Town Historian at no compensation except for mileage and expenses.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-15 DEPUTY TOWN ATTORNEY – Motion Supervisor Sweeton, seconded Councilman Kowal to adopt a resolution to appoint John Bollenbach as Deputy Town Attorney at a retainer of \$20,000 per year and any litigation, and Purchase of Development Rights (PDR) program at the prevailing rate.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-16 SPECIAL COUNSEL – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to appoint Jacobowitz and Gubits, LLP, Beattie & Krahulik, and Bluestein, Shapiro, Rich & Barone, LLP as Special Counsel as per the 2018 rate schedule to handle matters as per advice and recommendation of the Town Board.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-17 LABOR COUNSEL – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to appoint Donoghue, Thomas, Auslander & Drohan LLP as labor counsel as per the 2018 rate schedule.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

DEPUTY TOWN CLERKS – Town Clerk, Eileen Astorino, appoints Carolyn Purta and Melissa Stevens as Deputy Town Clerks at no additional compensation to act for her during the year 2018 with all powers of the Town Clerk.

DEPUTY RECEIVER OF TAXES – Receiver of Taxes, Brenda Faulls, appoints Carolyn Marion as Deputy Receiver of Taxes at no additional compensation to act for her during the year 2018 with all powers of the Receiver of Taxes.

#R2018-18 RECEIVER OF TAXES PART-TIME HELP – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to pay the Receiver of Taxes part-time help, Mary Beth Lodema at \$18.72 per hour and Carolyn Marion at \$14.79 per hour.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-19 MILEAGE ALLOWANCE – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that all employees and town officials be reimbursed at the IRS rate when using their own vehicles on official town business.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-20 APPOINTMENT OF ANIMAL CONTROL OFFICERS – Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution to appoint Suzyn Barron, Rebecca Hanlon, Kathleen Mosca, Cheryl Esposito, Douglas Conway, Stephanie Turley and Amber Crandall as Town of Warwick Animal Control Officers for 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-21 FINANCIAL AND BUDGET ADVISOR – Motion Councilman Shuback, seconded Councilman Gerstner to adopt a resolution to appoint Stephen M. Brown as financial and budget advisor to the Town of Warwick as per the 2018 rate schedule.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-22 DIAL-A-BUS SALARIES – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution setting salary for part-time Dial-A-Bus drivers at \$17.00 per hour.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-23 DPW COMMISSIONER SALARY – Motion Councilman Shuback, seconded Councilman DeAngelo adopt a resolution that the salary for the DPW Commissioner, Jeffrey Feagles, will be \$89,674.00 for the year 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-24 DEPUTY DPW COMMISSIONER SALARY – Motion Councilman Shuback, seconded Councilman Gerstner to adopt a resolution that the salary for Deputy DPW Commissioner, Ben Astorino, will be \$66,770.00 for the year 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-25 DEPUTY DPW COMMISSIONER SALARY – Motion Councilman Shuback, seconded Councilman Gerstner to adopt a resolution that the salary for Deputy DPW Commissioner, William Roe, will be \$59,091.00 for the year 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-26 ASSESSOR SALARY – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that the salary for Assessor, Deborah Eurich will be \$89,178.00 for the year 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-27 APPOINTMENT OF STAR PROGRAM ADMINISTRATOR – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to appoint Deborah Eurich, Town Assessor, as the Administrator of the Star Program for the year 2018 at a salary of \$2,075.00 per year.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-28 TOWN BOARD MEETING DATES – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that Town Board meetings be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick on Thursdays in accordance with the following proposed meeting dates schedule:

<u>DATE (2018)</u>	<u>TIME (P.M.)</u>	<u>DATE (2018)</u>	<u>TIME (P.M.)</u>
JANUARY 18	7:30	JUNE 28	7:30
FEBRUARY 8	7:30	JULY 19	7:30
FEBRUARY 22	7:30	AUGUST 16	7:30
MARCH 8	7:30	SEPTEMBER 13	7:30
MARCH 22	7:30	SEPTEMBER 27	7:30
APRIL 12	7:30	OCTOBER 11	7:30
APRIL 26	7:30	OCTOBER 25	7:30
MAY 10	7:30	NOVEMBER 1	7:30
MAY 24	7:30	NOVEMBER 15	7:30
JUNE 14	7:30	DECEMBER 13	7:30
		DECEMBER 27	7:30

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-29 TOWN BOARD WORKSHOPS – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that Town Board Workshops be held in the Town Hall Meeting Room, 132 Kings Highway, Town of Warwick, one and one-half (1 ½) hours before the Town Board meetings.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-30 PLANNING BOARD MEETING DATES – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that Planning Board meetings be held on the first and third Wednesdays, except holidays, at 7:30 p.m. Meetings will be held in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-31 PLANNING BOARD CHAIRMAN – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to appoint Benjamin Astorino as Chairman of the Town of Warwick Planning Board for 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-32 PLANNING BOARD ATTORNEY – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to appoint John D. Bollenbach as Planning Board Attorney as per the 2018 rate schedule.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-33 PLANNING BOARD SALARIES- Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that the Planning Board Chairman be compensated at the rate of \$3,500.00 per year and that members of the Planning Board be compensated at the rate of \$2,500.00 per year; this monetary compensation being in lieu of mileage and other incidental expenses.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-34 PLANNING BOARD ENGINEER – Motion Supervisor Sweeton, seconded Councilman Shuback to adopt a resolution to appoint HDR, P.C. as Planning Board Engineer as per the 2018 rate schedule.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-35 ZONING BOARD OF APPEALS CHAIRMAN – Motion Supervisor Sweeton, seconded Councilman Kowal to adopt a resolution appointing Jan L. Jansen as Chairman of the Zoning Board of Appeals for 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-36 ZONING BOARD OF APPEALS ATTORNEY – Motion Supervisor Sweeton, seconded Councilman Kowal of Appeals at a yearly retainer of \$7,650.00.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-37 ZONING BOARD OF APPEALS MEETING DATES – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that meetings of the Zoning Board of Appeals be held on the fourth Monday of each month at 7:30 p.m. in the Town Hall Meeting Room, 132 Kings Highway, and Town of Warwick.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-38 ZONING BOARD OF APPEALS RECORDING SECRETARY – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution re-appointing Mary Hebel as Recording Secretary of the Zoning Board of Appeals at a rate of \$13.26 per hour.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-39 ZONING BOARD OF APPEALS SALARIES – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution that the Zoning Board of Appeals Chairman be compensated at a rate of \$600.00 per year and that members of the Zoning Board of Appeals be compensated at the rate of \$450.00 per year: this monetary compensation being in lieu of mileage and other incidental expenses.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-40 SUPERVISOR'S OFFICE SALARY – Motion Councilman DeAngelo, seconded Councilman Kowal to adopt a resolution that 25% of the salaries in the Supervisor's office be paid from funds of the water districts and the sewer district of the Town.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

SUPERVISOR'S CONFIDENTIAL SECRETARY – Supervisor Sweeton re-appoints Rosemarie Bastanza as his confidential secretary.

