

AGENDA - TOWN BOARD MEETING

June 25, 2020

7:30pm

REGULAR MEETING:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ACCEPTANCE OF MINUTES

1. Regular Meeting June 11, 2020

CORRESPONDENCE:

RYAN MERRITT – Principal Project Manager, Weston Solutions of New York, Inc. Letter dated June 10, 2020 to the Town Supervisor regarding Floodplain Development Permit Application Waiver Request for Applicant Orange & Rockland Utilities, Inc. Pine Island Turnpike Distribution project.

DANIEL GIBSON – Building Inspector, Town of Warwick. Letter dated June 12, 2020 to the Town Board regarding a request for a refund of overpayment for a pole barn permit.

BLUE ARROW FARM – Blood Drive Thursday July 9, 2020 from 11:00am – 7:00pm in the Lower Barn on 86 Glenwood Rd. Pine Island, NY 10969. APPOINTMENTS ONLY. Please call 877-258-4825 or visit vitalant.org.

MIKE D'OZZOLLINI – President, Every Second Counts. Email dated October 17, 2019 to the Clerk regarding Child Safety ID Kits – Partner with your Community. They have been working with police departments who have purchased the Child Safety ID Kits to distribute at community events such as Back to School or Trunk or Treat.

JOHN MACDONALD – Alternate Member to Planning Board, Town of Warwick. Letter dated June 17, 2020 to the Town Board requesting to be re-appointed as an alternate member to the Planning Board.

LAURA BARCA – Planning Board Engineer, Town of Warwick. Letter dated June 17, 2020 to the Supervisor recommending the release of a cash bond for drainage improvements at 17 Cedar Hill Drive.

JENNIFER L. CROVER – Supervisor of Transportation, Town of Warwick Dial-A-Bus. Email dated June 18, 2020 to the Clerk regarding the Public Transportation Agency Safety Plan (PTASP).

THOMAS F. MCGOVERN JR – Chief of Police, Town of Warwick. Letter dated June 18, 2020 to the Clerk and Town Board regarding Police Training.

PAULETTE WILK RUDY – Director, Pine Island Recreation Committee. Letter dated June 18, 2020 to the Supervisor requesting to be re-appointed to the P.I. Recreational Committee.

ROBERT BAGOMOLNY – Coordinator, Bike4Chai. Special Event Permit for a Bicycle Tour to raise funds for a not-for-profit Chai Lifeline.

CARRIE SCALI – Planning Assistant, Orange County Planning Department. Email dated June 22, 2020 to the Town Clerk regarding HEATSMART Webinar opportunity to learn about the latest energy saving technologies.

JOHN W. EHERT – Resident, Town of Warwick. Email dated June 23, 202 to the Town Clerk regarding Wickham Lake.

ORANGE & ROCKLAND UTILITIES– Smart Meters Installation Routes for June 2020. Customers will receive notification prior to installation. If you have any questions please contact 845-783-5480 or by email grantmi@oru.com .

STEVEN CARRAS – Member, Town of Warwick Conservation Board. Letter dated June 21, 2020 to the Supervisor requesting to be re-appointed as a member of the Conservation Board.

NANCY M. SUNUKJIAN – Uniformed Court System, New York State. Letter dated February 27, 2020 to Hon. Nancy B. Brenner-DeAngelo regarding continuing Judicial Education Certificate.

BOARD’S DISCUSSION ON CORRESPONDENCE

VISITING ELECTED OFFICIALS

REPORTS OF BOARDS AND COMMISSIONS

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS REPORT

Catch Basins	Regent Rd.	Repair Rd.	Town
	8 Cedar Hill Dr.	Repair Basin	Town
	Sunrise Ridge	Repair two basins	Town
Drainage	Wawayanda Rd.	Ditch Road edge	Town
Tree Work	Minturn Rd.	Take down 4 dead trees	Town
Mowing	Town wide	As needed	Town
Pot Holes	Town wide	Patch with hot mix	Town
Vehicle Maint.		As needed	Town
Emerg. Repair		As needed	Town
Water Dept.	Airport Rd.	Fix curb box	Town

PARKS DEPARTMENT

Town Park	Mow & Maintain	Town
Union Corners Park	Open	Town
Wickham Woodland Park	Open	Town
Thomas P. Morahan Waterfront Park	Opening June 6, 2020 (Residents Only)	Village of GWL
Ben Winstanley Park	Closed	Village of GWL

ENVIRONMENTAL CONSULTANTS REPORT MAY 2020

Wickham Water District

Wells #11	2,508,7800 gal
Average daily use	80,900 gal
Sodium Hypochlorite used	120 qt
Orthophosphate used	60 qt
Caustic Soda	60 gal

Bellvale Park Water District

Total monthly production	138,600 gal
Average daily use	4,500 gal
Sodium Hypochlorite used	10 qt

Eurich Heights Water District

Total monthly production	275,200 gal
Average daily use	8,900 gal
Sodium Hypochlorite used	20 qt
Orthophosphate used	12 qt

Pine Island Water District

Total monthly production	226,600 gal
Average daily use	7,300 gal
Sodium Hypochlorite used	40 qt

Westside #1 Water District

Total monthly production	2,344,900 gal
Average daily use	75,600 gal
Sodium Hypochlorite used	180 qt

Orthophosphate used	60 qt
Caustic Soda	50 gal

The Fairgrounds

Total monthly production	404,300 gal
Average daily use	13,000 gal
Sodium Hypochlorite used	12 qt

The Warwick Tech Park

Total monthly production	138,400 gal
Average daily use	4,500 gal
Sodium Hypochlorite used	20 qt

Sewer District #1 Wastewater Treatment Facility

Warwick Tech Park	20,000 gal	1%
Wickham Village District	2,838,032 gal	60%
Kings Estates District	1,803,158 gal	39%

<u>Total District Flow</u>	4,661,190 gal	100%
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<u>Average Daily Flow</u>	150,360 gal
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All facility maintenance has been done for the month. (Oil grease, filters)

The belt press ran for 35 hrs. and 1.5 gal of polymer was used.

Sewer District #2 Wastewater Treatment Facility – The Fairgrounds

<u>Total District Flow</u>	304,613 gal
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<u>Average Daily Flow</u>	9,826 gal
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COUNCILMAN DE ANGELO REPORT

COUNCILMAN KOWAL REPORT

COUNCILMAN GERSTNER REPORT

COUNCILMAN SHUBACK REPORT

ATTORNEY’S REPORT

TOWN CLERK'S REPORT

1. ***Bid Proposal for maintenance of all grass at recreational sites and open common space during growing season from May through October on a biweekly basis:**

1. **RS Landscaping**
273 Little York Road
Warwick, NY 10990
845-258-1615
Bid Proposal: \$1,850.00 biweekly

2. **Kimiecik Landscaping Inc.**
10 Fox Road
Florida, NY 10921
(845) 651-4661
Bid Proposal: No Submittal

3. **Daubert's Lawn Services Inc**
35 Grand Street
Warwick, NY 10990
(845) 986-4356
Bid Proposal: \$1,500.00 biweekly

2. ***The following are the unofficial results from Orange County Board of Elections for Orange County NY Presidential Primary and State and Local Primary Elections held on June 23, 2020.**

President of The United States (Vote for 1)

Democratic District: reported: 41 of 48 85.42%

Ballots: 7,318

Pete Buttigieg (PB)	114	1.58%
Amy Klobuchar (AK)	39	0.54%
Joseph R. Biden (JRB)	5,307	73.62%
Tulsi Gabbard (TG)	50	0.69%
Bernie Sanders (BS)	1,300	18.03%
Michael R. Bloomberg (MRB)	109	1.51%
Tom Steyer (TS)	8	0.11%
Michael Bennet (MB)	11	0.15%
Elizabeth Warren (EW)	185	2.57%
Andrew Yang (AY)	66	0.92%
Deval Patrick (DP)	20	0.28%
Total	7,209	100.00%

Delegates to the National Convention (Vote for 6)

Democratic District: reported:	41 of 48	85.42%
Ballots:	7,318	
<hr/>		
Sandra E. Santana (F) (TS)	919	2.56%
Juanita O. Lewis (F) (EW)	1,135	3.17%
John C. Bohuniek, II (M) (EW)	194	0.54%
Cheryl A. Smith (F) (EW)	729	2.03%
Sparrow H. Tobin (M) (EW)	419	1.17%
Teresa L. Blancato-Horton (F) (EW)	555	1.55%
Theodore V. Collins (M) (EW)	320	0.89%
Veronica Kelly (F) (AY)	444	1.24%
Franz Constancio (M) (AY)	196	0.55%
Alicia Tether (F) (AY)	326	0.91%
Philip Du (M) (AY)	296	0.83%
Katharine Hess (F) (AY)	306	0.85%
Tarik Keith (M) (AY)	573	1.60%
Randy G. Florke (M) (JRB)	2,184	6.09%
Maureen A. Fleming (F) (JRB)	2,986	8.33%
Joseph M. Destefano (M) (JRB)	2,965	8.27%
Joan A. Becker (F) (JRB)	2,802	7.82%
Scott H. Reing (M) (JRB)	2,069	5.77%
Joan M. McDonald (F) (JRB)	2,840	7.92%
Sarah J. McPherson (F) (PB)	1,018	2.84%
Jose Morales (M) (PB)	1,413	3.94%
Helen E. Vidal-Morales (F) (PB)	1,228	3.43%
Nicholas K. Becker (M) (PB)	372	1.04%
Joan C. Hatcher (F) (PB)	444	1.24%
Harry Bittker (M) (PB)	233	0.65%
Susan Cockburn (F) (BS)	1,264	3.53%
Brendan Coyne (M) (BS)	1,038	2.90%
Tara D'Andrea (F) (BS)	1,298	3.62%
Logan Gonzalez (M) (BS)	1,817	5.07%
Jocelyn Figueroa (F) (BS)	2,330	6.50%
Thomas N. Moran (M) (BS)	1,136	3.17%
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Total	35,849	100.00%

County Court Judge (CON) (Vote for 1)

CON County Court: reported: 41 of 48 85.42%

Ballots: 289

Paul Trachte (CON)	92	34.33%
Hyun Chin Kim (CON)	175	65.30%
Write-in	1	0.37%
Total	268	100.00%

Family Court Judge (CON) (Vote for 1)

CON Family Court: reported: 41 of 48 85.42%

Ballots: 289

Carol S. Klein (CON)	157	56.68%
Maria Patrizio (CON)	119	42.96%
Write-in	1	0.36%
Total	277	100.00%

County Court Judge (WOR) (Vote for 1)

WOR County Court: reported: 41 of 48 85.42%

Ballots: 49

Paul Trachte (WOR)	20	43.48%
Hyun Chin Kim (WOR)	26	56.52%
Write-in	0	0.00%
Total	46	100.00%

Family Court Judge (WOR) (Vote for 1)

WOR Family Court: reported: 41 of 48 85.42%

Ballots: 49

Carol S. Klein (WOR)	14	30.43%
Maria Patrizio (WOR)	32	69.57%
Write-in	0	0.00%
Total	46	100.00%

County Court Judge (GRE) (Vote for 1)

GRE County Court: reported: 41 of 48 85.42%

Ballots: 33

Hyun Chin Kim (GRE)	23	71.88%
Paul Trachte (GRE)	9	28.13%
Write-in	0	0.00%
Total	32	100.00%

Family Court Judge (GRE) (Vote for 1)

GRE Family Court: reported: 41 of 48 85.42%

Ballots: 33

Maria Patrizio (GRE)	23	76.67%
Carol S. Klein (GRE)	7	23.33%
Write-in	0	0.00%
Total	30	100.00%

County Court Judge (LBN) (Vote for 1)

LBN County Court: reported: 41 of 48 85.42%

Ballots: 43

Hyun Chin Kim (LBN)	34	82.93%
Paul Trachte (LBN)	7	17.07%
Write-in	0	0.00%
Total	41	100.00%

Family Court Judge (LBN) (Vote for 1)

LBN Family Court: reported: 41 of 48 85.42%

Ballots: 43

Maria Patrizio (LBN)	21	51.22%
Carol S. Klein (LBN)	20	48.78%
Write-in	0	0.00%
Total	41	100.00%

County Court Judge (IND) (Vote for 1)

IND County Court: reported: 41 of 48 85.42%

Ballots: 354

Paul Trachte (IND)	96	30.77%
Hyun Chin Kim (IND)	216	69.23%
Write-in	0	0.00%
Total	312	100.00%

Family Court Judge (IND) (Vote for 1)

IND Family Court: reported: 41 of 48 85.42%

Ballots: 354

Maria Patrizio (IND)	209	63.33%
Carol S. Klein (IND)	121	36.67%
Write-in	0	0.00%
Total	330	100.00%

County Court Judge (SAM) (Vote for 1)

SAM County Court: reported: 41 of 48 85.42%

Ballots: 24

Paul Trachte (SAM)	13	54.17%
Hyun Chin Kim (SAM)	11	45.83%
Write-in	0	0.00%
Total	24	100.00%

Family Court Judge (SAM) (Vote for 1)

SAM Family Court: reported: 41 of 48 85.42%

Ballots: 24

Carol S. Klein (SAM)	24	100.00%
Maria Patrizio (SAM)	0	0.00%
Write-in	0	0.00%
Total	24	100.00%

State Committee 9th Judicial District (SAM) (Vote for 1)

SAM State Committee: reported: 41 of 48 85.42%

Ballots: 24

Erik G. Carter (SAM)	18	78.26%
Peter M. Bradley (SAM)	5	21.74%
Write-in	0	0.00%
Total	23	100.00%

SUPERVISORS REPORT

- 1. Coronavirus Update**
 - a. Town operations**
 - b. Playgrounds**
 - c. Town Beach**
 - d. Phase 3-now. Phase 4 tentatively July 7th**
- 2. Community Preservation Fund Extension of Expiration-Status**
- 3. Congratulations to the WVHS and SS Seward Class of 2020**
- 4. Journal entries**
- 5. Supervisors Corner – Published each week in the Warwick Dispatch, with excerpts printed in the Warwick Advertiser.**

PRIVILEGE OF THE FLOOR (AGENDA ITEMS)

NEW BUSINESS:

- 1. APPROVE WAIVER FOR FLOODPLAIN PERMIT APPLICATION- WESTON SOLUTIONS INC.**
- 2. APPROVE REFUND BUILDING PERMIT – MARK POTEMPA**
- 3. AMEND #R2020-177 ACCEPT ROAD DEDICATION STRIP – SIMON ROAD**

4. RE-APPOINT ALTERNATE PLANNING BOARD MEMBER – JOHN MACDONALD
5. APPROVE BOND RELEASE – PETEFINI INC.
6. ADOPT PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASB) – TOWN OF WARWICK DIAL-A- BUS
7. APPROVE POLICE TRAINING AT WICKHAM WOODLAND MANOR
8. RE-APPOINT PINE ISLAND RECREATIONAL COMMITTEE DIRECTOR- PAULETTE WILK RUDY
9. AUTHORIZATION TO SIGN INTER-MUNICIPAL AGREEMENT- TOWN OF MONROE DIAL-A-BUS
10. SPECIAL EVENT PERMIT – BIKE 4CHAI CHAI LIFE LINE
11. AUTHORIZE SUPERVISOR TO SIGN AN ASSIGNMENT OF LEASE FROM WVLCDC – KAYCHA LABS
12. AUTHORIZE SUPERVISOR TO SIGN A PROFESSIONAL AGREEMENT – HV REALTY
13. SCHEDULE PUBLIC HEARING – WVOTCP LIGHTING DISTRICT
14. APPOINT RECREATION AID- GRACE MURPHY
15. ACCEPT BID PROPOSAL – MAINTENANCE OF GRASS (KUTZ CAMP)
16. RE-APPOINT CONSERVATION BOARD MEMBER – STEVE CARRAS

BILLS:

PRIVILEGE OF THE FLOOR (GENERAL)

RECONVENE:

ADJOURN:

Warwick Town Clerk

From: Michael Sweeton
Sent: Tuesday, June 16, 2020 8:04 AM
To: Warwick Town Clerk; Mark Damia (mark@wallingroad.com); Jennifer O'Conner (editor@wvdispatch.com)
Cc: Floyd (fdeange1@optonline.net); Warwick Councilman James Gerstner; Russell Kowal
Subject: 6/25 town board meeting

Not sure the previous message had the correct date but this one seems to be correct:

Michael Sweeton is inviting you to a scheduled Zoom meeting.

