TOWN OF WARWICK

Eileen M. Astorino Town Clerk/Registrar

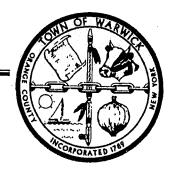
132 Kings Highway

Warwick, New York 10990-3152

Tel: (845) 986-1124, ext. 246

Fax: (845) 987-1499

clerk@townofwarwick.org



Carolyn Purta, Deputy Town Clerk/Deputy Registrar Melissa Stevens, Deputy Town Clerk Tel: (845) 986-1124. ext. 244 or 245

Fax: (845) 987-1499

I, EILEEN ASTORINO, Town Clerk of the Town of Warwick, in the County of Orange, State of New York HERE BY CERTIFY that the following resolution #R2022-148 STANDARD WORKDAY AND REPORTING TO NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM FOR ELECTED AND APPOINTED OFFICIALS was adopted at the regular meeting of the Town Board of the Town of Warwick duly called and held on Thursday April 14, 2022 have been compared by me with the original minutes as officially recorded in the Town Clerk's Office in the Minute Book of the Town Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matter.

IN WITNESS, WHEREOF, I have hereunto set may hand and affixed the corporate seal of the Town of Warwick this 15th day of April 2022.

SEAL

Eileen M. Astorino, Town Clerk

#R2022-148

STANDARD WORKDAY AND REPORTING TO NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM FOR ELECTED AND APPOINTED OFFICIALS

Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt the following resolution:

BE IT RESOLVED, that the Town Board of the Town of Warwick, New York/30311 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by this official to the clerk of this body.

ELECTED OFFICIALS: STANDARD RECORD TITLE WORK DAY **NAME CURRENT TERM** Of ACTIVITY Town Clerk 6.5 Eileen M. Astorino 1/1/22-12/31/25 21.8 Receiver of Taxes 6.5 Brenda Faulls 19.56 1/1/22-12/31/25 Justice 6.5 Peter Barlet 6.67 1/1/22-12/31/25 Town Councilman 6.5 Kevin Shuback 1/1/22-12/31/25 2.21 Zoning Board 6.5 James Mehling .42 1/1/20-12/31/23

Motion Carried (5 Ayes, 0 Nays) Supervisor Sweeton declared this resolution duly adopted.



Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code 3 0 3 1 1 1

BE IT RESOLVED, that the TOWN OF WARWICK

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities: Social Name Security NYSLRS ID (Name of Employer) (Locatio	York State a Social Security	(Name of Employer) nd Local Retirement ba	loyer) Int based on their record of ac	(Location Code) tivities: Current Term	Standard Work	Record of Activities	Not	Pav	Tier 1	
Elected Officials:	Number			Dates	Day	Result	Submitted	Frequency		
THE TEN ACTORNIO										
EILEEN ASTORINO	0288	R11333935	TOWN CLERK	1/1/2022-12/31/2025	6.5	21.8		BIWEEKLY		
BRENDA FAULLS	6682	R10164142	TAX COLLECTOR	1/1/2022-12/31/2025	6.5	19.56		BIWEEKLY		
PETER BARLET	1388	R11063970	JUSTICE	1/1/2022-12/31/2025	6.5	6.67		BIWEEKLY		
Appointed Officials:										
	:									
, EILEEN ASTORINO	0		secretary/clerk of the governing board of the TOWN	ng board of the TO	WN OF WARWICK	RWICK	of the S	of the State of New York,	<i>*</i>	
(Name or Secretary or Clerk) (Circle one) (Circle one) (Oricle one) (Name of Employer) A4	mpared the	foregoing with the	(Circle one) original resolution passed by	such board at a lega	(Name of Employer) Ily convened meeting he	<i>nployer)</i> ing held on th		day of APRIL 20 22	0 22	
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the TOWN OF WARWICK	such meetir e hereunto :	ıg, and that same i set my hand and th	is a true copy thereof and the	whole of such original ARWICK	회.	on this 15			⁽	
(Signature of Secretary or Clerk) Affidavit of Posting: I, EILEEN ASTORINO	ary or Clerk) ASTORINO		being duly swo	being duly sworn, deposes and says that the posting of the Resolution began on	s that the posting o	of the Resoluti	on began on			
	(Nan continued fo	(Name of Secretary or Clerk) ad for at least 30 days.	That the Res	ailable to the public or	n the:		i i			
Employer's website at: WWW.TOWNOFWARWICK.ORG	VWW.T	OWNOFWA	RWICK.ORG							
Official sign board at: 1	32 KINO	M AMH SE	132 KINGS HWY WARWICK, NY 10990	0				(seal)		

Main entrance Secretary or Clerk's office at:

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(for additional rows, attach a RS 2417-B form.)