#R2018-41 SUPERVISOR'S CONFIDENTIAL SECRETARY SALARY – Motion Councilman Gerstner, seconded Councilman Shuback to adopt a resolution that the salary of the Supervisor's confidential secretary, Rosemarie Bastanza, be at the rate of \$43,280.00 for the year 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-42 LOCAL EMERGENCY MANAGER – Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution to recommend to the County of Orange that Supervisor Michael Sweeton be appointed as Local Emergency Manager and DPW Commissioner Jeffrey J. Feagles as Deputy Local Emergency Manager at no additional compensation.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-43 ENGINEER AND DEPUTY CODE ENFORCER/BUILDING INSPECTOR FOR TOWN – Motion Supervisor Sweeton, seconded Councilman Gerstner, to adopt a resolution to appoint Tectonic Engineering Consultants Inc. and HDR PC as Engineer/Deputy Code Enforcer/Building Inspector for the Town as per the 2018 rate schedule.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-44 DPW AUTHORIZATION TO ASSIST LOCAL MUNICIPALITIES – Motion Councilman Shuback, seconded Councilman Gerstner to adopt a resolution authorizing the DPW Commissioner to assist the local municipalities when needed and in turn they will assist us at no additional cost to the Town of Warwick.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-45 BLANKET BOND – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to approve the Public Officials Faithful Performance Blanket Bond of the Selective Insurance Company, Policy #B6010335, listing the Supervisor at \$155,000.00, the Receiver of Taxes at \$2,712,383.00, and all other officials at \$50,000.00 each.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-46 RECEIVER BANK ACCOUNTS – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to authorize the Receiver of Taxes to establish bank accounts with Sterling National Bank for deposits of tax collections.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-47 TOWN CLERK BANK ACCOUNT – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to authorize the Town Clerk to establish a bank account with Sterling National Bank for Town Clerk deposits of Town Clerk fees.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2017-48 MARRIAGE OFFICERS – Motion Councilman Gerstner, seconded Councilman Shuback to adopt a resolution appointing Michael Sweeton, James Gerstner, John Johansen and Michael Newhard as Town of Warwick Marriage Officers for 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-49 RECORDS MANAGEMENT OFFICER – Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution to appoint Eileen Astorino, Town Clerk, to the position of Records Management Officer at a salary of \$2,626.00 per year.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-50 TOWN OF WARWICK PLANNING CONSULTANT – Motion Supervisor Sweeton, Councilman Gerstner to adopt a resolution to appoint J. Theodore Fink of Greenplan as the Town of Warwick Planning Consultant at the rate of \$160.00 per hour for all Planning Board application review work and \$110.00 per hour for all other town related work.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-51 TOWN OF WARWICK COMPUTER CONSULTANT – Motion Councilman Gerstner, seconded Councilman Kowal to adopt a resolution to appoint R.M. McKelvey, SJA Technologies Group, LLC as Town of Warwick Computer Consultant as per the 2018 rate schedule.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-52 SCHEDULE OF FEES – DEVELOPMENT – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to accept the Schedule of Fees – Chapter 75 Development Fees as adopted on June 8, 2000 (Local Law #2 of 2000), and amended on January 2, 2001, April 25, 2002, November 21, 2002, January 2, 2003, May 8, 2003, October 9, 2003, January 2, 2004, August 19, 2004, January 1, 2005, January 2, 2007, January 2, 2008, January 4, 2010, January 3, 2011, June 9, 2011, January 4, 2016 and amended as follows:

D. (1) (a) [1] “For Building Permit applications requiring a c/o, the fee will be one hundred dollars (100) plus

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-53 INVESTMENT POLICY – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to accept the Investment policy of the Town of Warwick as adopted January 4, 1993.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-54 TOWN OF WARWICK PROCUREMENT POLICY – Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to accept the Town of Warwick Procurement Policy and Procedures as adopted on January 4, 1993 and amended on January 3, 1995, and June 11, 2015.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

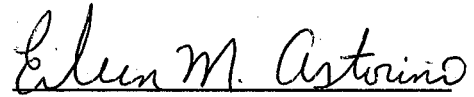
#R2018-55 TOWN HALL CLEANER – Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution to appoint Shirley Moellman as part time Town Hall cleaner to be paid at the rate of \$12.50 per hour and accept the 2018 contract in the amount of \$6,445.00 as per quote with Turner Cleaning Service, 8 Union Street, Montgomery, NY 12549 and the 2017 contract of Krystal Cleaning, 21 Farries Avenue, Florida, NY 10921 in the amount of \$280 per week for Town Hall, \$250 per week for Police Station, and \$80 per week for the Senior Center.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

#R2018-56 AUTHORIZATION TO SIGN MAINTENANCE PROGRAM AGREEMENT WITH AMI SERVICES - Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution to authorize the Supervisor to sign a maintenance program agreement with AMI Services for the servicing of the HVAC system at Town Hall including the Senior Center for 2018.