Topic: Town of Warwick Town Board Meeting
Time: Jun 25, 2020 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83283053475?pwd=eHhIRetUbEtHd3hoVEo1NFZYM3BPZz09>

Meeting ID: 832 8305 3475

Password: 981892

One tap mobile

+13017158592,,83283053475#,,,,0#,,981892# US (Germantown)

+13126266799,,83283053475#,,,,0#,,981892# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 832 8305 3475

Password: 981892

Find your local number: <https://us02web.zoom.us/j/83283053475?pwd=eHhIRetUbEtHd3hoVEo1NFZYM3BPZz09>

Michael P. Sweeton

Town supervisor

(845) 986-1120 x240



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JUN 16 2020
Town of Warwick
Town Clerk



Weston Solutions of New York, Inc.
c/o 205 Campus Drive
Edison, NJ 08837
732-417-5800 main
732-417-5801 fax
WestonSolutions.com

June 10, 2020

Via Mail

Town of Warwick
132 Kings Highway
Town of Warwick, NY 10990

Attn: Mr. Michael Sweeton, Town Supervisor
Ms. Laura Barca, Town Engineer

RE: Floodplain Development Permit Application Waiver Request
Applicant: Orange and Rockland Utilities, Inc.
Pine Island Turnpike Distribution Project
Block 3, Lots 1
41.45687, -74.47892
Town of Warwick, Orange County, New York

Dear Mr. Sweeton and Ms. Barca:

On behalf of the Applicant, Weston Solutions, Inc. of New York, Inc. (Weston) is requesting a waiver for the Floodplain Permit Application fee in the amount of \$500 as specified in Town of Warwick, NY Ecode360: 59-4.2B.

If there are any questions, please contact me at (732) 417-5873 or via email at Ryan.Merritt@WestonSolutions.com regarding this request.

Sincerely,

WESTON SOLUTIONS OF NEW YORK, INC.

Ryan Merritt, PWS, CE
Principal Project Manager

Cc: C. Tompkins, O&R
G. DelMastro, Weston

TRUST - PERFORMANCE - PEOPLE

RECEIVED

JUN 16 2020

Town of Warwick
Town Clerk

Blood Drive

Because of you, life doesn't stop.

#VitalToLife

Sponsored By: Blue Arrow Farm

Thursday, July 09, 2020
11:00 am - 7:00 pm

The Lower Barn
86 Glenwood Rd
Pine Island, NY 10969

APPOINTMENTS ONLY.

COVID-19 Antibody Testing Now Available

- * Do not donate if you are sick. This antibody test does not test for the presence of COVID-19
- * All successful donations will be tested for antibodies to SARS-CoV-2, the virus that causes COVID-19
- * Donors can view results in your online donor account 2 weeks after you donate

Donor Guidelines:

- * **ALL DONORS ARE REQUIRED TO WEAR A CLOTH BASED MASK OR FACE COVERING**
- * Weigh at least 110 lbs.
- * Eat a meal before donation
- * Bring ID
- * Drink plenty of water before and after donation

You may make an appointment using the link below:
https://donor.cbsblood.org/donor/schedules/drive_schedule/52555



For more information or to schedule a donation,
call **877.258.4825** or visit **vitalant.org**

vitalant

Warwick Town Clerk

From: Mike Dozzollinni <everysecondcountschildsafety@gmail.com>
Sent: Tuesday, June 16, 2020 10:45 AM
Subject: Child Safety ID Kits – Partner with your Community
Attachments: Aquinnah, MA PD Child Safety ID Kit .pdf

Hello,

My name is Mike D'Ozzollinni, President of Every Second Counts, LLC. My company's goal is to raise awareness for Child Safety within the communities by partnering with Police, Schools, and other Organizations across the United States.

We currently offer the Child Safety ID Kit which captures the following items for a child:

- Contact Information
- Physical Attributes
- Medical Information
- Dental Charts
- Location for Photo
- Non-Toxic Ink Strip for Finger Prints
- DNA Zip Lock Bag for Hair Sample
- Child Safety Tips

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JUN 16 2020
Town of Warwick
Town Clerk

For orders from 100-500 kits, the price is \$2.50 per kit, for orders 500+, it is reduced to \$2.00 per kit, which makes it very affordable for most budgets. Our kits are twice the size of most standard kits which makes it much easier for child fingerprinting. We offer an option to include your department or company logo on the cover of the kit at no extra cost. See attached sample.

We have also been working with police departments who have purchased our Child Safety ID Kits to distribute them at safety programs for their community such as **National Night Out, Back to School, Trunk or Treat** or distribute them to local schools, as a joint effort to continue to raise awareness for Child Safety.

If you are interested, please visit our website below or you can contact me directly at 201-952-3447 or send me an email (hit reply) at everysecondcountschildsafety@gmail.com

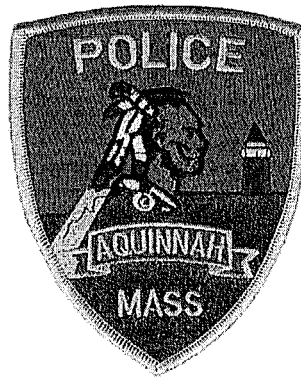
www.everysecondcountschildsafety.com

Look forward to hearing from you.

Thank you,

Mike D'Ozzollinni
President
Every Second Counts, LLC

Child Safety ID Kit



My Child's Name _____

Today's Date _____

Child's Personal Information

Name _____

Nick Name _____

Street Address _____

City, State, and Zip _____

Social Security Number _____

Birth Date _____

Age _____

Gender _____

Eye Color _____

Hair Color _____

Height _____

Weight _____

Blood Type _____

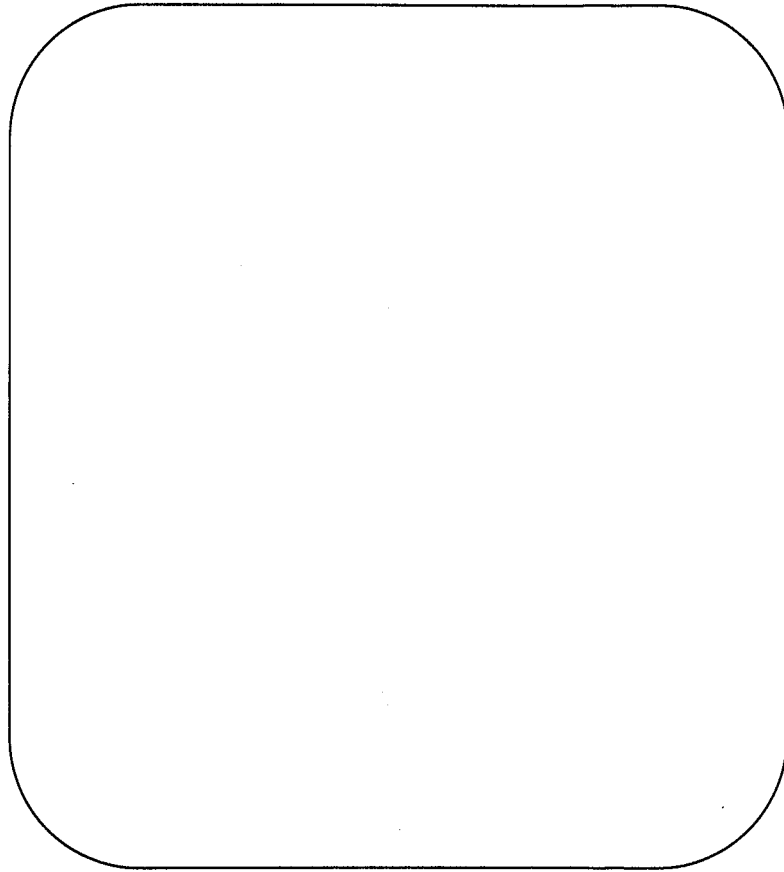
Mother's Name _____

Phone Number _____

Father's Name _____

Phone Number _____

Child's Picture



Child's Age in Picture _____

Date of Picture _____

Child's Characteristics

Please indicate "Yes" to any of the characteristics and where they are located on the body if it applies:

Glasses _____

Contact Lenses _____

Braces (Teeth) _____

Birthmarks _____

Scars _____

Prosthetic Limb(s) _____

Others _____

Please Describe Physical Features Below:

Child's Fingerprints

Please peel apart the non-toxic ink strip and beginning with your child's pinkie, gently press each finger in the ink and apply to the chart below. Ensure you wash your child's hands afterwards and allow the ink to dry before folding the booklet.

Left Pinkie	Left Ring	Left Middle	Left Index	Left Thumb
Right Thumb	Right Index	Right Middle	Left Ring	Right Pinkie

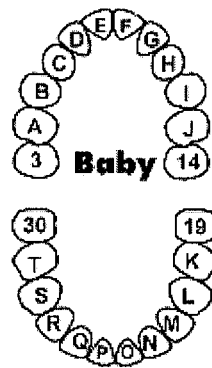
Child's DNA Sample Instructions

Remove at least 10 to 20 strands of hair from a brush or comb that only your child uses. When collecting hair samples, check to make sure that the follicle, which looks like a small white bulb, is still attached. Store them in the zip-lock bag and write your child's name and date of sample on the bag. **Remember to store the bag in your freezer.**

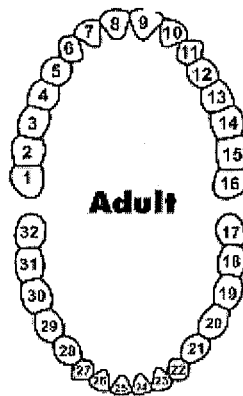
Child's Dental Chart

Please have your child's dentist complete the appropriate chart.

Primary Teeth



Permanent Teeth



Child Safety Tips

500,000 children a year are reported missing in the United States and Canada, these statistics are horrifying, but an identification booklet will provide you a peace of mind and measure of extra security where every second counts.

Let's keep our children safe and talk about the safety tips below with them.

1. Do not walk away with anyone other than a parent or arranged family member.
2. Avoid getting into cars with strangers at all costs.
3. Remember, an adult will not need help from a child, do not listen to "I need help finding my kitten."
4. Know your name, phone number, and address.
5. If your child wanders off at the store, instruct them to go to the counter and announce they cannot find you. They should remain there until you locate them. Do not wander off.
6. Explain to them that no one is allowed to touch their body except for mommy and daddy if needed.
7. Always try to walk to and from school in groups.
8. Never post any of your personal contact information on social media networking sites.
9. Check with your parents before posting any pictures online.
10. Take interest in the internet sites your child visits and monitor their computer usage.

IF YOUR CHILD IS MISSING:

Contact police immediately, share a description of what they were wearing the day they went missing and provide the Child Identification Booklet. Request that your child's name be entered into the National Crime Information Center Missing Person File (NCIC), which allows any law enforcement agency in the U.S. to identify them.

The photo in this booklet should be updated every 6 months to a year. We hope that there is never a need to use this booklet with law enforcement, but in the sad event you may, every second counts and all the information contained in this booklet will increase your chances of recovering your child.

Need Additional Booklets

If you need additional booklets or have any questions at all, you can contact us below at the following website:

www.everysecondcountschildsafety.com

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All Rights Reserved.

TOWN OF WARWICK

132 KINGS HIGHWAY
WARWICK, NEW YORK 10990



RECEIVED

JUN 16 2020

Town of Warwick
Town Clerk

BUILDING & PLANNING DEPT (845) 986-1127
FAX NO. (845) 987-9644
BUILDING DEPT EXT. 258/260
PLANNING DEPT EXT. 261
ENGINEER EXT. 259

June 12, 2020

Supervisor / Town Board

RE: Potempa
63 Waterbury Rd
27—1-38.21
Request for Refund

RECEIVED

JUN 16 2020

Town of Warwick
Town Clerk

Dear Supervisor & Town Board:

The Building Department has received a request from Mark Potempa for a refund of overpayment for a pole barn permit. The application was processed for a ZBA application but then a change was made by the owner thereafter. I am asking for a returned fee of \$600 to Mark Potempa.

Sincerely,

Daniel Gibson
Building Inspector

C/c: Town Clerk
Comptroller

DG/sw



GROUND CONTROL EXCAVATING INC.

Ground Control Excavating Inc.

63 Waterbury Rd

Warwick NY 10990

www.groundcontrolexcavatinginc.com

June 3, 2020

Town of Warwick- Building Department

Re: Refund of overpayment

Dear Sirs,

This letter is to request a refund in the amount of \$600.00 for an overpayment that we made to you. On 11/5/2019 we paid \$600.00 check # 1879 and on 5/25 we paid an additional \$2,100.00 check # 5043. Kindly send refund to Ground Control Excavating Inc. 63 Waterbury Rd. Warwick, NY 10990.

Sincerely yours,

A handwritten signature in black ink, appearing to be 'MP' or 'Mark Potempa'.

Mark Potempa

(845)661-8118

info@groundcontrolexcavatinginc.com

RECEIVED

JUN 05 2020

TOWN OF WARWICK
BUILDING DEPARTMENT

27-1-38.21

17 June 2020

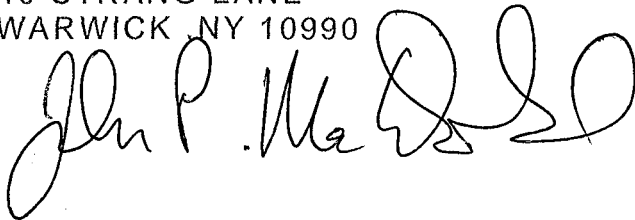
WARWICK TOWN BOARD

132 KINGS HIGHWAY , WARWICK , NY 10990

I am sending this letter to request the town board continue my appointment to the planning board as the alternate member for the year 2020

SINCERELY,

JOHN MACDONALD
40 STRANG LANE
WARWICK, NY 10990

A handwritten signature in black ink, appearing to read "John P. MacDonald", written over the printed name and address.

