

**AGENDA - TOWN BOARD MEETING**  
**September 11, 2025**  
**1:00 pm**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**PRESENTATION**

**ACCEPTANCE OF MINUTES**  
**1. Regular Meeting – August 14, 2025**

**APPROVAL TO PAY AUDITED BILLS:**

**CORRESPONDENCE (Addendum # 1):**  
**-Board's Discussion on Correspondence**

**VISITING OFFICIALS**

**REPORTS OF BOARDS AND DEPARTMENT HEADS:**

- **Police**
- **DPW (Addendum #2)**
- **Water / Sewer**
- **Recreation**

**TOWN BOARD REPORTS**

- **Councilman DeAngelo**
- **Councilman Kowal**
- **Councilman Mattingly**
- **Councilman Shuback**
- **Town Clerk Astorino (Addendum #3)**
- **Supervisor Dwyer**

**PRIVILEGE OF THE FLOOR (AGENDA ITEMS)**

**NEW BUSINESS / RESOLUTIONS (Addendum #4):**

**PRIVILEGE OF THE FLOOR (GENERAL):**

**NEXT MEETING: Thursday, September 25, 2025 @ 7:00pm (Workshop @ 5:30pm)**

**MOTION TO ADJOURN:**

**CORRESPONDENCE:**

**REBECCA SHEEHAN** – Assistant to County Executive Steven M. Neuhaus. Email dated August 14, 2025 to the Clerk regarding a Lifesaving Naloxone Map to combat overdose crisis. Orange County Executive Steven M. Neuhaus along with the Orange County Departments of Health and Mental Health have announced the launch of a new, free Naloxone (Narcan®) Map and Information Page, now available to the public. This interactive online tool provides real-time locations of Naloxone boxes and Opioid Overdose Prevention Program (OOPP) sites throughout the County. For general media inquiries, contact Rebecca Sheehan, Assistant to the County Executive and Director of Public Information and Media Relations, at 845-291-2700 or [presscontact@orangecountygov.com](mailto:presscontact@orangecountygov.com). To stay informed about County Executive Steven M. Neuhaus' work and initiatives across Orange County, follow Orange County Government and Steven M. Neuhaus on social media:

- Facebook: @OrangeCountyNYGovt | @Steve.Neuhaus
- Instagram: @OrangeCountyNYGovt | @Steve.Neuhaus
- X (formerly Twitter): @OCGovNY | @SNeuhausOC
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You can also watch NeuCast podcasts and the Leadership Speaker Series on the Orange County Government YouTube Channel.

**BARBARA DEVINE** – Secretary/Administrative Assistant II, Orange County DPW. Email dated August 27, 2025 regarding Hazardous Waste and Safety Scripts Collection Event for CESQGs, and on Saturday, September 27<sup>th</sup>, for Orange County residents. The Friday, September 26<sup>th</sup> event is for school districts, municipalities, businesses, and farms, otherwise known as Conditionally Exempt Small-Quantity Generators (CESQGs). The Saturday, September 27<sup>th</sup> event is for Orange County residents with a valid ID, showing an Orange County address. Both the Friday, 9/26, and Saturday, 9/27, event will take place at the Orange County Transfer Station #1 Maintenance Garage, accessed by the service entrance (across from the entrance to the Mid-Hudson Psych. Center), located at 21 Training Center Lane in New Hampton. All CESQGs \*MUST\* pre-register for the Friday, September 26th event at OCTS #3 by **NO LATER THAN C.O.B. FRIDAY, SEPT 12**. If you have acceptable materials (wet latex/water-based paints are also now accepted) and are interested in participating, please complete both pages of the attached registration form and email to [esiljkovic@orangecountygov.com](mailto:esiljkovic@orangecountygov.com), or send via fax to (845) 291-4570. These forms can also be found on the EF&S Hazardous Waste webpage, at the following link: <https://www.orangecountygov.com/449/Household-Hazardous-waste>.

**\*IMPORTANT INSTRUCTIONS\*** On your registration, please indicate the QUANTITY of each material you plan on bringing - specifically the number of containers and volume of each container - on the first page, and on the second page, please include the AGGREGATE WEIGHT of said materials. NOTE: Unsigned registrations and registrations containing over 220 lbs. of materials will be rejected. Multiple registrations for one site can be submitted. Your registrations will be sent to our vendor, MXI Environmental Services, who will then provide a quote based on your submission during the week before the event, providing you time to process purchase orders or checks.