Motion carried (5 Ayes, 0 Nays) Supervisor declared this resolution duly adopted.

ADJOURN: Motion Councilman DeAngelo, seconded Councilman Gerstner that the re-organization meeting be adjourned. Motion Carried (5 ayes, 0 nays) 9:40 am.


Eileen M. Astorino, Town Clerk

**TOWN OF WARWICK
SCHEDULE OF DEVELOPMENT FEES
January 2, 2018**

BE IT RESOLVED by the Town Board of the Town of Warwick, Orange County, New York that the following Schedule of Fees is adopted pursuant to Chapter 75 "Development Fees":

SCHEDULE OF FEES

A. PLANNING BOARD FEES

(1) Site Plan Review Fees

(a) All such applications made to the Planning Board shall be in writing on forms prescribed by the Board and shall be accompanied by a fee determined as follows:

[1] Residential uses only:

[a] Application fee: One Hundred Dollars (\$100) plus a site unit fee.

[b] Site Unit Fee: Twenty-Five Dollars (\$25.00) per acre of land or lot of land or dwelling unit or one thousand (1,000) square feet or fraction thereof of ground area covered by buildings, whichever is greater.

[2] Commercial/industrial uses:

[a] Application Fee: Five Hundred Dollars (\$500.00) plus a site unit fee.

[b] Site Unit Fee: Fifty Dollars (\$50.00) per acre of land or lot of land or dwelling unit or one thousand (1,000) square feet or fraction thereof of ground area covered by buildings.

[c] The Planning Board shall require the applicant to pay an inspection fee to the municipality of four percent (4%) of the amount of the estimated cost of all the required public infrastructure improvements. The site plan shall not be endorsed by the Chairman of the Planning Board until such fee has been paid.

(b) In addition to the applications and site unit fees, all applications will pay the cost of the Planning Board securing the advice and assistance of professionals in connection with review of the application.

(c) Publication. The applicant shall also be required to pay, upon presentation, for the actual costs of publication of any and all notices required by any provision of this chapter or other provisions of law.

- (d) **Documentary and mailing fees.** For compilation of the names and addresses of all owners who shall receive certified mailing of public notice of public hearing as required by § 164-46E(1) of Chapter 164, Zoning, and the mailing of such notices, the fee shall be as follows:
 - [1] Ten (10) parcels or less: Fifty Dollars (\$50.00)
 - [2] More than ten (10) parcels but less than twenty-six (26) parcels: Seventy-Five Dollars (\$75.00)
 - [3] More than twenty-five (25) parcels: One Hundred Dollars (\$100.00)
- (e) **Appearance Fee.** The applicant shall pay an additional fee of Fifty Dollars (\$50.00) for each appearance before the Planning Board in excess of three (3) appearances.
- (f) **No refund.** Said fees contained in this subsection shall not be refundable, except on petition to the Town Board who may refund any unutilized portion of the fee following audit.

(2) Land Subdivision

- (a) **Generally.** In connection with this subsection the following provisions will be applicable:
 - [1] **Professional Services.** Applicants shall reimburse the cost of professional services required in the review process of proposed subdivision plats based on the most current rate. The applicant shall provide payment on a thirty-day (monthly) basis and/or prior to appearance before the next Planning Board meeting. All payments shall be made prior to approval of the final plat.
 - [2] **Inspection Fee.** The Town Engineer shall inspect all required improvements during and after construction to ensure their satisfactory completion, and the Planning Board shall require the subdivider to pay an inspection fee to the municipality of four percent (4%) of the amount of the estimated cost of required improvements. The subdivision plat shall not be signed by the Chairman of the Planning Board unless such fee has been paid at the time of final approval.
 - [3] **Money in lieu of parkland.** If the Town Board will not accept 10% of the development site for purposes of parks and playgrounds, or if the subdivision is not of a clustered design in which 80% of the development site will be perpetuated as open space by a homeowners' association, the Planning Board shall then require as a condition to approval of the subdivision plat and/or dwelling units a payment to

the Recreation Site Acquisition and Improvement Fund of the Town of Warwick an amount of Two Thousand Five Hundred Dollars (\$2,500.00) per new dwelling unit or lot, whichever is greater.