RECEIVED
JUN 17 2020
Town of Warwick
Town Clerk



June 17, 2020

Michael Sweeton, Supervisor
Town of Warwick
132 Kings Highway
Warwick, NY 10990

RECEIVED
JUN 17 2020
Town of Warwick
Town Clerk

Re: Release of Bond to PETEFINI Inc.
17 Cedar Hill Drive; Genius Ventures Planning Board Application

PB168 / TB037

Dear Mr. Sweeton,

HDR was requested by PETEFINI, Inc. to release the bond being held for the drainage improvements at 17 Cedar Hill Drive.

A cash bond (Cashier's check #9850416607) was provided on January 24, 2019 in the amount of \$15,000.00. The drainage improvements proposed on the approved Planning Board drawings have been installed in a satisfactory manner as documented by HDR Engineering and the bond can be released at this time.

If you have any questions, please contact me at (845) 335 - 9473.

Sincerely,

Henningson, Durham & Richardson
Architecture and Engineering, P.C.
in association with HDR Engineering, Inc

Laura A. Barca, P.E.
Project Manager

hdrinc.com

1 International Boulevard, Suite 1000, Mahwah, New Jersey 07495
T 201-335-9300 F 201-335-9301

X

Warwick Town Clerk

From: Warwick Dial A Bus <dialabus@warwick.net>
Sent: Thursday, June 18, 2020 11:14 AM
To: Michael Sweeton
Cc: Warwick Town Clerk
Subject: Federal PTASP
Attachments: PTSB 5307 ASP.pdf; Final_PTASP_Warwick.pdf

RECEIVED
JUN 18 2020
Town of Warwick
Town Clerk

Supervisor Sweeton,

A few months ago FTA announced that all operators will need to prepare and execute a Public Transportation Agency Safety Plan. This plan does not replace the NYSDOT System Safety Plan, but works along with it. This is a Federal Plan.

Cambridge Systematics assisted Orange County Department of Planning develop a Public Transportation Agency Safety Plan for all of the bus operators in the county, as required by the FTA.

The Final copy is attached. We will need a resolution authorizing the Town Supervisor to sign it and I will return it to Cambridge and the Dept. of Planning.

Please note the signature is required in section 2 and also the Date of Approval (resolution Date).

Also please sign the attached PTSB 5307 form on the same day.

Once its adopted please sign and return original to me to send to OC Dept. of planning.

Thank you

Jen

Jennifer L. Crover
Supervisor of Transportation
Town of Warwick Dial-A-Bus
Cell- 845-774-6313
Office 845-986-4174
dialabus@warwick.net



Department of Transportation

ANDREW M. CUOMO
Governor

MARIE THERESE DOMINGUEZ
Commissioner

April 24, 2020

To: 5307 Grant Recipients

Per our various email and webinar correspondence, below is an agreement that is necessary to be signed by your Accountable Executive and returned to New York State Department of Transportation's Public Transportation Safety Board (PTSB).

In the spirit of the PTSB's long-standing System Safety Program Plan (SSPP) requirement, a collaborative effort with Small 5307 transit agencies has been carried out. The effort requires the 5307 agency to update its' NYSDOT/PTSB Public Transportation Safety Board System Safety Program Plan to include the required elements of the Federal Transit Administration's Agency Safety Plan (ASP). Or, the transit agency will develop and submit a stand-alone ASP.

It is agreed:

1. The transit agency will update and submit to the PTSB its' SSPP with ASP compliant revisions or a stand-alone ASP by May 22.
2. The transit agency will assure either the SSPP with ASP compliant revisions or the stand-alone ASP are certified by the Board of Directors or an Equivalent Authority.
3. PTSB will review the updated SSPP to assure compliance with SSPP and ASP requirements. Or, PTSB will review the stand-alone ASP
4. PTSB and the transit agency will collaborate on any necessary changes to assure compliance with the SSPP and ASP rules.

Jonathan Nicastro
NYSDOT/PTSB

Accountable Executive Name: _____

Representing 5307 Agency(ies): _____

Signature

Town of Warwick Dial-A-Bus

Public Transportation Agency Safety Plan

June, 2020

Introduction

The following Public Transportation Agency Safety Plan (PTASP) details the safety processes and procedures for the Town of Warwick Dial-A-Bus. This plan utilizes existing agency safety practices and best practices to be implemented to meet the new regulation set in 49 CFR Part 673 of the federal guidelines.

The PTASP includes formal documentation to guide the agency in proactive safety management policy, safety risk management, safety assurance, and safety promotion. The goal is to provide management and labor a comprehensive, collaborative approach to managing safety. The plan includes the process and schedule for an annual review of the plan to review the safety performance measures and update processes that may be needed to improve the organizations safety practices.

Agency Background

When the need for local, inexpensive public transportation was noticed, the Town of Warwick, working with the Orange County Department of Planning, started a local Dial-A-Bus service. In 1986, the Dial-A-Bus started with one bus. We currently have eight (8) buses in our fleet.

The Town Supervisor at the time executed a New York Statewide Mass Transportation Operating Assistance Program contract between the Town of Warwick and the County of Orange. A third party lease agreement was executed for Capital Equipment to acquire the buses needed to start the program.

The need for this local transportation has increased over the years to a busy, eight (8) bus operation. The Warwick Dial-A-Bus receives funding through the NY Statewide Mass Transportation Operating Assistance Program (STOA) and Federal section 5307 and 5311. Funding is secured and collected by the Orange County Department of Planning Commissioner of Finance and distributed either quarterly or annually, accordingly.

In 2015, the Town of Warwick, in order to work towards consolidating services, contracted with the Town of Wallkill for administrative duties for their Dial-A-Program. The Supervisor of Transportation for the Town of Warwick performs essential administrative functions of the program for the Town of Wallkill Dial-A-Bus. This agreement opens a way to improve overall transit around Orange County. Since this began, we have started sharing drivers, utilizing services, and provide consulting to the Town of Wallkill for their Transit system.

The Town of Warwick Dial-A-Bus provides demand responsive service through-out the Town of Warwick, in Orange County, NY. We also provide transportation for our residents to out-of-Town locations such as Wallkill, Monroe and Goshen, NY. The system operates by reservations, which clients call in according to their needs and wants. We require a minimum of 24 hours' notice for reservations and a maximum of one week's notice. Calling hours for reservations are Monday-Friday 8:30am - 2:00pm.

The Town of Warwick fleet consists of (3) 14-Passenger and (3) 12-Passenger Ford Phoenix buses and (2) 18-Passenger Ford Phoenix buses. All buses are wheelchair accessible. In 2018 the buses travelled 110,175 revenue miles a transported 26,695 revenue riders.

1. Transit Agency Information

Transit Agency Name	Town of Warwick Dial-A-Bus		
Transit Agency Address	63 Public Works Drive, Warwick, NY 10990		
Name and Title of Accountable Executive	Michael Sweeton, Town Supervisor - Town of Warwick		
Name of Chief Safety Officer or SMS Executive	Jennifer Crover, Supervisor of Transportation		
Mode(s) of Service Covered by This Plan	Demand Response	FTA Funding Types	5307, 5311
Mode(s) of Service Provided by the Transit Agency (Directly Operated or Contracted Service)	Demand Response		
Does the agency provide transit services on behalf of another transit agency or entity	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Description of Arrangements
Name and Address of Transit Agency(ies) or Entity(ies) for Which Service Is Provided			

2. Plan Development, Approval, and Updates

Name of Entity That Drafted This Plan	Town of Warwick	
Signature by the Accountable Executive	Signature of Accountable Executive	Date of Signature
Approval by the Board of Directors or an Equivalent Authority	Name of the Individual/Entity That Approved This Plan	Date of Approval
	Town Board of Warwick	
	Relevant Documentation (Title and Location)	
Certification of Compliance	Name of Individual/Entity That Certified This Plan	Date of Certification
	Orange County Department of Planning	
	Relevant Documentation (Title and Location)	

Version Number and Updates			
<i>Record the complete history of successive versions of this plan.</i>			
Version Number	Section/Pages Affected	Reason for Change	Date Issued
1	All	First Draft for Board Approval	6/17/20

Annual Review and Update of the Agency Safety Plan
<i>Describe the process and timeline for conducting an annual review and update of the ASP.</i>
<p>The Agency Safety Plan (ASP) is reviewed annually by the Supervisor of Transportation and Town Supervisor. If any revisions are necessary, the revisions are then sent to PTSB.</p> <p>Any changes to the ASP are approved by the Supervisor of Transportation and the Town Supervisor. The Supervisor of Transportation is responsible for ensuring information on changes and revisions are given out appropriately.</p>

It shall be the responsibility of the Supervisor of Transportation and Office manager/ Head Bus Driver to review and enforce all revisions with drivers and mechanics. Maintenance personnel participate in related review and revisions of ASP.

3. Safety Performance Targets

Safety Performance Targets

Specify performance targets based on the safety performance measures established under the National Public Transportation Safety Plan.

Mode of Transit Service	Fatalities (Total)	Fatalities (Rate)	Injuries (Total)	Injuries (Rate)	Safety Events (Total)	Safety Events (Rate)	System Reliability*
Demand Response	0	0	0	0	0	0	110,000

*Vehicle Revenue Miles between Failure

Safety Performance Target Coordination

Describe the coordination with the State and Metropolitan Planning Organization(s) (MPO) in the selection of State and MPO safety performance targets.

The final targets will be shared with within the UZA 89 Transportation Management Area (TMA) and the three separate MPO's (DCTC, OCTC, and UCTC), which are adopting their own transit targets. Targets will also be shared with the New York State Department of Transportation (NYSDOT).

Targets Transmitted to the State	State Entity Name	Date Targets Transmitted
	NYSDOT	
Targets Transmitted to the MPOs	MPO Name	Date Targets Transmitted
	Dutchess County Transportation Council (DCTC)	
	Orange County Transportation Council (OCTC)	
	Ulster County Transportation Council (UCTC)	

4. Safety Management Policy

Safety Management Policy Statement

Use the written statement of safety management policy, including safety objectives.

Policy Statement

The management of the Town of Warwick Dial-A-Bus has established and enforces a System Safety Program Plan and Policy to ensure the safety of the public, the employees and the citizens of the State who use public transportation, as well as others on the roadway. We are committed to providing safe, reliable and affordable transportation to the general public. We maintain our equipment and facilities to provide the safest environment to our employees and the public.

Goals and Practices

- The system's policy is to use all available resources to implement the most recent technical and managerial techniques available to reduce hazards. The goal of this plan is a "zero accident rate".
- Responsibility for management of the Town of Warwick Dial-A-Bus rests with the Supervisor of Transportation. On a day to day basis this responsibility is delegated to the Office Manager/ Head Bus Driver.
- The system's goals for training, operations, and maintenance are to familiarize and instruct drivers, mechanics, and other employees on the responsibilities outlined in section.
- The plan effectively defines and conveys the intent of the systems goals and policies.
- Safety goals and practices are reviewed regularly and updated annually.

Safety Management Policy Communication

Describe how the safety management policy is communicated throughout the agency. Include dates where applicable.

The ASP is reviewed annually by the Supervisor of Transportation and Town Supervisor. If any revisions are necessary, the revisions are then sent to PTSB. Annual updates, which are required, are sent to PTSB and these include any plan revisions, an updated executive policy statement, employee manifest, fleet inventory, accident registry, and certification statement.

Any changes to the ASP are approved by the Supervisor of Transportation and the Town Supervisor. The Supervisor of Transportation is responsible for ensuring information on changes and revisions are given out appropriately.

It shall be the responsibility of the Supervisor of Transportation and Office manager/ Head Bus Driver to review and enforce all revisions with drivers and mechanics.

Maintenance personnel participate in related review and revisions of ASP.

Authorities, Accountabilities, and Responsibilities

Describe the role of the following individuals for the development and management of the transit agency's Safety Management System (SMS).

Accountable Executives

The Town Supervisor reports directly to the Board of Directors and serves as the accountable executive with ultimate responsibility for the effective implementation of the SMS.

Chief Safety Officer or SMS Executive

Supervisor of Transportation--CSO

The Town Supervisor along with the Town Board oversees the Program and designates the Supervisor of Transportation of the Town of Warwick to carry out all responsibilities and procedures of the System Safety Program. The Supervisor of Transportation also designates the office manager/ Head Bus Driver to carry out day-to-day responsibilities of the operation.

The Supervisor of Transportation performs administrative tasks, supervises personnel, performs reporting to County and State, ensures safety and security of employees, responds to accidents, and performs safety training to employees. The Supervisor of Transportation oversees all aspects of the transportation department, supervises mechanics, ensures maintenance is performed according to manufacturer regulations, inventory of parts, all roadway safety issues, etc. The Supervisor of Transportation has training and qualifications for Drug and Alcohol Program Management, BAITFISH, Reasonable Suspicion Training, and NYS Article 19A Certified Examiner.

The Supervisor of Transportation is responsible for the overall safety plan revisions and recommendations. Additionally, acting as a liaison between the employees, mechanics and the Town Board, the Supervisor of Transportation is responsible for:

1. Ensuring a positive line of communication between drivers, mechanics and all staff responsible for ensuring safety of vehicles.
2. Handling issues with passengers to ensure their safety
3. Ensuring all vehicles are in safe operating condition and holding mechanics responsible for proper maintenance of all vehicles.
4. Ensuring all employees are trained in accident prevention and safe driving practices. Drivers are trained as to what to do if an accident occurs.
5. Ensuring safety and security of the work environment including the offices and breakroom.

	<p>6. Ensuring that someone is always available during all hours of operation for the drivers to contact in an emergency.</p> <p>7. Ensuring that someone is qualified and responsible for responding to accidents, handling complaints and the safety and security of all aspects of the operation.</p>
Agency Leadership and Executive Management	<p>The Safety Committee for the Warwick Dial-A-Bus consists of:</p> <ol style="list-style-type: none"> 1. The Supervisor of Transportation 2. The Office Manager/ Head Bus Driver 3. Town Supervisor/ Town Board members <p>Town Supervisor/ Town Board is responsible for the oversight of the department, final decision making of hiring, firing, financial approvals, acquiring vehicles.</p> <p>The Commissioner of Public Works is responsible for ensuring that mechanics hold the proper qualifications to maintain vehicles in safe driving condition.</p> <p>Head Bus Driver</p> <p>The Head Bus Driver has the responsibility of day to day operations and monitors all bus and driver performances. Each driver is given a Driver Vehicle Inspection Report (DVIR) checklist to inspect their vehicle before leaving the office. These checklists are given to the Supervisor or designee, and if any defects are found, they are scheduled for repair. If the defect is a safety violation, the vehicle is removed from service. The Supervisor of Transportation and Head Bus Driver monitor bus maintenance.</p> <p>Commissioner of Public Works</p> <p>The Commissioner of Public Works is responsible for ensuring that mechanics hold the proper qualifications to maintain vehicles in safe driving condition.</p>
Key Staff	<p>Drivers</p> <p>The drivers are responsible for ensuring passenger safety, assisting with wheelchair securements and mobility devices, and relaying pertinent information to the Head Bus Driver or Supervisor. The drivers are safety conscious people who are in good health, have clean driving records, and are relied upon to always consider what is best</p>

for the passengers and the general public. They are responsible for the safe operation of their vehicle, documenting mechanical issues and for relaying that information via DVIR Report to the mechanics or office clerk.