Please type or print clearly in blue or black ink New York State and Local Retirement System 110 State Street, Albany, New York 12244-0001 Office of the New York State Comptroller

Received Date

Elected and Appointed Officials Standard Work Day and Reporting Resolution for

Employer Location Code 0

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

report the officials to the New York State and Local Retirement based on their record of activities: Name Social Security NYSLRS ID Number N	York State a Social Security Number 2369	NYSLRS ID R10662287	ployer) ent based on their record of a Title TOWN COUNCILMAN	n Code) n Code) rrent Term gin & End Dates Dates 22-12/31/20	Standard Work Day 6.5	Record of Activities Result	established the following standard work days for these titles and will randard Work Result Submitted Frequency 6.5 2.21	Frequency BIWEEKLY
JAMES MEHLING	9069	R13134401	INI	1/1/2022-12/31/2025	6.5	2.21		BIWEEKLY
Appointed Officials:								
EILEEN ASTORINO				5 _				
(Name of Secretary or Clerk)	ary or Clerk)		Secretary/clerk of the governing board of the (Circle one)	ng board of the	(Name of Employer)	RWICK	, of the State of New York,	ate of
do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the TOWN OF WARWICK on this definition on the first or the minutes of such original.	npared the f such meeting hereunto s	oregoing with the g, and that same i et my hand and tr	original resolution passed by such boa is a true copy thereof and the whole of ne seal of the TOWN OF WARWICK	such board at a lega whole of such origin \ARWICK	al.	eting held on the	14 ay of	APRIL, 2022
(Signature of Secretary or Clerk) Affidavit of Posting: , EILEEN ASTORINO (Na	y or Clerk) ASTORINO (Name	NO (Name of Secretary or Clerk)	being duly swo	being duly swom, deposes and says that the posting of the Resolution began on	s that the posting of	the Resolutio	n began on	
Employer's website at: WWW.TOWNOFWARWICK.ORG	WW.TC)WNOFWA	at: WWW.TOWNOFWARWICK.ORG	lable to the public or	n the:			
Official sign board at: 13	32 KING	S HWY WA	132 KINGS HWY WARWICK, NY 10990					
Main entrance Secretary or Clark's area.)			(seal)

(for additional rows, attach a RS 2417-B form.)

Record of Activities Result

6.5 Standard work day

425 Total hours for 3 month period

141.6667 One month average

21.8 Average number of days worked per month

Record of Activities

Name Eileen M. Astorino

Title Town Clerk

Employer Town of Warwick

Activity Log

- Use a new row for each activity. You must include the start and end times for each activity.
- Enter the date, activity, start and end times, and the number of hours. In the Hours column, only enter numbers (i.e. 2.75).
- To add a new row, click the "Add New Row" button.
- To total the number of hours, click the "Update Total" button.

Date	Activity	Start Time	End Time	Hours
January 1, 2022	Re-organizational Meeting	10:30am	12:00pm	1.5
January 3, 2022	Standard Work day	8:30am	4:00pm	6.5
January 4, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 5, 2022	Standard Work Day	8:30am	4:00 PM	6.5
January 6, 2022	Standard Work Day	8:30am	4:00 PM	6.5
January 7, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 10, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 11, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 12, 2022	Standard Work Day	8:30am	4:00pm	6.5

January 13, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 16, 2022	Standard Work Day	8:30am	4:30pm	7
January 18, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 19, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 20, 2022	Standard Work Day Town Board Meeting	8:30am 6:00pm	4:00pm 11:00pm	6.5 4.5
January 21, 2022	Standard Work Day	8:30am	4:30pm	7
January 24, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 25, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 26, 2022	Standard Work Day	8:30am	5:00pm	7.5
January 27, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 28, 2022	Standard Work Day	8:30am	4:00pm	6.5
January 31, 2022	Standard Work Day	8:30am	4:00pm	6.5
ebruary 1, 2022	Standard Work Day	8:30am	4:00pm	6.5
ebruary 2, 2022	Standard Work Day	8:30am	4:00pm	6.5
ebruary 3, 2022	Standard Work Day	8:30am	4:00pm	6.5
ebruary 4, 2022	Standard Work Day	8:30am	1:00pm	4.5
ebruary 7, 2022	Standard Work Day	8:30am	4:00pm	6.5

February 8, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 9, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 10, 2022	Standard Work Day Town Board Meeting	8:30am 6:30pm	4:00pm 11:00pm	6.5 4.5
February 11, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 14, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 15, 2022	Standard Work Day	8:30am	5:00pm	7.5
February 16, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 17, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 22, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 23, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 24, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 25, 2022	Standard Work Day	8:30am	4:00pm	6.5
February 28, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 1, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 2, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 3, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 4, 2022	Standard Work Day	8:30am	4:00pm	6.5