- [4] Payee. All of the fees herein shall be payable by check to the Town of Warwick, stating the specific purpose of each fee.
 - [5] Applicants shall submit to the Town all original legal documents required to be filed in the Orange County Clerk's Office in connection with their application, together with a fee equal to the costs of filing all necessary documents in the Orange County Clerk's office and Attorney's fees. The subdivision map shall not be signed by the Chairman of the Planning Board unless each fee has been paid.
 - [6] The Planning Board or, if deemed appropriate and necessary, the Town Board, may require an applicant to place in escrow sufficient funds to defray costs incurred by the Town for all professional services required for proper site plan, subdivision or environmental review. The beginning balance will be based on estimated review costs. Should the balance of the account fall below twenty percent (20%) of the initial deposit, the applicant will be notified and requested to replenish the account to the agreed amount. This escrow account does not provide for the other scheduling development, application and filing fees set forth below.
- (b) Sketch plan submissions. For both minor and/or major subdivision, the application fee shall be paid at the time that the required maps are submitted and prior to meeting with the Planning Board as follows:
- [1] Two (2) lots: One Hundred Fifty-Dollars (\$150.00)
 - [2] Three (3) lots: One Hundred Seventy-Five Dollars (\$175.00)
 - [3] Four (4) lots or more: Two Hundred Dollars (\$200.00) plus whichever is greater, exceeding ten (10) lots or dwelling units.
- (c) Preliminary plat submissions. For major subdivisions, a preliminary plat submission fee shall be paid at the time that the required maps are submitted and prior to meeting with the Planning Board as follows:
- [1] Lots without central water and sewerage, up to twenty-five (25) lots or dwelling units: Five Hundred Dollars (\$500.00) plus One Hundred Dollars (\$100.00) per lot or dwelling unit proposed.

- [2] Lots without central water and sewerage, which proposal exceeds twenty-five (25) lots or dwelling units: Seven Hundred Fifty Dollars (\$750.00) plus One Hundred Dollars (\$100.00) per lot or dwelling unit proposed.
 - [3] Lots with central water and/or sewage: Nine Hundred Fifty Dollars (\$950.00) plus One Hundred Dollars (\$100.00) per lot or dwelling unit proposed.
- (d) Final Plat Submission
- [1] For all final plat submissions, a fee shall be paid at the time that the required maps are submitted and prior to meeting with the Planning Board as follows:
 - [a] Minor Subdivisions: Two Hundred Fifty Dollars (\$250.00)
 - [b] Major Subdivisions: Two Hundred Fifty Dollars (\$250.00) plus One Hundred Dollars (\$100.00) per lot or dwelling unit which was not contained in the preliminary plat submission.
 - [2] If a final plat is submitted for only a portion of the major subdivision shown on the approved preliminary plat, an additional filing fee of Two Hundred Fifty Dollars (\$250.00) shall be paid on each final section submitted thereafter, plus One Hundred Dollars (\$100.00) per lot or dwelling unit not shown on the approved preliminary plat.
 - [3] Vacation Campgrounds. There shall be an application fee of Two Hundred Dollars (\$200.00) plus Ten Dollars (\$10.00) per campsite, payable upon application for initial site plan approval and upon each annual renewal.