Maintenance

The mechanics are responsible for performing maintenance on vehicles according to our maintenance plan, manufacturer standards and for handling maintenance issues that the drivers bring to their attention.

Employee Safety Reporting Program

Describe the process and protections for employees to report safety conditions to senior management. Describe employee behaviors that may result in disciplinary action (and therefore, are excluded from protection).

Drivers are a key component of our Safety Risk Identification process, described in Section 5. Drivers are expected to continuously monitor the system and identify and report any potential safety hazards. The primary method for reporting hazards is the Driver Vehicle Inspection Report (DVIR) form, which documents any safety issues concerning a transit vehicle. Since the Town of Warwick Dial-A-Bus is a small transit operation, non-vehicle related reports can be addressed verbally to the Head Bus Driver or Supervisor of Transportation.

Employees that report safety concerns in good faith are protected from any retaliatory measures. However, disciplinary actions may be taken if the report contains any of the following employee activities:

- Willful participation in illegal activity, such as assault or theft;
- Gross negligence, such as knowingly utilizing heavy equipment for purposes other than intended such that people or property are put at risk; or
- Deliberate or willful disregard of regulations or procedures, such as reporting to work under the influence of controlled substances

5. Safety Risk Management

Safety Risk Management Process

Describe the Safety Risk Management Process, including:

- *Safety Hazard Identification: The methods or processes to identify hazards and consequences of the hazards.*
- *Safety Risk Assessment: The methods or processes to assess the safety risks associate with identified safety hazards.*
- *Safety Risk Mitigation: The methods or processes to identify mitigations or strategies necessary as a result of safety risk assessment.*

The Town of Warwick has a Safety Committee that meets regularly. The purpose of this committee is to review Town facilities and vulnerabilities to prevent incidents and to provide safety and security for our employees, our facilities and for the public.

The Town of Warwick has an adopted and fully in effect Natural Hazard Mitigation Plan. This plan was adopted in March of 2014 and is part of the Town of Warwick's emergency management plan and is available to be viewed by contacting the Town Clerk of Warwick or the Commissioner of Public Works. This plan is approved and updated by FEMA and the Town Board.

Safety Risk Identification

The Supervisor of Transportation, Commissioner of Public Works, Head Bus Driver, and the drivers continuously monitor and report all safety problems. It shall be the responsibility of the Commissioner of Public Works and/or the Supervisor of Transportation, or designee, to review the report, safety problem hazard and categorize the level of severity and likelihood of occurrence.

Equipment inspected/ analyzed for potential safety problems while conducting pre/ post trip vehicle inspections of the bus they will be using in service. This is documented on a Driver Vehicle Inspection Report (DVIR) form each day/ time a driver has to use a bus in service.

Town Highway mechanics/maintenance personnel shall be responsible for inspecting/ analyzing the vehicle during routine maintenance procedures and maintenance related reports. Roadway hazards are reported to the Commissioner of Public Works who then categorizes the issue and responds appropriately.

Safety Risk Assessment

Hazard analysis is an analysis performed to identify hazardous conditions for the purpose of their elimination or control. This is a systematic approach to identify hazards that start with basic parts and subsystems and interprets the possible hazards or failures which would occur. Once hazards are identified, they should be assessed to determine their impact on the total system. This is whether to accept the hazard or to determine the extent of corrective measures to eliminate the hazards or reduce its severity. The Hazard Assessment shall be used in conjunction with the following:

- A. Categorize level of severity:
1. Catastrophic- may cause death

2. Critical- may cause severe illness, severe injury or major system damage
3. Marginal- may cause minor injury, illness or loss
4. Negligible- will not result in injury, illness or system damage

B. Categorize the likelihood of occurrences:

1. Highly likely- frequent occurrence
2. Likely- expected occurrence
3. Unlikely- not expected to occur

The Town Supervisor and Commissioner of Public Works are responsible for reviewing and completing all hazard assessment forms.

Safety Risk Mitigation

It shall be the responsibility of the Safety Committee to review all hazard assessments on a regular basis and recommend to the Town Supervisor a resolution or alternative to minimize the hazard. The Safety Committee shall also follow-up on implemented resolutions to ensure work is completed and the hazard has been minimized.

6. Safety Assurance

Safety Performance Monitoring and Measurement

Describe activities to monitor the system for compliance with procedures for operations and maintenance.

The Town of Warwick does its own internal audits to help ensure that all elements within the property are in compliance with the ASP and SSPP. The Supervisor of Transportation shall review that the operators are following procedures on an annual basis. The results of the written reviews and recommendations are distributed, with action assigned.

Describe activities to monitor operations to identify any safety risk mitigations that may be ineffective, inappropriate, or were not implement as intended.

Following the completion of the Safety Risk Management process, the Safety Committee shall also follow-up on implemented resolutions to ensure work is completed and the hazard has been minimized, in order to ensure that the chosen mitigation is working properly and reducing the level of risk.

Describe activities to conduct investigations of safety events, including the identification of casual factors.

The Town of Warwick has certified BAITFISH personnel on staff to investigate all accidents. Both the Supervisor of Transportation and the Head Bus Driver are BAITFISH certified.

Accident reporting procedure:

In the event of an accident, the driver is instructed to stop immediately to check for injuries to the passengers and to assist all passengers off the bus. The next step is to enlist whatever aid there is available to assist other injured parties and to place warning devices.

Accident notification procedure for drivers and supervisors:

The police are to be contacted by cell phone and respond. The main office is given a full report of the incident, including the identification of all passengers, identification of the adverse operator and the names of the police officers at the scene. Once the driver returns to the garage or main office, he/she is required to fill out a motor vehicle accident report.

Accident Notification to Safety Board:

The following accidents shall be reported immediately to the PTSB: all fatal accidents; any accident which results in five or more injuries to persons involved in the accident; and all accidents caused by mechanical failure, including but not limited to all fires that occur in revenue service that require passenger evacuation and response by a fire department regardless of whether or not injuries were incurred.

Notification of Emergency Response Personnel:

The driver/dispatcher notifies the police by cell phone, who in turn notifies the appropriate emergency response agencies. Then the Supervisor of Transportation is notified. A town service is then called to take the bus to either the Transit Center or an independent garage, depending on the seriousness of the damage.

Drivers have been instructed to always protect the scene of the accident until the arrival of the police if they are needed.

Supervisory accident investigation:

If it's a serious accident, the staff person in the main office will immediately notify the Supervisor of Transportation who will decide whether to investigate in person or whether other investigating methods are warranted.

Driver's role in data collection and recording of accident events and related pertinent information:

It is the driver's responsibility to get as much information as possible in regard to the information needed to complete the accident report. He/she is responsible for including the names, addresses and telephone numbers of the passengers aboard the bus at the time of the accident.

Accident review process by safety or appropriate personnel:

Each accident report is submitted to our insurance carrier for their review and recommendations. The Supervisor of Transportation also decides what safety measures need to be taken towards the driver or other staff that may have responsibility.

Describe activities to monitor information reported through internal safety reporting programs.

It shall be the responsibility of the Chief Safety Officer or designee, to review all employee safety reports and assess whether a report constitutes a safety hazard. In the event that a condition reported by an employee is determined to be a potential hazard, the Chief Safety Officer or Safety Committee shall use the Safety Risk Management process (as described in Section 5) to assess and mitigate any risk posed.

7. Safety Promotion

Competencies and Training

Describe the safety training program for all agency employees and contractors directly responsible for safety.

Integration of safety into overall training program: Safety is indeed part of overall training as described below.

- Orientation: New hires are thoroughly familiarized with the operation
- Performance: This is conducted by the Supervisor of Transportation who orientates new drivers to requirements.
- Route Training: The Town of Warwick has no established route, but the locations of customers with hard-to-find addresses are pointed out during orientation.
- Safe Equipment Operation Training: Training is done on site with drivers, mechanic, and highway superintendent. Use of webinar information will be used in training programs.
- Passenger Safety Training: New drivers are taken on a bus and taught to safely load, unload, and prepare a bus for the road.
- Accident Repeater Training on Defensive Training: If a driver has a preventable accident, he/she is interviewed to discuss how the accident could have been prevented.
- If there are too many preventable accidents, the driver would be put on probationary status, and if the bad accident record continues, he/she would be dismissed.
- Evacuation Training: The drivers are taught the various escape routes.
- Rules and Regulations Pertaining to use of Drugs and Alcohol by Drivers: The rules and regulations on drug and alcohol use are those found in Article 19A of the Department of Motor Vehicles-Vehicle and Traffic Law. The Town of Warwick enforces an adopted Drug and Alcohol Testing Policy and all employees have received mandatory training on this policy as well as the effects of drugs and alcohol in the workplace.

Safety training is a vital part of our transit system. The Town of Warwick Dial-A-Bus employees have an annual training session which includes the following:

- Review of driving incidents and accidents
- Review of procedures for accidents and hazard assessment
- Safety procedures for passengers
- Wheelchair and Mobility Device securement
- Defensive Driving Procedures and Principles
- Review of hazardous roadways and give information to the Commissioner of Public Works
- Drug/Alcohol Policy updates
- Pre/Post Trip inspections of vehicles

During Safety Training, employees are provided with all materials discussed and are given the opportunity to discuss anything they learned. Updated rules and regulations are distributed and any new DOT updates or Drug/ Alcohol Policy updates are

distributed and signed for. Students must demonstrate familiarity with all safety rules discussed, NYS Department of Motor Vehicles Article 19A, and understand the procedures. Students must demonstrate familiarity with the procedures to identify, assess, and report hazards.

The training process for drivers includes:

- A general orientation of the area we service.
- Defining the scope of the program, including what is covered in the classroom and the road.
- An explanation of management policies, including management's attitude towards safety.
- State and any specific local safety rules and regulations, also Federal if they apply.
- Familiarization with property's facilities and the local zone.
- Thorough coverage of the role of safety in the overall organization in the operations.
- Route training, map reading and the location of local medical, police and fire facilities.
- Instruction on the operation of safety equipment, including doors, door locks, wheelchair lifts and locking device, brakes, mirrors, wipers, and 2- way radio.
- Training on passenger safety, including on-board causes of accidents and injuries, safe acceleration and deceleration rates, and physical limitations of elderly and disabled persons.

Operators receive training in the emergency/standard operating procedures to include, but not limited to the following:

- Traffic accidents.
- Collision with a fixed object.
- On-board fire or smoke.
- Passenger injury or illness.
- On-board theft, fight or improper conduct
- Flooding route, snow and other types of severe weather.
- Odor of raw fuel fumes.

Additionally, operator training includes formal defensive driving techniques. New hires/new assigned bus operators receive safety training prior to performing the job.

Maintenance

All maintenance on the bus is done in-house by our Highway Dept. mechanics or at an outside vendor for major issues.

- The bus maintenance training program covers the forms and procedures used by the maintenance department, their purpose and how to complete them.
- Training manuals provided for each type of bus and system equipment maintained on the property.
- Maintenance documentation provided in training is complete and current.
- Manufacturers participate in maintenance training for new equipment.

We receive training for maintenance by the manufacturer and keep materials and manuals.

Retraining and Professional Development

Staff are encouraged to participate in Webinar classes and free on line sources. Drivers have used online videos and DVD to refresh in wheelchair securement, drug/alcohol policies, and other passenger safety issues.

Refresher Training is given annually. Drivers and employees receive training on "Driver Sensitivity, Awareness and Communication". This focuses on dealing with passengers, especially elderly and disabled passengers.

Safety Communication

Describe processes and activities to communicate safety and safety performance information throughout the organization.

Since the Town of Warwick Dial-A-Bus is a small transit operation, most safety recommendations are discussed verbally with all drivers. When safety recommendations are received from the State or from other sources, they are discussed thoroughly and notice is distributed.

Additional Information

Supporting Documentation

Include or reference documentation used to implement and carry out the ASP that are not included elsewhere in this plan.

SSPP

Driver Vehicle Inspection Report Checklist

Fleet Inventory

Definitions of Special Terms Used In the ASP

Term	Definition

List of Acronyms Used In the ASP

Acronym	Word or Phrase
ASP	Agency Safety Plan
CSO	Chief Safety Officer
NYS	New York State
SSPP	System Safety Program Plan
BAITFISH	Bus Accident Investigation for Identifying Safety Hazards

TOWN OF WARWICK

DEPARTMENT OF POLICE

132 Kings Highway
Warwick N.Y. 10990
(845) 986-5000 Fax (845) 986-5020

RECEIVED

JUN 18 2020

Town of Warwick
Town Clerk

Thomas F. McGovern, Jr. – FBI N.A. 199
Chief of Police
wpdchief@warwick.net

ORIGINAL

June 18, 2020

To: Town Clerk, Town Board
From: Chief Thomas F. McGovern, Jr.
Re: Police training – use of facility

Attached please find the application for the use of the Wickham Woodlands facility for the purpose of police training, in compliance with NY State. One session will be on Wednesday, July 08, from 0800-1600. The second will be Wednesday, August 26, from 1600-2400.

The same training will be presented on both dates, although at different times to accommodate officers' shifts. It will be presented by the Police Chiefs' Assoc. of Orange County and will be supervised by members of that organization and by WPD personnel. It is expected that there will be officers from many local departments in attendance.

I would respectfully request that all fees, etc., be waived to facilitate this training.

Sincerely,



Thomas F. McGovern, Jr.
Chief

APPLICATION NUMBER: #WWM_____

Town of Warwick
Wickham Woodland Manor Room Application

Town of Warwick
132 Kings Highway, Warwick, NY 10990
(845) 986-1124 Ext. 248 Fax (845) 987-1499

ORIGINAL

Permission is hereby issued to: Police Chiefs Assoc. of Orange County

Date of Event July 08, 2020 Time: From: 8AM To: 4PM
Aug 26, 2020 4PM 12AM

FEE:

A fee of \$150.00/occasion is required

A deposit of \$300.00 is required in addition to the above fees. If grounds are restored to original condition and rules and regulations have been complied with, the \$300.00 deposit will be refunded, if applied for within 30 days following your party.