March 7, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 8, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 9, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 10, 2022	Standard Work Day Town Board Meeting	8:30pm 6:30pm	4:00pm 10:30pm	6.5
March 11, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 14, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 15, 2022	Standard Work Day	8:30am	5:00pm	7.5
March 16, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 17, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 18, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 21, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 22, 2022	Standard Work Day	8:30am	5:00pm	7.5
March 23, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 24, 2022	Standard Work Day Town Board Meeting	8:30am	4:00pm	6.5
March 25, 2022	Standard Work Day	7:00pm 8:30am	11:00pm 4:00pm	6.5
March 28, 2022	Standard Work Day	8:30am	4:00pm	6.5
March 29, 2022	Standard Work Day	8:30am	4:00pm	6.5
			<u>:</u>	

March 30, 2022	Standard Work Day	8:30am	4:30pm	7	
March 31, 2022	Standard Work Day	8:30am	4:00pm	6.5	
April 1, 2022	Standard Work Day	8:30am	4:00pm	6.5	

Add New Row

Update Total

425

To ensure three full months of active working days are reflected on the ROA, extend the period of the ROA by the amount of time used for vacations, illness, holidays or other reasons not worked during the three-month period.

Once you have completed recording activities for a three-month period, print this worksheet and sign and date below.

With my signature, I attest to the accuracy of the record provided above.

Signature M. astorino

4-1-2022

Date

Page 5 of 5

R10164142

Record of Activities Result

Recertification

6.5 Standard work day

381.5 Total hours for 3 month period

127.1666667 One month average

19.56 Average number of days worked per month

Office of the New York State Comptroller New York State and Local Retirement System 110 State Street, Albany, New York 12244-0001 Please type or print clearly	Received Date		Recertification of the Record of Activities
Please type or print clearly in blue or black ink NYSLRS ID	Social Security N	Detiromon	RS 2419
R10164142	Social Security Number [last	Employees	nt System [check one] s' Retirement System (ERS) Fire' Retirement System (PFRS)
1, Brenda Faul	//s	certify that I co	mpleted a 3-month record of
activities for the term that began	2018 for my	position as Neg	eiver of Taxes
I attest that the record of activities	es maintained for the at	oove named term	is still representative of my
hours worked and that my resp	onsibilities have not sul	ostantially or mate	erially changed. My current
term begins on <u>January</u>	2022 and ends on _ᢐ	Dec. 2026	
Signature of Member		March Date	31, 2022
Employer Location Code:	<u> </u>		
			t e e e e e e e e e e e e e e e e e e e

NOTE: A record of activities and any certification based upon such record shall not be valid for more than eight years from the date of the taking of office for which the record of activities was initially maintained.

Please keep this form on file in your records and submit a copy to NYSLRS only upon request.



RECEIVER OF TAXES

2018	JANUARY			FEB		MARCH		
1	Monday			Thursday	•	7 Thursday		8.5
	Tuesday		9	Friday		8 Friday	snow	6.5
3	Wednesday		9	•	•	5 Thuay	311044	0.5
4	Thursday	snow	6.5					
5	Friday		9	Monday		7 Monday	snow	6,5
6				Tuesday		7 Tuesday	SHOW	0.5
7				Wednesday snow		Wednesd	2 14	8
8	Monday		9	Thursday		7 Thursday	ау	8
9	Tuesday			Friday		Friday		7.5
10	Wednesday		6.5	,	,	Tilldy		7.5
11	Thursday		6.5					
12	Friday			Monday	7	' Monday		7
13				Tuesday	,	Tuesday	snow	7
14				Wednesday	75	Wednesda		7 6
15	Monday	holiday		Thursday	7.5	Thursday	ау	7.5
16	Tuesday	,		HOLIDAY		Friday		0
17	Wednesday	snow	6.5			Tiluay		8
18	Thursday		6.5					
19	Friday			HOLIDAY		Monday		. 8
20			_	Tuesday	7	Tuesday		· 8
21				Wednesday		Wednesda	n chou	6.5
22	Monday			Thursday		Thursday	i. SHOW	6.5
	Tuesday			Friday		Friday		C 5
24 '	Wednesday		6.5	,	7.5	Tilday		6.5
25 .	Thursday		7					
26 1	Friday			Monday	7	Monday		7
27	•			Tuesday		Tuesday		7
28				Wednesday		Wednesda	.,	7
29 1	Monday		8	· · · carresauy	5	Thusday	У	7 8
	Fuesday		6			Friday		•
	Wednesday		9			Tiluay		Holiday
			J					
		0	155.5		116.5	0		109.5