B. ZONING BOARD OF APPEALS FEES

- (a) Variances. The fee shall be as follows:
 - [1] Residential: One Hundred Fifty Dollars (\$150.00)
 - [2] Commercial/Industrial: Two Hundred Fifty Dollars (\$250.00)
- (b) For Interpretation. The fee shall be One Hundred Fifty Dollars (\$150.00)
- (c) Publication. The applicant shall also be required to pay, upon presentation, for the actual costs of publication of any and all notices required by any provision of Chapter 164, Zoning or other provisions of law.
- (d) Documentary and mailing fees. For compilation of the names and addresses of all owners who shall receive certified mailing of public notice of public hearing as required by § 164-46E(1) of Chapter 164, Zoning, and the mailing of such notices, the fee shall be as follows:

- [1] Ten (10) parcels or less: Fifty Dollars (\$50.00)
- [2] More than ten (10) parcels but less than twenty-six parcels: Seventy-Five Dollars (\$75.00)
- [3] More than twenty-five (25) parcels: One Hundred Dollars (\$100.00)

(e) No refund. Said fees contained in this subsection shall not be refundable, except on petition to the Town Board who may refund any unutilized portion of the fee following audit.

C. TOWN BOARD FEES

(1) Petition to amend Zoning Law

(a) Application fee. The fee shall be as follows:

- [1] In all residential zones: One Hundred Dollars (\$100.00) plus Twenty-Five Dollars (\$25.00) per acre.
- [2] In all other zones: Two Hundred Fifty Dollars (\$250.00), plus Fifty Dollars (\$50.00) per acre of land.

(b) Publication. The applicant shall also be required to pay, upon presentation, for the actual costs of publication of any and all notices required by any provisions of Chapter 164, Zoning, or other provisions of Law.

(c) Documentary and mailing fees. For compilation of the names and addresses of all owners who shall receive certified mailing of public notice of public hearing as required by § 164-46E(1) of Chapter 164 and the mailing of such notices, the fee shall be as follows:

- [1] Ten (10) parcels or less: Fifty Dollars (\$50.00).
- [2] More than ten (10) parcels, but less than twenty-six (26) parcels: Seventy-Five Dollars (\$75.00)
- [3] More than twenty-five (25) parcels: One Hundred Dollars (\$100.00)

(d) No refund. Said fees contained in this subsection shall not be refundable, except on petition to the Town Board who may refund any unutilized portion of the fee following audit.

(e) No fee shall be required for any petition filed in support of, or opposing, a proposed amendment.

(2) Towing and Storage Fees

[a] Tow list license fee: \$500.00

[b] Police impound storage fee: Current insurance reimbursement rate

(3) Carters permit Fees

[a] 1st truck: \$200.00

[b] Each additional truck: \$100.00

D. BUILDING AND INSPECTION FEES

(1) General Building Department Fees

(a) Building Permit Fees:

- [1] For Building Permit applications requiring a C/O, the fee shall be One-hundred Dollars (\$100.00) plus

- [a] One Dollar (\$1.00) per square foot for commercial and residential structures,
 - [b] Ten Dollars (\$10.00) per One Thousand Dollars (\$1,000.00) of the cost of the improvement for agricultural and accessory structures, renovations, and miscellaneous improvements.
- [2] In the event an application for a building permit is not approved, the applicant shall be entitled to a refund of all but Fifty Dollars (\$50.00) of the fee paid, provided that no construction has commenced. There shall be no refund if construction work has commenced prior to a denial.
- [3] If, during the course of construction, the Building Inspector finds violations of any municipal or governmental regulations, codes or ordinances, then the applicant shall pay an additional re-inspection fee of Fifty Dollars (\$50.00) per additional inspection of the site.
- [4] Minor building permits not requiring a C/O, the fee shall be One Hundred Dollars (\$100.00) plus cost of construction (includes C/C charge).
- [5] Renewal of Building Permit after Expiration shall be One Hundred Dollars (\$100.00)
- (b) Certificate of Occupancy and Certification of Compliance. The fee for Certificate of Occupancy shall be Seventy-five Dollars (\$75.00), plus the final calculated cost of the improvement which exceeds the sum contained in the building permit application plus Fifty Dollars (\$50.00) per additional inspection. There shall be a charge of Fifty Dollars (\$50.00) for a Certificate of Compliance.
- (c) For miscellaneous letters requested from the Building Inspector and request for copies of certificates, the fee shall be Fifty Dollars (\$50.00), plus Fifty Dollars (\$50.00) per additional inspection.
- (d) For requests for letters relating to flood zones in the Town the fee shall be Fifty Dollars (\$50.00).
- (e) For requests for final water meter reading, the fee shall be Twenty-Five Dollars (\$25.00).
- (f) For requests for copies of the zoning Code and Maps, the fee shall be Forty Dollars (\$40.00)
- (g) For requests for copies of the Subdivision Regulations of the Town, the fee shall be Twenty Dollars (\$20.00)
- (h) For annual renewal of a special permit for a customary home occupation, the fee shall be Fifty Dollars (\$50.00) plus Fifty Dollars (\$50.00) per additional inspection.
- (i) Title Searches, which include copies of Certificates of Occupancy, re-issue of Certificates, a street report and a violation report letter; the fee shall be