Estimated Number of Participants (not to exceed 99) 50

Address Po Box 915, Goshen, NY 10924

Phone # () _____

Type of Party Police Training

Describe Method of Supervision WPD personnel

Proof of Residency: N/A

FEES: \$ _____

PLUS DEPOSIT: \$300.00

TOTAL RECEIVED: \$ _____

Date Fees Received: _____ Permit Issued by: _____

Proof of Insurance: Liquor: _____ Liability: _____

IF THIS APPLICATION IS APPROVED, THE FOLLOWING REGULATIONS APPLY:

- 1) Under NO Circumstance may you make a Profit using Town Property.
- 2) Room must be cleaned & left in the same condition before leaving. All parties must end no later than 12:00 AM (Midnight)
- 3) Any damage to Town facilities shall be promptly repaired at the user's expense. No exceptions. If Town personnel are not available, make sure all doors are locked and lights are turned out when leaving.
- 4) Adult supervision must be provided at all times.
- 5) The Town Board requires insurance protection. A certificate showing evidence of insurance naming the Town of Warwick as "Additional Insured" and "Certificate Holder" **MUST BE MADE AVAILABLE PRIOR TO USE OF THE TOWN FACILITY. REQUIRED AMOUNT OF INSURANCE IS ONE MILLION DOLLARS.**
- 6) The Town will assume NO responsibility for any properties left in facility by the applicant.
- 7) Key **MUST** be returned to POLICE DEPARTMENT DISPATCHER IMMEDIATELY following event.
- 8) If the key is lost you or your group will incur the costs of having the locks replaced.
- 9) All fees **MUST** be paid **PRIOR** to use (if applicable)
- 10) If ANY alcoholic beverages are being consumed, the Town Board requires insurance protection. A certificate of liquor liability showing evidence of insurance naming the Town of Warwick as "Additional Insured" and "Certificate Holder" **MUST BE MADE AVAILABLE PRIOR TO USE OF THE TOWN FACILITY. REQUIRED AMOUNT OF INSURANCE IS ONE MILLION DOLLARS.**
- 11) Person signing the permit must be a Town of Warwick resident and is responsible for the club, team or group to which this permit is issued.
- 12) There will be a charge for excessive amounts of garbage that may be generated from events such as Bar-B-Ques. Applicants are urged to bring extra plastic garbage bags to facilitate clean-up.
- 13) **PLEASE RECYCLE** – All Recyclable items **MUST** be rinsed and placed in containers provided. (All Glass, Plastics #1 & #2 ONLY, Aluminum Cans, Tin Cans-remove labels)
- 14) Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
- 15) The emergency telephone number for police, fire and ambulance is 986-5000 or 911.

"THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE HAS READ, FULLY UNDERSTANDS, AND AGREES TO ABIDE WITH ALL THE CONDITIONS AS SET FORTH FOR THE USE OF THE WICKHAM WOODLAND MANOR."

Date 6/18/20

Signature of Representative T. McGovern

*Updated 3-5-2019

AGREEMENT

RECEIVED

JUN 19 2020

Town of Warwick
Town Clerk

SHARED SERVICES INTER- MUNICIPAL AGREEMENT BETWEEN THE TOWN OF WARWICK AND THE TOWN OF MONROE FOR CONSULTING SERVICES FOR THE TOWN OF MONROE DIAL-A-BUS PROGRAM

THIS AGREEMENT made for consulting services from July 1st, 2020- December 31st, 2020 by and between the Town of Warwick, a municipal corporation having its principal office located at 132 Kings Highway, Warwick, NY, and the Town of Monroe, a municipal corporation having its principal office located at 1465 Orange Turnpike, Monroe, NY.

WHEREAS, the Town of Monroe ("Monroe") is desirous of having Consulting Services for its Dial- A- Bus Program, and The Town of Warwick ("Warwick") is able to have their Supervisor of Transportation, Jennifer Crover ("Consultant") consult with the Town Supervisor, or his designee, and the Head Bus Driver of the Dial A Bus Program.

NOW, THEREFORE, in consideration of both mutual covenants herein contained, the parties agree as follows:

1. **SERVICES:** During the consulting period, Consultant will provide the following services:
 - a. Analyze the current procedures, gather information from the County Dept. of Planning and give recommendations on what the Town of Monroe should prepare to do.
 - b. Analyze the program to see where improvements could be made for better efficiency, better record- keeping, and where we could improve funding/ statistics
 - c. Work with the Head Bus Driver showing what is required, what efficiency improvements can be made, clarifying procedures and assist in developing and updating all required policies that Monroe Dial-A-Bus has, or needs to have.
 - d. Instruct and assist the Head Bus Driver on County reporting requirements, as well as DOT and FTA reporting requirements.
 - e. Provide templates for policy revisions that need to be completed, as necessary
 - f. Be available to conference with Monroe Supervisor, or his designee if necessary, should new policies need approval or adoption by the Town Board.
2. **MONROE RESPONSIBILITIES:** Monroe Head Bus Driver will work with Consultant and perform all reporting requirements, keep daily statistics, record- keeping and office duties.

3. WARWICK DIAL-A-BUS AUTHORIZATION: The Town of Monroe has previously granted permission (Via inter-municipal agreements) for Warwick buses to operate into, through, and out of Monroe borders.
4. FEE FOR SERVICES: The fee for the contract period is \$8,000.00 payable from Monroe to Warwick no later than July 31st, 2020.
5. CONSULTANT COMPENSATION: The Town of Warwick will pay the Consultant as specified in the Warwick work Agreement.
6. HOLD HARMLESS/ INDEMNIFICATION: Monroe will hold harmless and indemnify the Town of Warwick for any damages caused by Monroe employees, as a result of this agreement. Warwick will hold harmless and indemnify the Town of Monroe for any damages caused by Warwick as a result of this agreement.
7. TERM: This agreement shall be in effect through December 31st, 2020

IN WITNESS WHEREOF, the parties agree for this contract to be executed upon signing.

TOWN OF WARWICK

Michael Sweeton, Supervisor

Date

TOWN OF MONROE

Tony Cardone, Supervisor

Date

Warwick Town Clerk

From: Paulette Rudy <pcwr@warwick.net>
Sent: Thursday, June 18, 2020 4:52 PM
To: Warwick Town Clerk
Subject: RE: letter of appointment
Attachments: letter for the town - reappointment 2020.docx; letter for the town - reappointment 2020 June .docx

Hi Eileen!

Hope all is well.

I am attaching my letter for reappointment that I sent to Michael in February before all of the pandemic came to a head. I have attached one with an updated date also.

Paulette

PS Please let me know that you received this.

Thanks

RECEIVED

JUN 19 2020

Town of Warwick
Town Clerk

----- Original Message -----

Subject: Re: rec question
From: "Paulette Rudy" <pcwr@warwick.net>
Date: Sat, February 29, 2020 11:01 pm
To: "Michael Sweeton" <msweeton@townofwarwick.org>

My term is up in April so I am attaching my letter now .

Paulette

>

PO Box 49
Pine Island, NY 10969

June 18, 2020

Mr. Michael Sweeton,
Supervisor – Town of Warwick
Warwick Town Board
132 Kings Highway
Warwick, NY 10990

RECEIVED

JUN 19 2020

Town of Warwick
Town Clerk

Dear Mr. Sweeton, Mr. Gertsner, Mr. Shuback, Mr. DeAngelo, and Mr. Kowal,

This letter is a request for re-appointment to the Pine Island Recreation Committee. I have been part of this committee since the late 1990's and over the years many things have been accomplished in Pine Island Park as well as the Summer Recreation Program for the benefit of the youth of the Town of Warwick.

Thank you for all the support you have given to Pine Island Recreation over the years assisting us to provide a successful Summer Recreation Program.

Sincerely,

Paulette Wilk Rudy

RECEIVED

JUN 19 2020

Town of Warwick
Town Clerk

PO Box 49
Pine Island, NY 10969

March 1, 2020

Mr. Michael Sweeton,
Supervisor – Town of Warwick
Warwick Town Board
132 Kings Highway
Warwick, NY 10990

Dear Mr. Sweeton, Mr. Gertsner, Mr. Shuback, Mr. DeAngelo, and Mr. Kowal,

This letter is a request for re-appointment to the Pine Island Recreation Committee. I have been part of this committee since the late 1990's and over the years many things have been accomplished in Pine Island Park as well as the Summer Recreation Program for the benefit of the youth of the Town of Warwick.

Thank you for all the support you have given to Pine Island Recreation over the years assisting us to provide a successful Summer Recreation Program.

Sincerely,

Paulette Wilk Rudy

X

Warwick Town Clerk

From: Scali, Carrie <CScali@orangecountygov.com>
Sent: Monday, June 22, 2020 11:36 AM
To: Scali, Carrie
Subject: June 30 HEATSMART Webinar Opportunity
Attachments: County_Webinar_Flyer 6-18.pdf

Hello:

Please see the attached webinar opportunity being presented by HeatSmart Orange. The webinar will be about the latest energy saving technologies available within New York State.

Please forward this opportunity to anyone you may feel may be interested.

Have a great day,

Carrie

Carrie Scali
Planning Assistant
Orange County Planning Department
124 Main Street
Goshen, NY 10924
Phone: (845) 615-3866
Fax: (845) 291-2533


RECEIVED
JUN 22 2020
Town of Warwick
Town Clerk



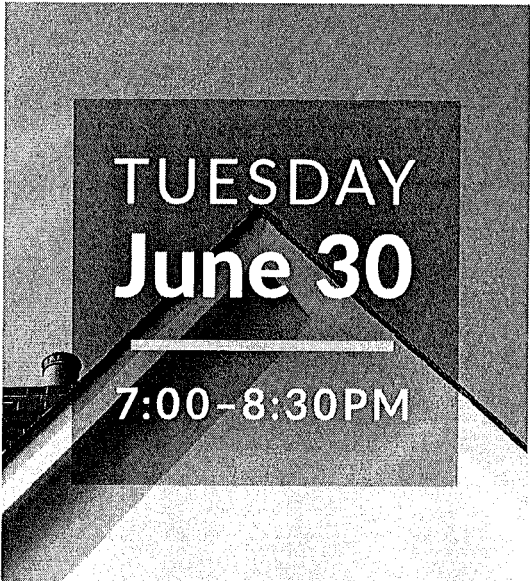
2020
Census

The U.S. Constitution requires that everyone living in the United States is counted every 10 years - *we all count*.
<https://2020census.gov/en/who-to-count.html>

This communication may contain confidential information and is intended only for the individual or entity to whom it is addressed. Any review, dissemination, or copying of this communication by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender, and destroy all copies of the original message. No responsibility is accepted by Orange County Government for any loss or damage arising in any way from receiving this communication.



Affordable Energy Efficiency with HeatSmart Orange



**TUESDAY
June 30**

7:00-8:30PM

Join your neighbors and participate in HeatSmart Orange. You'll benefit from learning about the latest energy saving technologies and the generous incentives available right now in New York.

- Hear about modern heat pumps.
- Learn how HeatSmart makes the switch more affordable!
- Make your home more comfortable and reduce your carbon footprint.
- Free Webinar, registration required.

Heat Pump Technology

Commonly known as mini-splits and geothermal, heat pumps transfer heat in and out of buildings to provide the most energy efficient heating and cooling on the market, all in one system — even in Orange County's extreme temperature swings. Heat pumps can eliminate your use of oil and gas in buildings, making them a cheaper, cleaner choice.

HeatSmart Orange is made possible by a partnership of Orange County, Energize NY and the New York State Energy Research and Development Authority (NYSERDA).

To RSVP [click here.](#)

To learn more call (914) 302-7300 ext. 1
or visit HeatSmartNY.com



Steven M. Neuhaus
County Executive



RECEIVED

JUN 19 2020

Prepared By:

Town Of Warwick
132 Kings Highway
Warwick, NY 10990

Town of Warwick
Town Clerk

Permit #: SP-13
Date of Event: August 13, 2020
Hours of Event:
From: 8:00am
To: 8:00pm

Special Event Permit

***Applicants are required to meet with Town Board members to discuss details of Special Event before Town can grant approval.**

Chapter 115. Public Assemblies and Entertainment

Article II. Conditions Pertaining to Temporary Outdoor Public Gatherings. § 115-10 Permit fee.

The applicant shall pay to the Town at the time the application is submitted a fee of \$25 per day for each day of operation.

To: Town Board
Town of Warwick
Warwick, NY 10990

Application is hereby made for a Special Event Permit for access to road(s) in the Town of Warwick.

A. Applicant:
Robert Bagomolny

Telephone #: 845-249-8559

Evening #: Same as above

Emergency #: 917-847-2150



B. Address: PO Box 244, Amenia, New York

C. Name of Road(s) (Attach map of Route):

See attached Map

D. Nature and Purpose of Permit:
Bicycle Tour to raise funds for not-for-profit Chai Lifeline

If Permit is granted, I hereby agree to conform to all the conditions and restrictions forming a part of this Permit and to conform to all local ordinances, if any, and to conform to the provisions as set forth in the M.U.T.C.D. (Manual of Uniform Traffic Control Devices).

 _____ Applicant's Signature	 Verified by PDFfiller 06/19/2020 _____ Event Manager	_____ 6/19/20 Date
_____ PO Box 244, Amenia, New York 12501 Address		

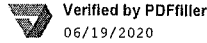
Conditions and Restrictions

1. This Permit shall not be assigned or transferred except with the written consent of the Town Board.
2. Notice shall be given by said applicant at least 48 hours prior to a Regular Meeting of the Town Board held on the 2nd or 4th Thursday of each month.
3. The Applicant hereby agrees to indemnify and save harmless the Town of Warwick from all suits, actions or damages of every kind whatsoever which may arise from or on account of the event under this Permit. General Liability Insurance for the protection of the Applicant and the Town of Warwick will be maintained in such an amount and in such company and in such case as the Town Board may require. Be sure to attach a Certificate of Insurance naming the Town of Warwick, 132 Kings Highway, Warwick, NY 10990 as additional insured.
4. The Town Board reserves the right to revoke or cancel this Permit at any time should the Applicant fail to comply with the terms and conditions herein prescribed.
5. Applicant's approved copy of this Permit shall be in possession of the parties actually involved.
6. This Permit application is subject to such other consents as are required by Law.
7. Arrangements shall be made with the Town of Warwick Police Chief to provide, during the period of such Special Event, for the handling of pedestrian and motor vehicle traffic, the re-routing of traffic, caring for emergencies and other related needs.
8. Applicant will be charged a fee for police personal services (payroll/labor) if additional police officers are required at this event. Additional personnel and amount to be determined by the Police Chief.

9. The Applicant hereby agrees to clean up any debris along the Town of Warwick Roads in the vicinity of the specified locations arising out of or as a result of the activity under this Permit.

I Herewith agree to the "Conditions and Restrictions".

Robert Bagomolny

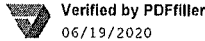


6/19/20

Applicant's Signature

Date

Beth Katz



6/19/20

Witness's Signature

Date

Permission is hereby granted to applicant.

A Certificate of General Liability (bodily injury/property damage) Insurance must be on file at the Office of the Town Clerk, Town of Warwick.

Town Clerk (Signature)

Date

Approved by Town Board on _____
Date

*****Note*****As per following the Town Board Resolution. If additional police personal are required for this Special Event, Police Chief will bill you for services provided.

#R96-69 POLICE CHARGE FOR SPECIAL EVENTS

Motion Councilwoman Gamache, seconded Councilman Lust to adopt a resolution charging the sponsor of special events in the Town of Warwick for police services provided by the Town of Warwick Police. The amount of the charge is to be determined by the Town of Warwick Police Chief and is to be equal to the additional personal services (payroll/labor) cost resulting from the police services provided for the special event. Motion Carried (5 ayes)

PLEASE FILL OUT THE ATTACHED POLICE AGREEMENT

cc: Fire Department, Ambulance Department

revised 05-10-2018

If the town has a mobile electronic message board I would like to request that the board be placed at the intersection of Rte. 1 Pine Island Turnpike & Rte. 26 Glenwood Rd. one week prior to the event. August 6, 2020.