**ANTHONY PASCULLO** – Building Inspector, Town of Warwick. Letter dated August 26, 2025 to the Sown Board recommending a driveway entrance bond in the amount of \$1,500.00 be released back to Luke Hagen.

**JOAN MAXWELL** – Organizer, Warwick Repair Café. Email dated August 25, 2025 to the Clerk regarding the next Warwick Café scheduled for September 20, 2025 from 10am – 2:00pm at the Warwick Senior Center.

**LEE SCHULZ** – Warwick Resident. Email dated August 19, 2025 to the Town Supervisor regarding the planning board project at 57 Old Forge Rd.

**KIARA SANTIAGO** – Data Entry Operator, Town of Warwick. Letter dated August 18, 2025 to the Comptroller regarding resignation.

**CONNIE SARDO**- Planning Board Secretary, Town of Warwick. Three Notices of Intent for Planning Board to become Lead Agency for SEQR. The projects are located at John Hicks Drive, SBL # 46-1-51.2, 13 Van Sickle Road, SBL#4-1-2.46 and NYS Route 94 North, SBL# 51-1-41.2.

**ANDREW LEMIN** – Dispatcher, Town of Warwick Police Department. Letter dated August 26, 2025 to the Police Chief regarding his resignation.

**ANTHONY PASCULLO**- Building Inspector, Town of Warwick. Letter dated August 20, 2025 to the Town Board.

**DEBORAH EURICH** – Assessor, Town of Warwick. Memo dated September 4, 2025 requesting a budget change for the purpose of purchasing three new office chairs.

**MARY PAT SMITH** – Office of County Executive Steve Neuhaus. Email dated August 19, 2025 regarding major progress at the former Camp LaGuardia Site and the plan to transform the long neglected property into a vibrant ne County Park for residents and visitors.

**FALL LOVE LOCAL MAKER MARKET** - Take a break from apple picking and leaf peeping and come visit with over 40 local artists and artisans. The Love Local Maker Market prides itself on curating a market brimming with beautiful handmade pieces and locally designed items, just waiting for you to take them home. Nestled in historic downtown Warwick, there are plenty of places nearby to continue your shopping, grab a bite to eat or something refreshing to drink and enjoy the creativity of our vibrant little town! Saturday and Sunday, September 27th and 28<sup>th</sup> 10:00am to 5:00pm \$3 admission per person benefits Wickham Works, a local community arts non-profit

**DEPARTMENT OF PUBLIC WORKS REPORT:**

Culvert Pipes	Sandfordville Rd.	Install 350' x 12" plus 6 2'x2' catch basin to correct drainage issue
	Newport Bridge Rd.	Repair catch basin and replace
	Stonehenge Rd.	60'x 18' culvert pipe
Ditch Work	Amity Rd.	Ditch roadsides
	Pine Dr.	Ditch roadsides
	Cascade Lake Rd.	Ditch Roadsides
Pave Road	Mt Eve Flats	Pave road Cold mix paving
Tree Work	Town Wide	Clean up storm damage
	99 Sandfordville Rd.	Take down 2 trees with Orange & Rockland
Mowing	Town wide	Mow roadsides
Pot Holes	Town wide	Fill with hot mix
Vehicle Maint.	As needed	
Emergency Repairs	As needed	
Road Signs	Town wide	Replace as needed

**PARKS DEPARTMENT**

Union Corners Park	Open	Town
Mountain Lake Park	Open	Town
Mountain Lake Park Pool	Closed	Town
Town of Warwick Dog Park	Open	Town
Airport Road Park	Open	Town
Cascade Park	Open	Town
Wickham Woodland Park	Open	Town
Ben Winstanley Park (GWL)	Open	Village of Greenwood Lake
Thomas Morahan Waterfront Park	Closed	Village of Greenwood Lake