\$150.00.

(j) Violation Notices – For confirmed violations of Town Codes the Violation Notice fee shall be Twenty-five Dollars (\$25.00).

(k) Building Permit for Permanent Installation of Electric Generators shall be Fifty Dollars (\$50.00)

(2) Driveway Permits

(a) A Certified or Bank Check of One Thousand Five Hundred (\$1,500.00) shall be paid refundable upon satisfactory completion of work.

(b) There shall be a nonrefundable inspection fee of Seventy-five Dollars (\$75.00) plus Fifty Dollars (\$50.00) per additional inspection.

a. Mobile Homes and Courts

i. Use as a temporary residence

[1] The application fee shall be One Hundred Dollars (\$100.00) for six (6) months or any portion thereof.

[2] The renewal fee shall be One Hundred Dollars (\$100.00) for one (1) renewal only.

[3] A cash bond in the amount of Five Hundred Dollars (\$500.00) shall be deposited with the Town to assure removal of the mobile home upon expiration of the temporary certificate of occupancy.

[4] There shall be a penalty of Two Hundred Fifty Dollars (\$250.00) a month for each month exceeding expiration of temporary certificate of occupancy.

ii. Mobile Home Courts

[1] The annual fee shall be Five Hundred Dollars (\$500.00), plus Twenty-Five Dollars (\$25.00) per mobile home lot approved by the Planning Board.

[2] There shall be no refund or apportionment of the fee for a permit.

b. Tree Removal, Grading and Excavation Permits - In all instances where a permit is required pursuant to § 150-4 and § 164-44, a permit fee shall be paid by the applicant as follows:

(a) Tree removal, topsoil removal surface grading or excavation permit pursuant to § 150-4A: Two Hundred Fifty Dollars (\$250.00). The applicant shall post a performance bond to insure compliance with all applicable standards and requirements in an amount as determined by the Town Engineer.

(b) Commercial tree removal, topsoil removal, surface grading or excavation permit pursuant to § 150.4B: Seven Hundred Fifty Dollars (\$750.00), plus Fifty Dollars (\$50.00) per acre of land affected by the operation. The applicant shall post a performance bond to insure compliance

with all applicable standards and requirements in an amount as determined by the Town Engineer.

- (c) Removal of shade trees pursuant to § 150-4C: One Hundred Dollars (\$100.00)
- (d) Commercial timber-harvesting permits: Five Hundred Dollars (\$500.00), plus Ten Dollars (\$10.00) per acre of land involved in cutting operations. The applicant shall post a performance bond to insure compliance with all applicable standards and requirements in an amount as determined by the Town Engineer.
- (e) Noncommercial forest improvement operation permits: One Hundred Dollars (\$100.00) The applicant shall post a performance bond in an amount as determined by the Town Engineer.
- (f) In areas of the town where radioactivity may be a result of excavation: Thirty Dollars (\$30.00) for each observation of the taking of a certified water test.

