TOWN OF WARWICK
SIGN PERMIT APPLICATION
FEE: $100.

Date_____

Application is hereby made to the Building Department for the issuance of a Sign Permit pursuant to the Code of the Town of Warwick Section 164-43.1, for the installation or modification of a sign. The applicant agrees to comply with all applicable laws, ordinances and regulations.

SITE DATA:

Zone:_____Site Location:_____Sec–Blk–Lot:____–_____–____

Project Description:_____

OWNER:

Name:_____

Mailing address:_____

City:_____State:_____Zip:_____

Phones:_____Mobile:_____

CONTRACTOR:

Name:_____

Mailing address:_____

City:_____State:_____Zip:_____

Phone:_____Mobile:_____

SIGN DATA:

Words on sign:_____

Sign Type: □ Free standing sign □ Building mounted sign

Overall Sign Dimensions: Height _____ Width _____

Sign Message Text: Height _____ Width _____

Homeowner will receive original copy. If applicant would like a copy, please let the Building Department know.

SIGN SUBMISSION CHECK LIST:

_____ 1. Name, address and telephone of applicant and property owner.
_____ 2. Location of the building, structure or land upon which the sign now exists or is to be erected and date underlining business use approved.
_____ 3. A full description of the appearance of the proposed sign, which includes:
- Type of sign and size.
- Graphic design, including pictorial matter, letters, materials and colors.
- Visual message, text, copy of the sign.
- Method of illumination (if any) including type of lamp and wattage, the position of lighting or other extraneous devices.
- Landscaping (if any) including type of vegetation, location of plantings, and planting and maintenance schedule.

_____ 4. If free standing sign:
- A full description of the placement of the proposed sign, specifically its location on the premises, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.

_____ 5. If awning, window, wall or projecting sign:
- A full description of the placement of the proposed sign, which shall cover: location on the awning, window, wall or building; the size of the awning, total window area of the principal façade, or the building; projecting from the building if relevant; and the proposed sign's position in relation to adjacent signs and lighting fixtures.

AUTHORIZATION:

State of New York,
County of _____ , _____ being duly sworn deposes and says he is the owner and is duly authorized to perform or have performed said work and to make and file this application; that all statements are true and to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me

this _____ day of _____

Notary Public:_____

Owner Signature:_____

Print Name: _____

FOR TOWN USE ONLY

Fee:_____ Check #:_____ Cash

Comments:_____Application #:_____