**TOWN CLERK REPORT:**

**1. FEES COLLECTED – AUGUST 2025**

Interest in Town Clerk's Checking Account	\$7.96
MLP Deferred Revenue	\$6,000.00
MLP Art Studio	\$3,200.00
MLP Cabins	\$6,350.00
MLP Dance Studio	\$200.00
MLP Front Building	\$1,500.00
MLP Kitchen	\$656.00
MLP Kitchen per hour	\$531.25
MLP Kitchen Storage	\$350.00
MLP NS Cabins / Apartments	\$1,000.00
MLP Lodge Dining Hall	\$7,600.00
MLP Lodge Lounge	\$300.00
MLP Rec Storage	\$225.00
MLP – Round tables	\$50.00
MLP- Tablecloths	\$160.00
Pickle Ball Non Residents	\$400.00
MLP Daily	\$1,075.00
Wickham Woodland Manor Fee	\$750.00
MLP Access Resident	\$25.00
Wickham L Permit Fee Res	\$40.00
Copy of Map	\$5.00
Marriage Certified	\$100.00
Peddler Permit	\$300.00
Photocopies	\$64.00
Special Event Permit	\$50.00
Dog Impoundments	\$250.00
Town Park Pavilion	\$225.00
Marriage License Fee	\$455.00
One Day Officiant	\$75.00
Conservation	\$473.58
Dog Licensing	\$1,229.00
Athletic Field Hockey	\$350.00
Wickham Woodland Manor Deposit	\$900.00
MLP Deposits Cabin/Apartment	\$475.00
MLP Deposit Community Room	\$200.00
MLP Deposit Kitchen	\$1,000.00
MLP Deposit Lakeside Pavilion	\$400.00
MLP Deposit Lodge Dining Hall	\$1,600.00
MLP Deposit Lodge Lounge	\$400.00
MLP Deposit Lodge Lower Level	\$200.00

Town Park Deposits	\$300.00
Athletic Field Deposit	\$200.00

**ADDENDUM # 3**  
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Total Local Shares Remitted	\$50,501.21
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**2. FEES PAID – AUGUST 2025**

NYS Dept. of Health	\$585.00
NYS Ag & Markets for Spay/neuter program	\$153.00
Conservation	\$8,406.42
Village of Florida	\$100.00
Village of Greenwood Lake for Registrar Fees	\$130.00
Village of Warwick for Registrar	\$1,440.00
Total Non-Local Revenues	\$10,814.42

TENTATIVE

**NEW BUSINESS / RESOLUTIONS:**

**#R2025- 217 APPROVE AND ENDORSE GRANT APPLICATION FOR HUDSON RIVER VALLEY GREENWAY GRANT APPLICATION**

Motion to adopt the following resolution:

WHEREAS, the Town of Warwick is applying to the Hudson River Valley Greenway for a grant under the Greenway Conservancy Trail Grant Program for a project entitled the Warwick Town to Warwick Village Trail Project to be located in Town of Warwick,

WHEREAS, this grant application require the municipality to obtain the approval/endorsement of the governing body of the municipality in which the project will be located;

NOW, THEREFORE, be it resolved that the governing board of Town of Warwick does hereby approved and endorse the application for a grant under the Greenway Conservancy Trail Grant Program, for a project known as Warwick Town to Warwick Trail Project and located within this community.

**#R2025-218 REFUND DRIVEWAY ENTRANCE BOND – 244 BELLVALE LAKES ROAD**

Motion to refund driveway entrance bond for 244 Bellvale Lakes Road in the amount of \$1,500.00 back to Luke Hagen.

**#R2025-219 AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH GHOSTLIGHT THEATER CAMP**

Motion to authorize the supervisor to sign a contract with Ghostlight Theater Camp to use a portion of the Town facilities located at Mountain Lake Park

**#R2025-220 ACCEPT RESIGNATION DATA ENTRY OPERATOR – KIARA SANTIAGO**

Motion to accept the resignation of Data Entry Operator Kiara Santiago, effective August 29, 2025.

**#R2025-221 AUTHORIZE SUPERVISOR TO SIGN NYSLA LANDLORD AUTHORIZATION FORM- DIAMOND GRADE MEDIA INC.**

Motion to authorize the Supervisor to sign the NYSLA Landlord Authorization Form for the following events at Mountain Lake Park:

September 20<sup>th</sup>, 21<sup>st</sup>, 27<sup>th</sup>, & 28<sup>th</sup> of 2025 – Greenwood Lake Theater

**#R2025-222 ACCEPT RESIGNATION - POLICE DISPATCHER ANDREW LEMIN**

Motion to accept resignation of Andrew Lemin as a Part time Police Dispatcher effective September 6, 2025.