TOTAL

381.5

SUBMITTED BY BRENDA FAULLS April 3, 2018

Peter Barlet

R11063970

1/1/2022-12/31/2025 Period of Term

Record of Activities Result

Recertification

6.5 Standard work day

6.67 Average number of days worked per month

New York State and Local Retirement System 110 State Street, Albany, New York 12244-0001	Received Date	Recertification of the Record of Activities
Please type or print clearly in blue or black ink		De 244
NYSLRS ID	Social Security Number [last	RS 2419 (Rev. 09/18 (Rev. 09/18
R 11063970	VVV VV	Employees' Retirement System (ERS) Police and Fire' Retirement System (PFRS)
	~ le 7	116 11
9 27		_, certify that I completed a 3-month record of
Lettect that it	<u> プロック ノ 2010</u> for my	position as Tewa trurtice
ratiest that the record of activitie	s maintained for the al	bove named term is still representative of my
hours worked and that my response	onsibilities have not su	bstantially or materially changed. My current
term begins on van vao	and ends on	As a second
		2026.
Signature of Member	t	Date / 2022
Employer Location Code:	3 1/	
	, 11	
and the second of the second o		

NOTE: A record of activities and any certification based upon such record shall not be valid for more than eight years from the date of the taking of office for which the record of activities was initially maintained.

Please keep this form on file in your records and submit a copy to NYSLRS only upon request.

R10662287

Record of Activities Result

6.5 Standard work day

43 Total hours for 3 month period

14.33333333 One month average

2.21 Average number of days worked per month

Record of Activities

Name Kevin Shuback
Title Town Council
Town of Warwick

Activity Log

- Use a new row for each activity. You must include the start and end times for each activity.
- Enter the date, activity, start and end times, and the number of hours. In the Hours column, only enter numbers (i.e. 2.75).

If additional space is needed, please print off another copy of this activity record

DATE	1	pe print on another	copy of this activity	recora
DATE	ACTIVITY ,	START TIME	END TIME	# HOURS
1/1/2022	Meeting	10 AM	2 PM	4 Hours
1/4/2022	papernock	10 'AM	12:30 PM	2 /2 Hours
1/13/2022	meeting	5 PM	8:30 PM	3 & HOUBS
1/18/2002	Met with Taxp	auge 10:00 AM	1200 PM	2 17 ours
1/27/2022	"reelings	5 PM	9:00 PM	4 Hours
2/3/3022	Poporock	10:AM	11:30 AM	12 HOUPS
2/10/2022	meetin	SPM	9:00 pm	4 Hours
2/16/2002	Poperock	9:00 Am	90:30 AM	1/2 Deburg
2/24/2022	motion	5:00 PM	9:30 Pm	4 & Hours
3//0//2022	Meetro	5:00 PM	9:00 PM	13 Horns
3/16//2002	inspect Porls	8:00 AM	2 (30 PM	1- 90/2
3/2/4/2022	meeting.	5:00 PM	2 :30Pm 8 :30Pm	3 - 9tax
3/30/2022	meetin	81.00 AM	9:30 Am	Jan Mark
/ /	0			(12 Heurs

Once you have completed recording activities for a three-month period, print this worksheet and sign and date below.

With my signature, I attest to the accuracy of the record provi	ded above.
Jurn r Shelal Signature	3/30/22
o.g.natare	Date/

R13134401

Record of Activities Result

6.5 Standard work day

8 Total hours for 3 month period 2.666666667 One month average

0.42 Average number of days worked per month

Calculate the days worked to put or	your monthly report:	
ROA Result	0.42	7
Pay Period Frequency.	Quarterly	-
	Calculate	~
Days Worked to Report:	1.26	

Record of Activities

Name James Mehling

Title Committee Member, Zoning Board of Appeals

Town of Warwick



Activity Log

- Use a new row for each activity. You must include the start and end times for each activity.
- Enter the date, activity, start and end times, and the number of hours. In the Hours column, only enter numbers (i.e. 2.75).

If additional space is needed, please print off another copy of this activity record

	additional space is needed, please print off another copy of this activity record					
DATE	ACTIVITY	START TIME	END TIME	# HOURS		
1-22-2022		12:00	3:30	3.5		
1-24-2022	MONTHLY WITE	19:30	20:45	1,25		
2-27-2002	REVIEW	15:30	16:30	1.00		
2-28-2022	Slowing Mrc.	19:30	20:30	1.01		
2-26-2002	REVIEW	09:30	10:30	1.00		
3 28-2022	HONTHY MIE	19:30	19:55	, 25		
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			· · · · · · · · · · · · · · · · · · ·			

Once you have completed recording activities for a three-month period, print this worksheet and sign and date below.

With my signature, I attest to the accuracy of the record provided above.

Signature

Date