AGREEMENT FOR POLICE SERVICES

This agreement dated 6/19/20, between, Robert Bagomolny
Chai Lifeline with offices at _____ and the Town
of Warwick, a New York Municipality, with offices at 132 Kings Highway, Warwick,
NY 10990, (Town) for services to be provided to N/A by the Town.

Whereas, Robert Bagomolny desires to have the Town provide specific
police services to ~~NO SERVICES REQUESTED~~ at the _____,
and;

Whereas, The Town is willing and able to provide such services as outlined below
at a cost set forth below, _____ and the Town hereby agree as follows:

1. The Town will provide police presence in the form of up to one police
cruiser and officer up to _____ as requested. The officer(s) provided will be
regular Town of Warwick Police officers assigned at the discretion of the Town
of Warwick Police Chief or his designated agent.

2. The Town hereby certifies that it maintains General Liability insurance
including law enforcement activities in a base amount of \$1,000,000 together with
an umbrella policy for \$10,000,000 for all underlying occurrences. The Town also
maintains the statutory Workmen's Compensation insurance as required by New
York State. Copies of said policies shall be made available to _____ upon
request.

Certificate of Insurance to be issued to Town of Warwick, 2 weeks prior to event

3. It is further understood and agreed by and between the parties hereto that the
Town shall only be required to make its best efforts to provide the manpower and
equipment as noted above. The parties recognize that there may be emergency or
other circumstances under which the officers or equipment assigned to the
_____ details may be required for public safety to be positioned
elsewhere. Such reassignment shall not be regarded as a breach of this contract if
such should occur.

4. The period of time covered by this agreement shall run from _____ until
_____, unless extended by mutual agreement of the parties hereto.

5. The cost to _____ for the above services shall be as follows:

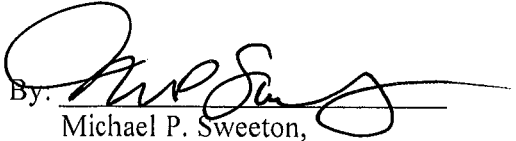
a. A charge of \$120.00/hour/officer will be due and payable prior to
filming.

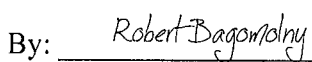

b. In addition, a charge of \$20.00/hour for each car assigned shall be
computed and billed to compensate for wear and tear, fuel, etc.

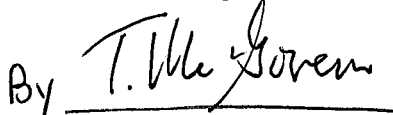
c. Cost of miscellaneous safety equipment deemed necessary or desirable by the Town shall be billed to _____ at a cost basis. Such items might include but not necessarily be limited to flares, cones, etc.

8. The Town shall submit an itemized bill to _____ at the conclusion of the event. Such bill shall include the name of the officer who provided services, hours worked, the normal hourly overtime rate of pay for each officer, each vehicle so assigned and the number of hours so assigned, and a list of any additional equipment provided by the Town as outlined above.

Town of Warwick

By: 
Michael P. Sweeton,
Town Supervisor

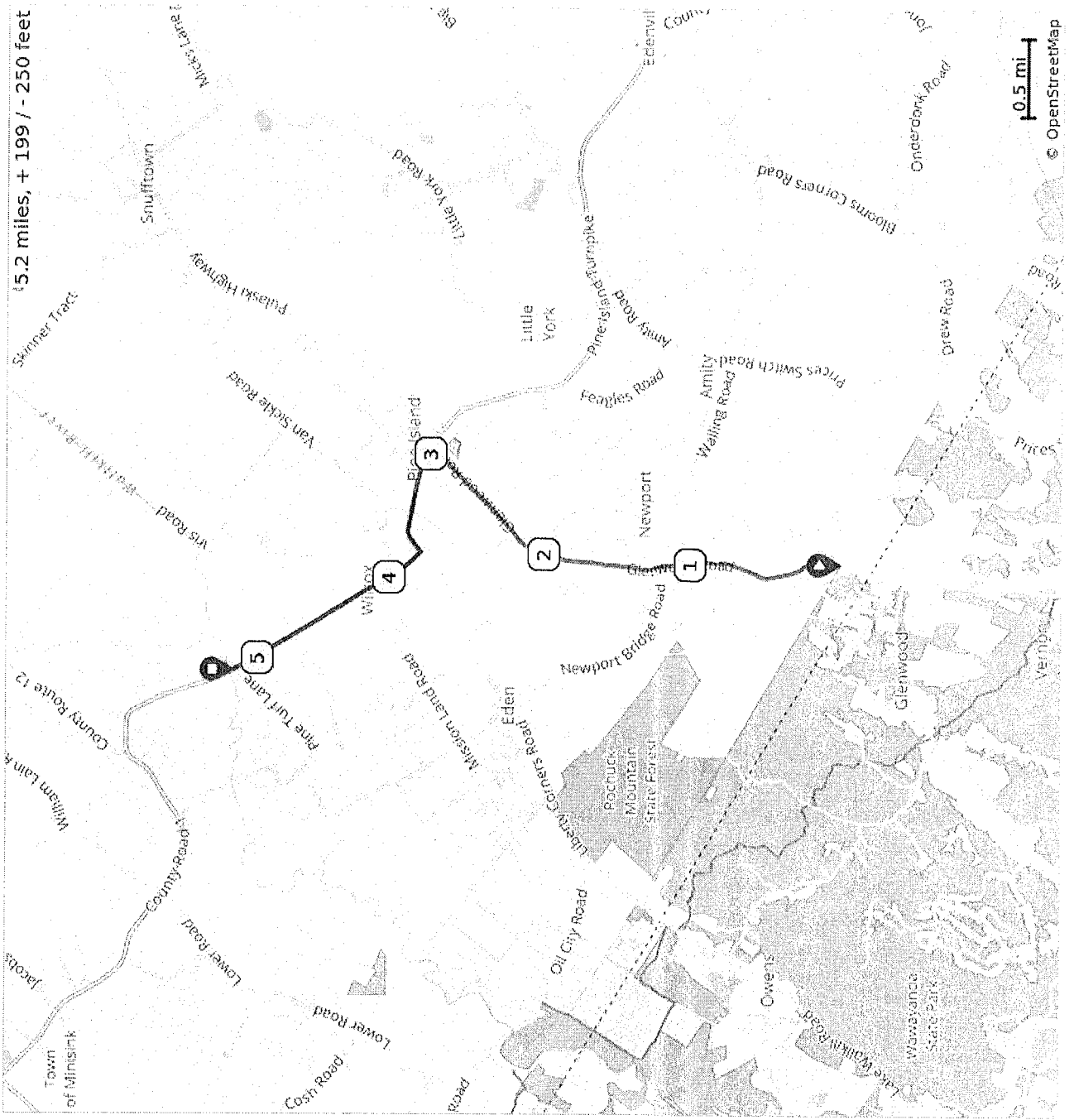
By:   Verified by PDFfiller
06/19/2020

By:  6/22/20
Thomas McGovern
Chief of Police

Pine Island Town of Warwick



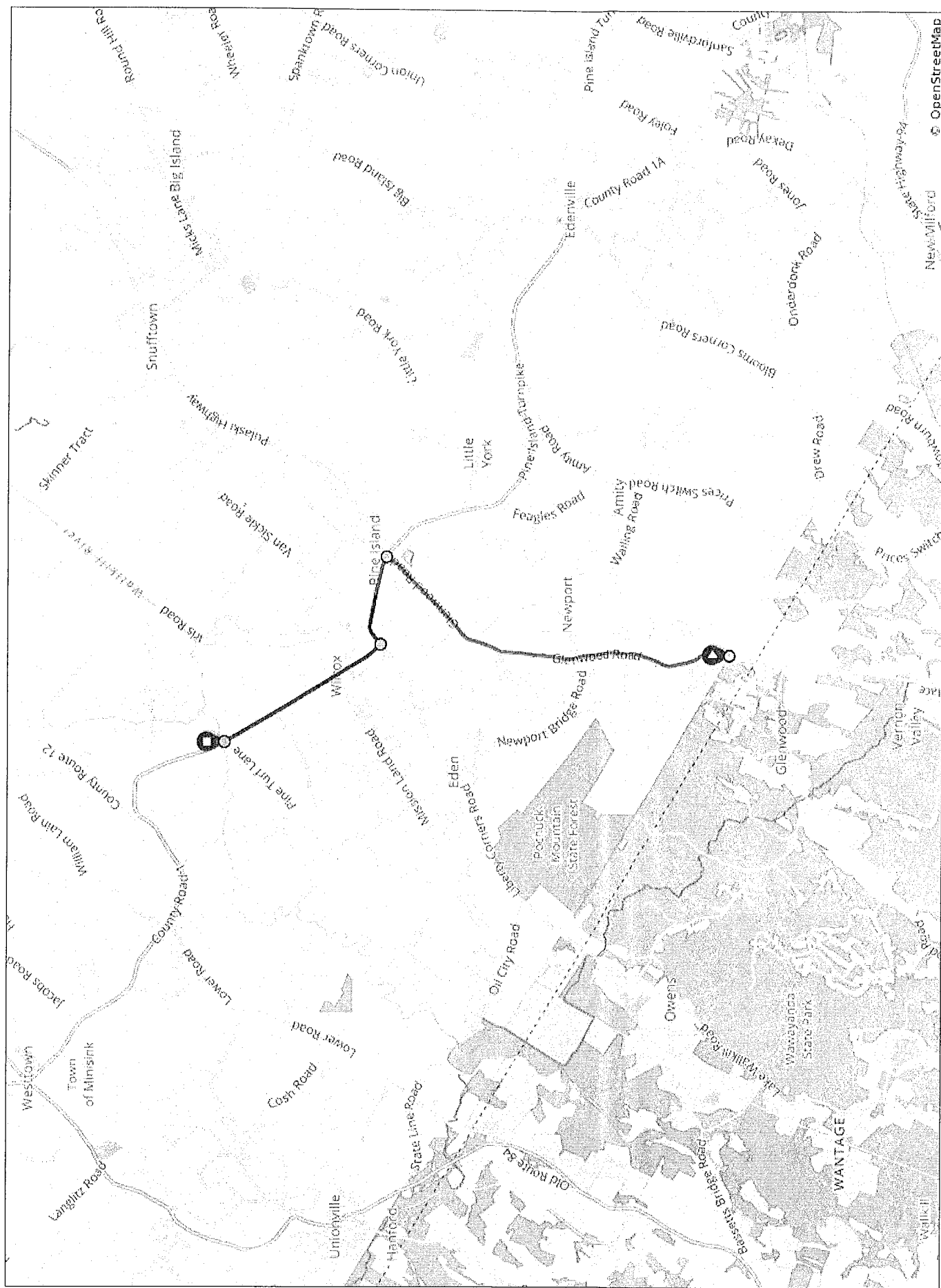
Route used in both directions.
AM 8:00-11am PM 1:00-7:00pm



Pine Island Town of Warwick

Type	Dist	Note
📍	0.0	Start of route
←	3.0	L onto Pine Island Turnpike
→	3.8	R to stay on County Rd 1
📍	5.2	End of route

