

TOWN OF WARWICK
BUILDING DEPARTMENT

132 KINGS HIGHWAY
WARWICK, NY 10990

SHORT TERM RENTAL PERMIT INSPECTION FORM

Inspected By: _____ Date: ____/____/____
Property Address: S.B.L: _____

PASS _____ FAIL _____

SITE INSPECTION CHECKLIST:

Exteriors Areas (see NYS Property Maintenance Code and Village Code Chapter 62-7 for complete list.):

- Y/N Address used for 911 is properly displayed for each unit
- Y/N Exterior structure is well maintained and adequately protected from weather and vermin
- Y/N Only furnishings designed for exterior use are being kept outdoors or on decks and porches
- Y/N Automobile parking accommodations are plainly marked and properly situated on the lot
- Y/N Adequate trash containers are available and are properly stored away from street
- Y/N Outbuildings, fences, walking surfaces, yards, etc. have no litter and are well maintained

Interior Areas (see NYS Property Maintenance Code and Town Code Chapter 67 & 82 for complete list.):

- Y/N Natural gas main shutoff valve is accessible
- Y/N Smoke detectors are installed inside each bedroom, in the living area and in each story
- Y/N Carbon monoxide detectors are installed in buildings having combustion devises or garages
- Y/N Fire extinguishers of proper size are properly installed in each rental unit
- Y/N Bedrooms exits only where they are supposed to be located and are not over crowded
- Y/N House and apartments meet or exceed minimum living and dining area requirements
- Y/N Bathrooms have well maintained sanitary surfaces for floors, countertops, tubs, and showers
- Y/N Bathrooms have openable window to exterior or a functioning mechanical exhaust vent
- Y/N Kitchens have well maintained sanitary surfaces on floors and on countertops
- Y/N Kitchen stovetops have a properly installed function hood
- Y/N Heats and hot water are adequate; appliances are well maintained and readily accessible
- Y/N Electrical outlets in bathrooms and kitchens are GFCI protected
- Y/N Electrical plug outlets are not overloaded extensions cords are used properly
- Y/N All electrical boxes are properly covered and the breaker panel is not obstructed
- Y/N Grab rails for stairs are properly installed and well maintained