(5) Private Wastewater Disposal (Septic) Systems.

- (a) All residential systems applicants shall pay a basic administrative permit fee of \$90.00 for Existing Design approved after 01-01-1991, or \$125.00 for Existing Design Approved before 01-01-1991. This fee may be waived in the event the total estimated cost of the work proposed is less than \$250.00. Residential systems also include preexisting subdivision lots which do have approved septic disposal systems. This fee shall be paid together with (as needed):
 - (i) Permit fee, basic engineering - \$475.00
 - (ii) Permit fee, re-inspection or retesting - \$475.00
- (b) Commercial or Industrial Systems (less than 1000 gpd) applicants shall pay a basic administrative permit fee of \$100.00 for Existing Design Approved After 01-01-1991, or \$150.00 for Existing Design Approved before 01-01-1991. This fee shall be paid together with (as needed):
 - (i) Permit fee, basic engineering - \$475.00
 - (ii) Permit fee, re-inspection or retesting - \$475.00
- (c) Residential, Commercial or Industrial Systems (greater than 1,000 gpd) applicants shall pay a basic administrative permit fee of \$100.00. Such applicants must complete all SPDES permit requirements prior to issuance of Town Permit. Any engineering review or inspection required shall be on a reimbursement basis, subject to audit by the Town Board.
- (d) Tank Replacements or Absorption Field Gravel Replacement applicants shall pay a fee of \$75.00.
- (e) Dye Testing for Occupied Building, applicant shall pay a fee of \$475.00, or Unoccupied Building, applicant shall pay a fee of \$1,000.00.

The Building Department reserves the right to charge additional fees on an hourly basis to cover the actual time expended on the application.

(6) Fire & Safety Inspections

The Town of Warwick is required to conduct periodic inspections of all commercial, educational, institutional, and multi-family residential buildings within the Town of Warwick to ensure compliance with fire and life safety regulations. In accordance with direction from the Warwick Town Board, the Building Department assesses a fee for these inspections.

The initial inspection fee is based on the following: For structures less than 5,000 square feet the fee would be \$125.00. For structures more than 5,000 square feet the fee would be \$225.00. In the event a fire inspection fails, we will do a re-inspection within 30 days for no charge. In the event the inspection fails a second time, an additional inspection fee of \$25.00 will be charged. Any additional inspections that may be required will be charged \$25.00 as well.

(7) Administrative Fee

The Building Department is frequently called upon to retroactively issue permits for various items listed in paragraphs (1) through (5) above due to the applicant's and/or homeowner's failure to timely apply for a proper permit.

Recognizing the extra clerical and follow-up enforcement costs to the Building Department necessitated by such delinquent applications, the

Building Department shall charge an extra administrative fee equal to the original permit fee plus actual hourly wages of any employee whose time is expended in connection with working on such applications.

ADOPTED: 06/08/00 (LL #2 of 2000) #R2000-191

AMENDED: 01/02/01 #R2001-59

AMENDED: 04/25/02 #R2002-158

AMENDED: 11/21/02 #R2002-308

AMENDED: 01/02/03 #R2003-50

AMENDED: 05/08/03 #R2003-149

AMENDED: 10/09/03 (LL #5 of 2003) #R2003-262

AMENDED: 01/02/04 #R2004-52

AMENDED: 08/19/04 #R2004-226

AMENDED: 01/03/05 #R2005-51

AMENDED: 01/02/07 #R2007-51

AMENDED: 01/02/08 #R2008-50

AMENDED: 01/04/10 #R2010-55

AMENDED: 01/03/11 #R2011-53

AMENDED: 06/09/11 #R2011-182

AMENDED: 01/02/14 #R2014-51

AMENDED: 01/02/15 #R2015-51

AMENDED: 01/04/16 #R2016-51

AMENDED: 01/02/17 #R2017-52

AMENDED: 01/02/18 #R2018-52