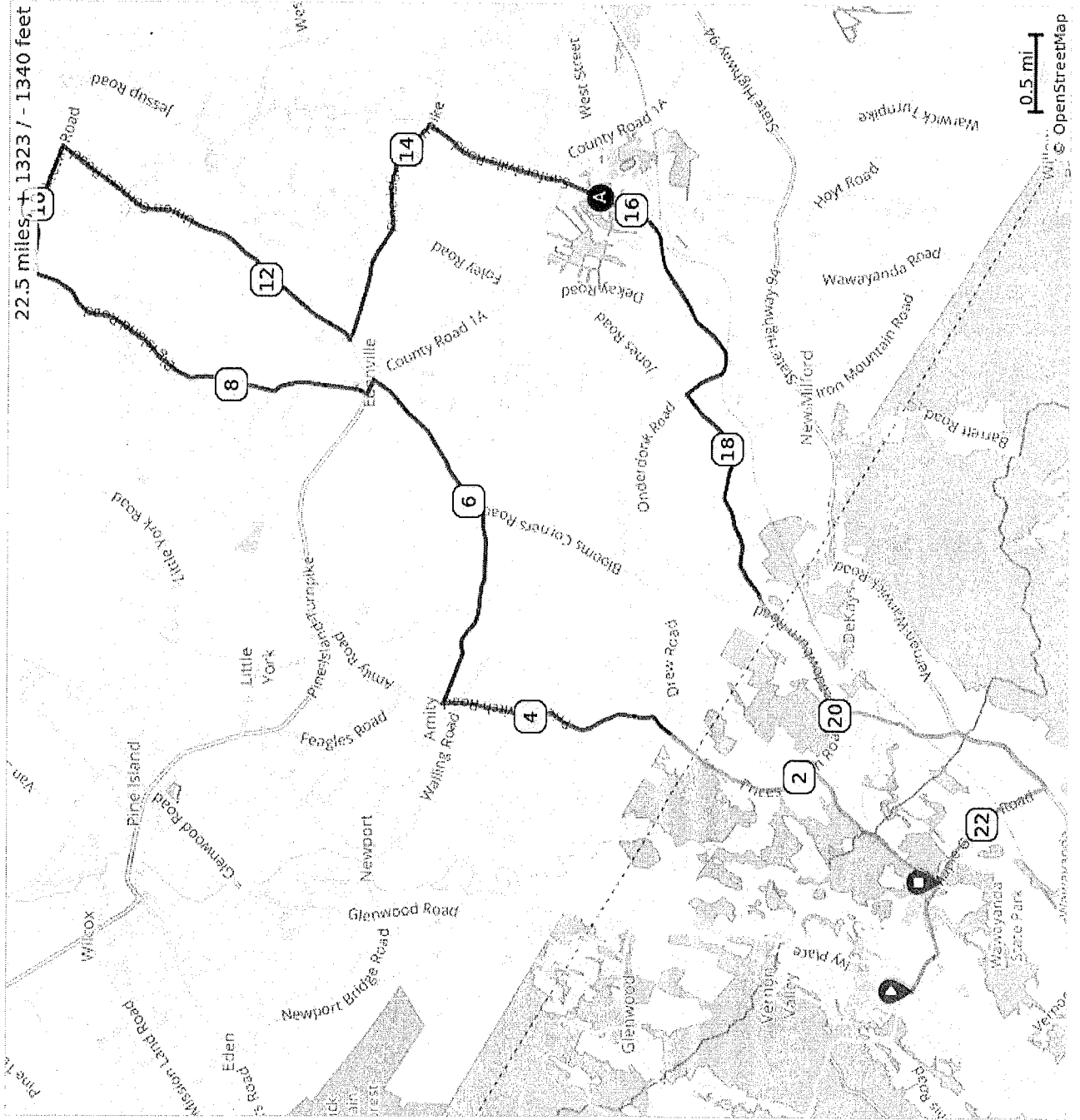
5.2 miles. +199/-249 feet



Town of Warwick Afternoon route



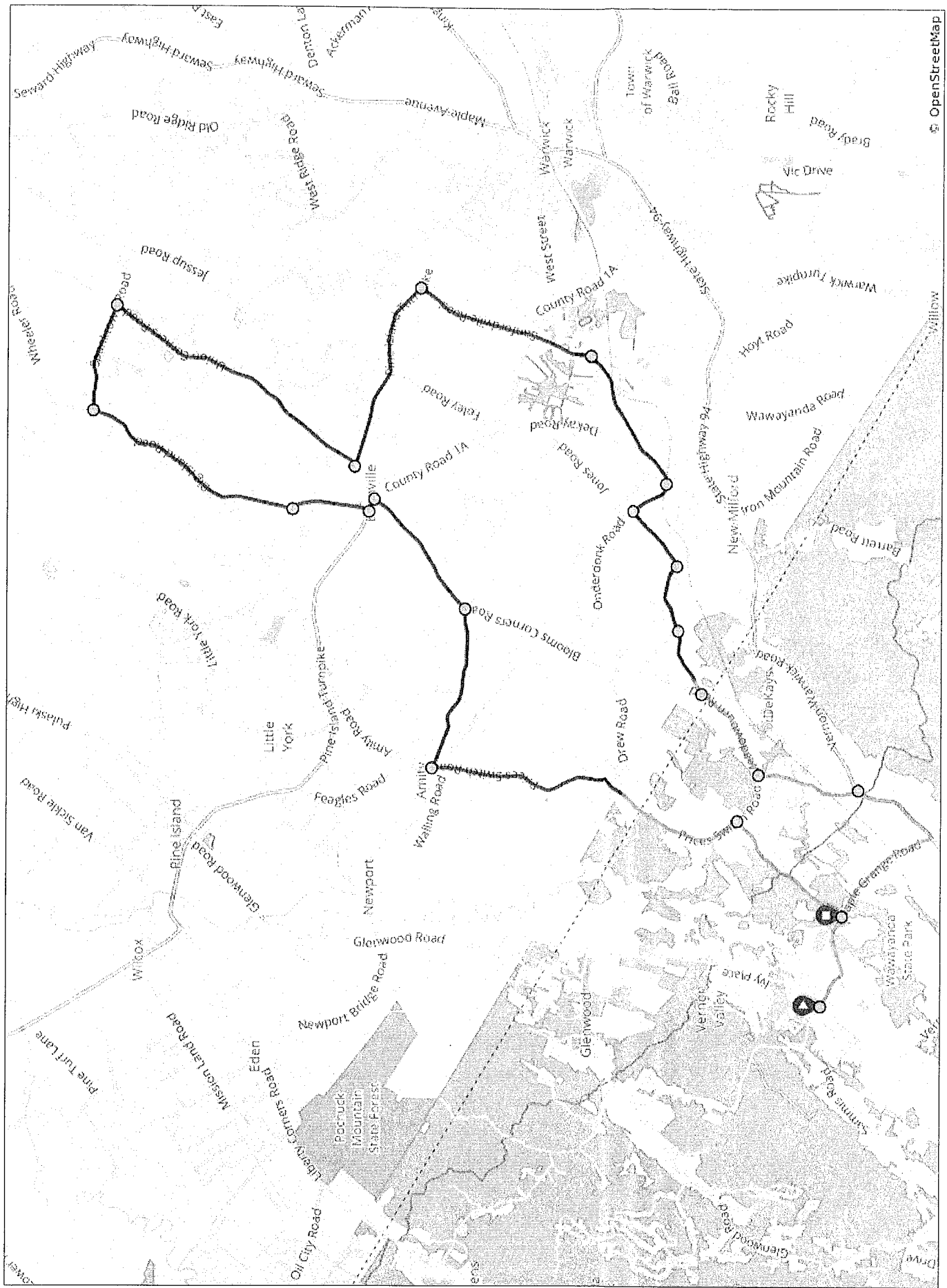
A. Rest Stop 2:00pm-6:00pm



Town of Warwick Afternoon route

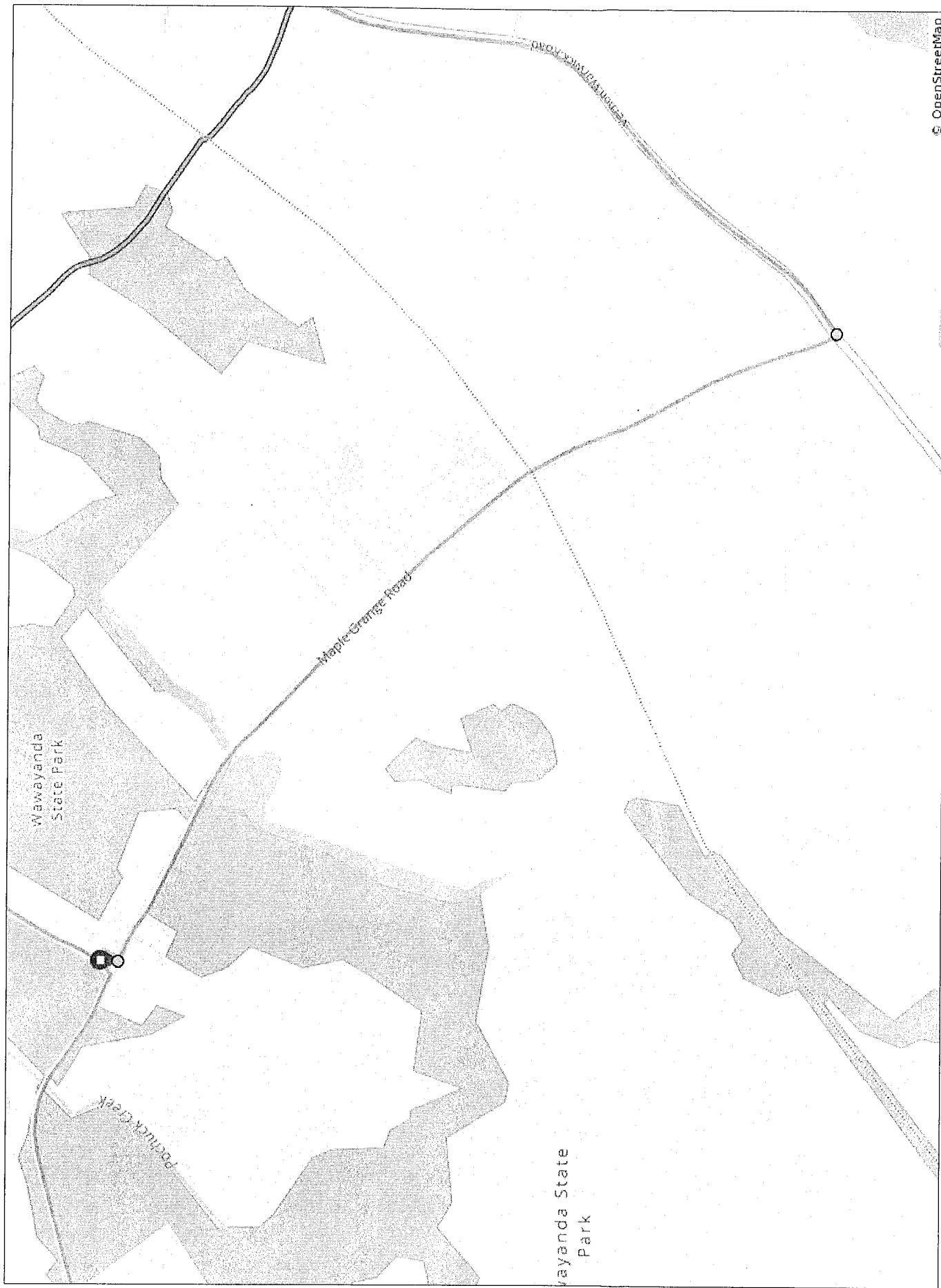
Type	Dist	Note
📍	0.0	Start of route
↔	0.0	L onto Maple Grange Rd
↔	0.8	L onto Canal Rd
↔	1.9	L onto Prices Switch Rd
➡	4.6	Sharp R onto Newport Bridge Rd
↔	5.9	Slight L onto Blooms Corners Rd
↔	7.0	L onto Pine Island Turnpike
➡	7.1	R onto Big Island Rd
➡	7.7	R to stay on Big Island Rd
➡	9.5	R onto Spantown Rd
➡	10.4	R onto Union Corners Rd
↔	12.7	Sharp L onto Pine Island Turnpike
➡	14.2	R onto Sanfordville Rd
➡	15.6	Slight R onto Covered Bridge Rd
↑	15.8	Continue onto Sanfordville Rd
➡	16.0	Slight R onto Covered Bridge Rd
↑	17.2	Continue onto Onderdonk Rd
↔	17.6	L onto Old Cross Rd
➡	18.1	R onto Ryerson Rd
↑	18.7	Continue onto Rutherford Rd
↔	19.2	L onto Meadowburn Rd
↔	20.0	L onto Prices Switch Rd
➡	20.8	R onto NJ-94 S

20.8 miles. +1229/-1226 feet



Type	Dist	Note
→	21.5	R onto Maple Grange Rd
9	22.5	End of route

1.7 miles. +71/-112 feet



Warwick Town Clerk

From: robert bagomolny <bobbybags@yahoo.com>
Sent: Friday, June 19, 2020 12:03 PM
To: Warwick Town Clerk
Subject: Bicycle Event Notification Application Bike4Chai August 13, 2020
Attachments: 501 (c)(3) Chai Life Line.pdf; 2020 B4C Police Notification Letter.docx; 2020 B4C Town of Warwick Completed Application.pdf; Pine_Island_Town_of_Warwick_.pdf; Town_of_Warwick_Afternoon_route.pdf

Good afternoon Town Clerk Astorino, my name is Robert Bagomolny and I am the event manager for Bike4Chai 2020. I sent you the wrong attachments earlier this week and I am correcting my mistake. I will not be requesting police services at this time for the event. If there is any location where the Police Department would suggest we need a police presence then certainly we would make arrangements at that time at our expense. I am attaching the 501c-3 Chai Lifeline document, Event Notification and also maps of the roads used in the Township. Please let me know if there is anything else I would need. I will be sending the Certificate of Insurance closer to the date.

Would it be possible to pass this email to the Police Department

Thank you, Robert Bagomolny Event Manager Bike4Chai (B4C)

Email: bobbybags@yahoo.com
Ph: 845-249-8559

RECEIVED
JUN 18 2020
Town of Warwick
Town Clerk

RECEIVED

JUN 19 2002

Internal Revenue Service

Department of the Treasury

Town of Warwick
Town Clerk

P. O. Box 2508
Cincinnati, OH 45201

Date: April 16, 2002

Chai-Lifeline
151 W 30th Street
New York, NY 10001-4007

Person to Contact:
Michael Dutcher
Customer Service Specialist
Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
11-2940331

Dear Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in January 1991 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

RECEIVED

JUN 19 2020

Town of Warwick
Town Clerk

-2-

Chai-Lifeline
11-2940331

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

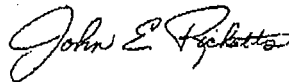
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

2020 B4C Police & Town Notification Letter

This is a letter of notification to inform local police agencies and jurisdictions that on Thursday, August 13, 2020 Chai Lifeline will be hosting a fundraising cycling event named Bike 4 Chai. The event will follow all state, county, and local jurisdiction mandates at the time of the event concerning the COVID-19 Pandemic. A rain date of August 14, 2020 would also be requested.

The event will begin and terminate in Vernon, New Jersey where we are currently looking at multiple options. We will have 3 route choices consisting of an 80-mile, 100-mile and 125-mile ride. The start procedure will begin at 8:00am and we will release approximately 75-100 riders. We will stage another group of riders and release them at 8:30. We will follow this format until 10:00am. All cyclists will be monitored thru a mobile gps tracking system which will provide exact location for all cyclists and vehicles associated with the event. B4C will also provide EMT and ambulance coverage for the event. Certificates of Insurance will be issued for all rest stop locations and as requested by municipalities along the route.

Thank you, Robert Bagomolny Event Manager Bike 4 Chai (B4C)

Contact Info:

Robert (Bob) Bagomolny

Email: bobbybags@yahoo.com

Ph: 845-249-8559

DAY OF CONTACT: SAME AS ABOVE

RECEIVED

JUN 19 2020

Town of Warwick
Town Clerk

Warwick Town Clerk

From: john ehret <johnehret85@gmail.com>
Sent: Tuesday, June 23, 2020 6:09 PM
To: Warwick Town Clerk
Subject: Wickham Lake

RECEIVED

JUN 23 2020

Town of Warwick
Town Clerk

Eileen,

I am writing to you as a follow up to our conversation today. My concerns about Wickham Lake are becoming more and more worrisome. It has become a zoo in the Wickham Woods Parking Area and that is a shame. I have noticed numerous cars/trucks drive down to the launch on the grass. (despite the sign) There is litter and disposed of fishing line that I have been picking up. I am not one for complaining but at the same time I love my town and cannot be silent with the direction the lake is heading. On one hand I appreciate seeing families enjoying quality time walking and biking around the track. On the other hand, the place can get out of control with too many people from out of the area. Additionally, the rental of kayaks begun this year only adds to the chaotic scene down there. It ties up the launch ramp too.

I wish it could be for Warwick residents only! That said, as a retired postmaster, I understand the economic draw the town is hoping for from a tourism and potential business patronage standpoint. To that end may I suggest you impose the same fees that have been in place for resident and non-resident use for many years at the original launch site (Gate west side of lake). I think this would serve several purposes:

1. Charge the same fees (or similar) as the original launch area; resident and non-resident (only fair as it exists already)
2. Stickers applied to cars along with appropriate signage would be a measure of control
3. Revenue would be taken in to reinvest and enhance the area
4. Police can do a drive by and issue notices to cars without stickers. The notices can be a warning but include information on obtaining "legal" access at Town Hall.
5. This can be initiated with a newspaper article and signage this summer!

All of the above can better preserve the area, raise revenue, ensure a measure of control for local residents and prevent some of the chaotic moments I have witnessed from some out of towners. With the continued development of the old prison grounds, this would be an opportune moment to implement better controls while preserving our resources and raising revenue.

Thank you for your consideration,

John W Ehret
41 Magnolia lane
Warwick NY 10990

Smart Meters Are Coming!

Re: Orange & Rockland Utilities - Smart Meter Deployment Notification June 2020

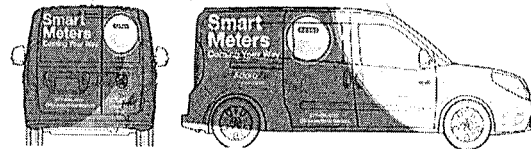
Dear Supervisor Sweeton,

As you are aware, O&R temporarily suspended Smart Meter installations in the wake of the COVID-19 crisis. We are now ready to get back to work on this important project. This email is to inform you that customers in or near the **Town of Warwick** and residing on the streets listed below, will have their new Smart Meters installed during the month of **June 2020**. This notification is part of the NYSPSC approved customer outreach and education plan for Orange & Rockland.