**Addendum # 4**  
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**#R2025-223 REQUEST TO SERVE ALCOHOL AT TOWN OF WARWICK PARKS/RENTAL FACILITIES**

Motion granting permission to the following applicant to serve alcohol at the Town of Warwick Parks/Rental Facilities. All applicants have filed a Certificate of Liability and Liquor Liability of insurance in the Town Clerk's office:

	APPLICANT	PARK/RENTAL FACILITY	DATE	Permit #
A	Paul Zaborskis	Mountain Lake Park	October 12, 2025	MLP-81
B	Julia DeRossa	Mountain Lake Park	October 11, 2025	MLP-82
C	Greenwood Lake Theater Co.	Mountain Lake Park	September 20, 21, 27, & 28, 2025	MLP-31
D	Christine Makve	Union Corners Town Park	September 28, 2025	TP-10

**R2025-224 RESOLUTION OF THE TOWN OF WARWICK, ADOPTED SEPTEMBER 11, 2025, AUTHORIZE THE TOWN SUPERVISOR TO ENTER INTO AN AGREEMENT FOR PURCHASE OF DEVELOPMENT RIGHTS (CONSERVATION EASEMENT)**

Motion to adopt the following resolution:

WHEREAS, Douglas K. Fletcher and Robert B. Fletcher, Co-Trustees of the of the Robert A. Fletcher and Elizabeth A. Fletcher Family Trust ("Owner") have submitted an appraisal and has requested the Town of Warwick ("Town") to purchase the developments rights affecting property consisting of a 17.8 acre farm, known as The Fletcher Farm located at 33 Iron Mountain Road in the Town of Warwick, Orange County, New York, designated on the Town of Warwick Tax Map as S 49 B 2 L 23.1 which land possesses recognized conservation values. (herein the "Property"), and

WHEREAS, The Town Board of the Town of Warwick created a Community Preservation Advisory Board ("CPAB") which board adopted an agricultural and farmland protection plan which was approved by the Town Board of the Town of Warwick ("Town Board"), and

WHEREAS, a proposal submitted to the Town included Owner's land for the preservation of development rights (PDR) by way of a conservation easement to be acquired for the sum of TWO HUNDRED THIRTY THOUSAND AND 00/100 (\$230,000.00) DOLLARS, of which 50% would be funded by the County of Orange through its Open Space Fund matching grant program; and

WHEREAS, The Town Board determines that purchase of the development rights by way of a conservation easement benefits the Town and is in furtherance of the Town's farmland protection plan, and



WHEREAS, the Town Board has determined that this is a Type 2 action under the State Environmental Quality Review Act.

**Addendum # 4**  
**Page 3**

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to enter into an Agreement for the Purchase of Development Rights (Conservation Easement) and to seek a 50% matching grant through the Orange County Open Space Fund, and is authorized to execute any and all documents necessary to obtain a matching grant through the Orange County Open Space Fund. Furthermore, the Town Supervisor is also authorized to execute a Conservation Easement and any other documents reasonably required to formalize the purchase of development rights and the imposition of a conservation easement upon the Property.

This resolution shall take effect immediately.

ROLL CALL VOTE:

Names	Ayes	Nays	Abstain	Absent
Supervisor Dwyer				
Councilman DeAngelo				
Councilman Kowal				
Councilman Mattingly				
Councilman Shuback				
TOTAL				

**#R2025-225 REFUND BUILDING DEPARTMENT APPLICATION FEE – STELLA ALCINDOR**

Motion to refund \$50.00 back to Stella Alcindor for a cancelled building permit as per letter dated August 20, 2025 from the Building Inspector.

**#R2025-226 AUTHORIZE BUDGET TRANSFER – TOWN ASSESSOR**

Motion to authorize the following budget transfer:

FROM	TO	AMOUNT
Computer A00.00.1355.408	Office Expenses A00.00.1355.444	\$500.00

**#R2025-227 SPECIAL EVENT PERMIT – CAMP WONKRU, LLC**

Motion to adopt a resolution granting approval to Camp Wonkru, LLC to host a Laser Light Show/party at Hudson Valley Sports Complex located at 122 State School Road on September 27, 2025. Certificate of Insurance is on file in the Clerk's office.

**Addendum # 4**  
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**#R2025-228 SCHEDULE PUBLIC HEARING – PROPOSED INTRODUCTORY  
LOCAL LAW #2 OF 2025 TO EXCEED TWO PERCENT PROPERTY  
TAX CAP**

Motion to schedule a public hearing to consider the adoption of a proposed Introductory Local Law #2 of 2025 to exceed the two percent property tax cap. Said public hearing to be held at 7:00 p.m. on September 25, 2025, or as soon thereafter as the matter may be heard, at the Town Hall, 132 Kings Highway, Town of Warwick.