Customers receive several notifications prior to installation including: a postcard 90 days prior; a detailed letter 45 days prior; and a reminder telephone call 10 days prior to installation. For your convenience, I have attached the following documents should you receive any inquiries.

- O&R Smart Meter Contractor Identification Information
- Smart Meter FAQ Sheet
- Post Card sent to each customer.
- Customer Reminder/Re-start letter

O&R has engaged **Aclara** to perform the Smart Meter installations. All contractor employees carry a contractor badge and wear a bright yellow vest and helmet that reads Aclara. Additionally, the contractor's vehicles are wrapped in orange with O&R's logo, Aclara's logo and the slogan "***Smart Meters Coming Your Way***".



As the Smart Meter deployment progresses, additional notifications for other routes in your community will be provided on a monthly basis.

Smart Meter Installation Routes for: June 2020

Warwick

AIMEE CT
AMITY RD
BAIRDS RD
BIANCA CT
BLOOMS-CORNERS RD
CRYSTAL-FARM RD
DEER-POND CT
DEKAY RD
DREW RD
FAWN-HILL CT
FEAGLES RD
HICKORY-HILL DR
JONES RD
MILLERS LN
NEWPORT-BRIDGE RD

ONDERDONK RD
OWL LN
PAIGES WAY
PRICES-SWITCH RD
RITA-MARIE LN
RUTHERFORD RD
RYERSON RD
SANFORDVILLE RD
SUTTON RD
TINA LN
WALLING RD
WHITE-ROCK LN
WILHELM DR

Greenwood Lake

ANN CT

ANTHONY CT
ARIANNE CT
BLUEBERRY HL
DEBRA TER
DIANE CT
EVANGELINE DR
FERNCLIFF RD
FURNACE-BROOK RD
INDIAN TRL
JERSEY AVE
JULIE LN
LAKESHORE RD
LEO CT
MARY-CANE RD
ROUTE-210
SCHRADIN-HILL RD

SENECA-HILL RD
SERENITY RD
SLATE-HILL RD
STONY TRL

WEST-SHORE RD
WILDERNESS DR
WOODLAND TER

Pine Island
GLENWOOD RD
STONY-BROOK DR

Please know that the safety of our customers is of the utmost importance. We want to assure you that our installers have been thoroughly trained and will be following all safety guidelines including wearing proper personal protective equipment (PPE) established by the Centers for Disease Control and Prevention (CDC). This is for their safety and that of the installers.

If you if any questions or would like to learn more about the meter deployment process, please contact me at (845) 783-5480 or by e-mail grantmi@oru.com .

Thank you,

Michael

Smart Meters Are Coming!

Here's what you should know.

What's a smart meter?

It's a digital meter that communicates between your residence or business and Orange & Rockland through a secure wireless communication network.

What's the difference between my current meter and a smart meter?

They both do the same job: They collect information about how much energy you use. While we can only collect your usage information from your current meter once a month, a smart meter sends readings every day, using the same type of extremely low-frequency radio signals that allow you to use your smartphone, listen to the radio, or watch TV. Smart meters will also let us know right away when problems arise, so we can get to work on restoring power even faster.

How will a smart meter help me?

Your smart meter will let you keep track of how you are using energy and help you manage your bill.

Once your smart meter is installed, you'll have online access to detailed information about your daily energy use. You can use that information to make choices that can help you save energy and money.

- See your energy usage in 15-minute increments.
- Get high-bill alerts (and tips on how to avoid them).
- Get information about energy-saving products and services.

Smart meters will allow us to read your meter remotely. That means no more waiting for a meter reader, and no more estimated bills. We will also be able to activate service remotely.

If you use solar energy, a smart meter will help us integrate these renewable resources more efficiently.

When will I get my new meter?

Installation will begin in Rockland County during the summer of 2017. O&R plans to install smart meters throughout its entire service territory by 2020. O&R will notify you with a postcard and a letter before installation starts in your area. If you need to be home for us to access your meter, we'll let you know how to set up an appointment. Installation takes only about 15 minutes.

Will my power be interrupted while you install my new meter?

Yes, there will be a brief pause in your electric service (a couple of minutes at most). For many commercial customers, we may be able to avoid a service interruption. We will leave you a reminder to reset your clocks and other appliances, and we apologize for this inconvenience.

Will I need to do anything to start my meter?

Nope, we'll handle everything for you. But we'll be providing you with instructions on how to access and make the best use of information from your smart meter.

How are you protecting my privacy?

We take cyber security seriously, so all information is transmitted through an encrypted network. No personal information is captured or transmitted by the smart meter, and all your energy usage information is kept confidential by O&R and our vendors.

Do I still need to call O&R to report an outage?

Yes. Smart meters will alert us about most outages in your neighborhood. But we suggest you continue to tell us about any problems you are having so that we can address them as quickly as possible.

What if I don't want a smart meter?

For information about how to opt out, please call us at 1-877-434-4100.

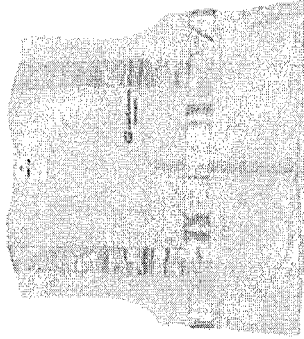
How can I get more information?

Visit oru.com/smartmeters or call us at 1-877-434-4100.

Front

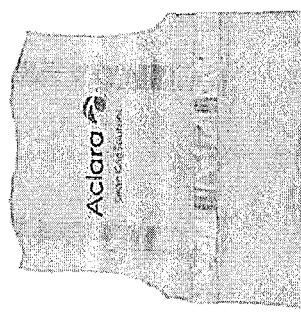


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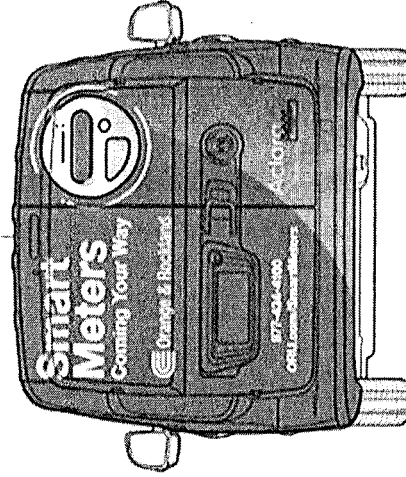
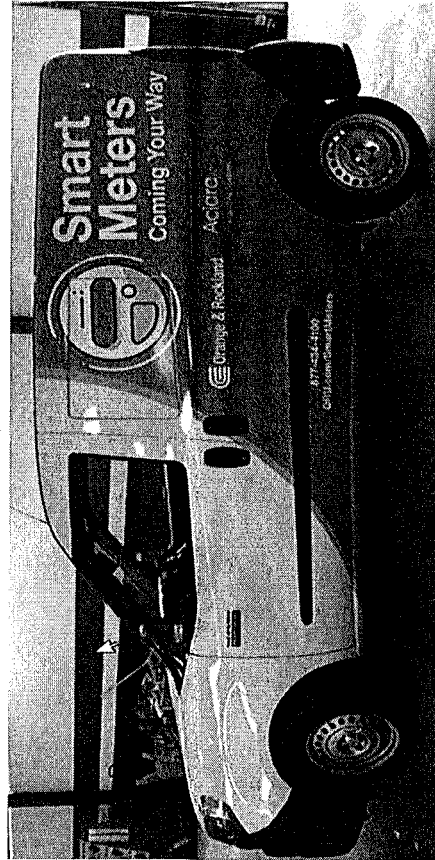


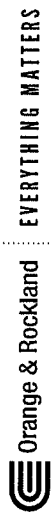
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Back



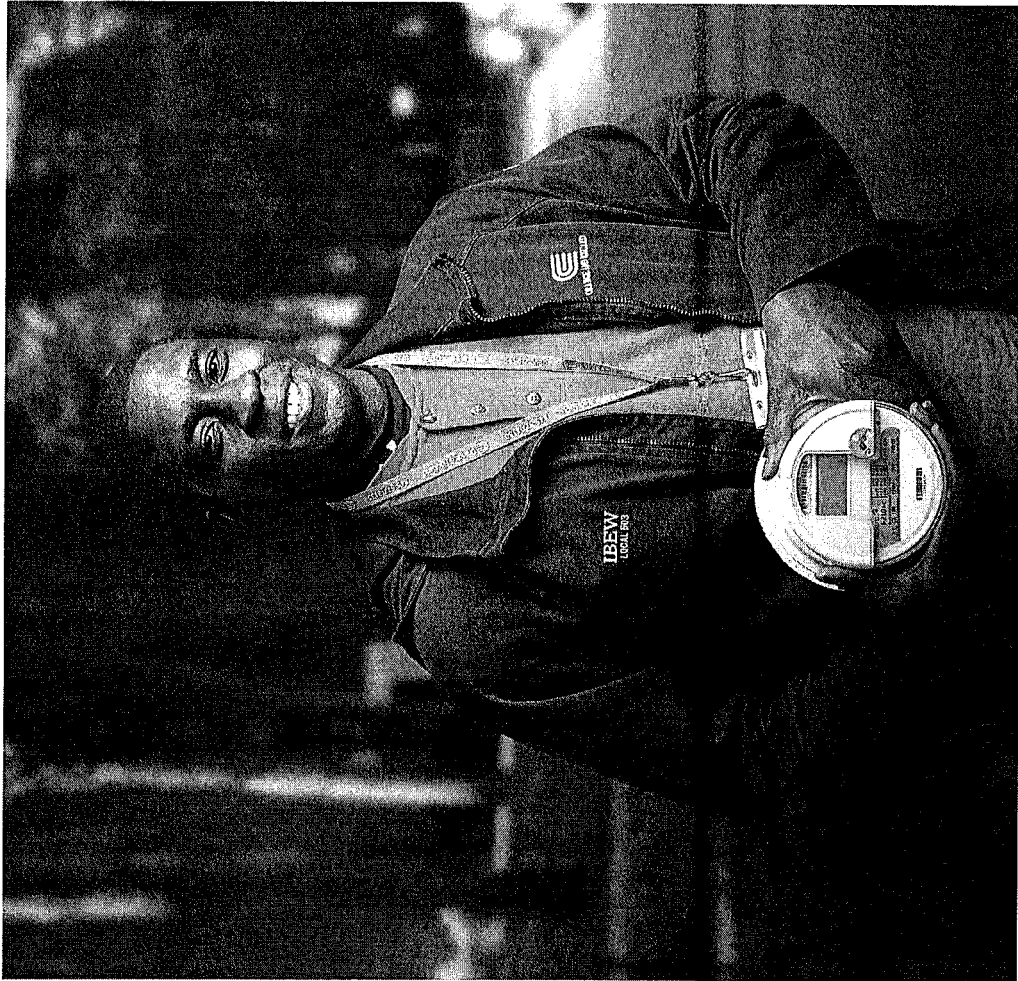
Orange & Rockland CONTRACTOR





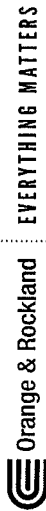
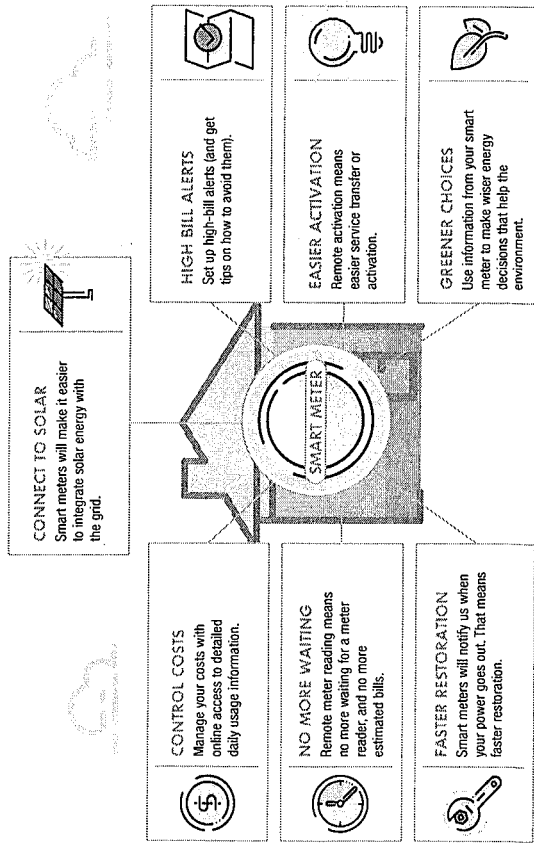
Smart Meters Are Coming.

Your neighborhood will get new,
state-of-the-art meters in a few months.



How will a smart meter help me?

Your smart meter will let you keep track of how you are using energy and help you manage your bill.



Orange & Rockland
Address
Town, NY, 00000

Jane Doe
123 Main Street
Town, NY 00000-0000

Easy Installation

- Installation is quick, with only a brief disruption to your power.
- You don't need to be home for the installation unless you need to be home for your meter reading. If you need to be there, we'll let you know soon how to make an appointment.
- You'll find a note on your door when we're done.

oru.com/smartmeters, 1-877-434-4100

IMPORTANT REMINDER! Your smart meter is still coming.

Dear Sample A.:

Good news! Orange & Rockland (O&R) will be resuming the installation of smart meters. We wanted to remind you that in the coming weeks, we will be upgrading your electric and gas meters.

The safety of our valued O&R customers is of the utmost importance. We want to assure you that our installers have been thoroughly trained and will be following all safety guidelines including wearing proper personal protective equipment (PPE) established by the Centers for Disease Control and Prevention (CDC). This is for your safety and that of the installers.

Great! Now what?

- Installations will take place Monday through Saturday, between 7:30 a.m. and 5 p.m. A uniformed installer from our authorized contractor, Aclara Smart Grid Solutions, with appropriate identification, will do the work.
- You do not need to be present if we can access your meters. If you normally need to permit an O&R meter reader access to your meter, or if you prefer to be there for the installation, please contact Aclara Smart Grid Solutions at 1-800-686-4207 to schedule an appointment.
- Please make sure there is nothing blocking access to your meters, such as locked gates or doors, dogs or stacks of boxes.
- Installation should take about 15 minutes. In some cases, customers will experience a brief interruption of electric service. For our gas customers, service will not be interrupted. We apologize for any inconvenience this may cause. We will leave a door hanger behind to let you know we were there.
- **It is important that you notify us prior to the installation of your Smart Meter if there is any life-support equipment in use at your address. You can do so by calling an O&R representative at 1-877-434-4100.**

Smart meters will let you keep track of how you are using energy and help you manage your monthly bill. Other benefits include:

- Faster restoration when your power goes out;
- No more estimated bills;
- No more waiting at home for a meter reading, and
- The ability to make wiser energy decisions that benefit the environment.

If you wish to opt-out of receiving your smart meter, you must contact O&R and submit a Smart Meter opt-out application – found on our website or located in one of our business office locations.

If you have any questions about the new metering equipment or the installation process, please visit ORU.com/smartmeters or call an Aclara Smart Grid Solutions representative at 1-800-686-4207.

Sincerely,

David Braunfotel
Director - Customer Assistance
Orange & Rockland Utilities, Inc.