

NOTICE

As of September 1, 2005 applications for a MAJOR building permit MUST have subdivision plan notes with signed approval block with EACH permit application.

Accessory structures located in subdivisions approved after 1989 will require approved plot plan.

Prior to framing inspection, foundation location verification required.

TOWN OF WARWICK
MAJOR - BUILDING PERMIT APPLICATION
FOR A NEW DWELLING ONLY
FEE: \$75 + \$1 PER SQ. FT

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to the Code of the Town of Warwick. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Date _____

SITE DATA:

Street Location: _____ Section - Block – Lot: _____ - _____ - _____

Number of Bedrooms: _____ Number of Bathrooms: _____ Number of Stories: _____

PROJECT DESCRIPTION:

(ALL need to be checked prior to submission):

- Site plan cover sheet with notes and approval block signed (if part of Subdivision)
- Survey with setbacks ~ provide on separate sheet
- NYS Stamped plans (one copy)
- Septic Permit/Design – (3 copies from engineer)
- Well Permit/Design
- Driveway Entrance Permit with Bond
- Flood Zone Map (8.5 x 11 Printout) Website: msc.fema.gov
- New York State Workers' Compensation Certificate

ESTIMATED COST: \$ _____
SQUARE FOOTAGE: _____

FEES:	
Application Fee:	<u> \$ 75 </u>
SQ. FT. @ \$1	+ _____
Total Fee:	= _____

(Check all that apply)

- 100' to Designated Protection Area
- Ridgeline Overlay District

-Owner also agrees to conform to the Ridgeline Overlay District regulations, which also include exterior lighting design criteria.

Planning Board Approval Granted (if any), date approved: _____

Variance or Special Use Granted (If any), date approved: _____

OWNER:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Mobile: _____

Owner waiver letter: YES _____ NO _____

ARCHITECT / ENGINEER

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

BUILDER/CONTRACTOR/DEVELOPER:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

AUTHORIZATION:

State of New York, County of _____, _____, being duly sworn deposes and says (s)he is the owner and is duly authorized to perform or have performed said work and to make and file this application; that all statements are true and to the best of his/her knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me

Owner Signature: _____

this _____ day of _____

Print Name: _____

(owner waiver form needed if not the homeowner signing)

Notary Public: _____



FOR TOWN USE ONLY

FEE PAID: _____ CHECK #: _____ AMOUNT OF CHECK: _____

Comments: _____ Application #: _____

TOWN OF WARWICK

CONSTRUCTION INSPECTIONS REQUIRED

**AN APPOINTMENT FOR AN INSPECTION MUST BE MADE
24 HOURS IN ADVANCE
BY CALLING 986-1127 EXT: 258 OR 260**

The following is a list of required inspections to be made by the Building Inspector.

- 1) Before any concrete footers, bases, slabs or wall are poured or installed.
- 2) In house underground plumbing.
- 3) Before any backfilling of walls or trenches are made.
- 4) When rough framing and plumbing are complete, but before any insulation, sheetrock, lath or other paneling is applied.
- 5) Insulation inspection for compliance to the energy code.
- 6) When rough electrical work has been installed, inspected and approved by a N.Y.S. certified electrical inspector.
- 7) Before roof covering is installed (Ice shield)
- 8) When the job is completed as a final inspection.
- 9) Blower test complete to 3 air exchanges per hr.

New Buildings, addition and alterations require – all the above inspections.

Accessory structures require final inspections

Decks require – footings (#1) and Final (#8).

Pools require – footings/steel (#1) and Final (#8).

Upon completion of work and prior to issuance of a Certificate of Occupancy these things are needed:

1. Application for Certificate of Occupancy
2. Verification of Location (final survey)
3. Certificate of Portability (water test)
4. Scaled diagram of Septic System & certification letter from engineer.
5. Electrical Sticker (you get from the New York State Inspector)
6. Well Log
7. Driveway paved or Bond posted.
8. All appropriate inspections listed

Any duly authorized representative of the Building Department may enter upon any building or premises at any time he deems an inspection is necessary or applicable.

**TO: Town of Warwick
Building Department
132 Kings Highway
Warwick, NY 10990**

I hereby authorize; _____

To act on my behalf in matters before the Building and Planning Departments of the Town of Warwick, including obtaining of all permits.

OWNER SIGNATURE: _____

OWNER NAME: (Print) _____

LEGAL ADDRESS: _____

DATE: _____

SECTION: _____ **BLOCK:** _____ **LOT:** _____

PROPERTY ADDRESS: _____

AFFIDAVIT OF PLACEMENT OF FOOTINGS

Sec-Blk-Lot ____ - ____ - ____ Address _____

_____ being duly sworn and says as follows:

1. That I am a SURVEYOR duly licensed to practice said profession license # _____ pursuant to the laws of the State of New York.

2. That on _____, I inspected the footings or foundation and hereby certify that the building with the following setbacks:

- Front Yard _____
- Side Yard _____
- Side Yard _____
- Rear Yard _____

are located within the parameters as shown on the subdivision map entitled _____ which was granted final approval by the Town of Warwick Planning Board on _____ or by resolution of the Town of Warwick Zoning Board of Appeals dated _____.

3. That I make this affidavit with the knowledge that the Town of Warwick will rely upon the truth of the matters stated herein.

Signature _____

Sworn before me this
____ day of _____

Notary Public:

**TOWN OF WARWICK
DRIVEWAY ENTRANCE APPLICATION**

Application #: **D** _____

Date _____

Permit No. _____

Application is hereby made to the Building Department/Department of Public Works for the issuance of a Driveway Entrance permit pursuant to the Code of the Town of Warwick. The applicant agrees to comply with all applicable laws, ordinances and regulations. **Before a permit is issued:** this form must be completed and returned to the Building Department office with the correct fees & data then forwarded to the DPW for approvals.

SITE DATA:

Address Location: _____ Sec-Blk-Lot:: _____ - _____ - _____

Project Description: _____

OWNER:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phones: _____ Mobile: _____

NEW DRIVEWAY CUT

Town Road Private Road – except Glenmere Homesites & Alexander Road

ALL DRIVEWAYS REQUIRE MINIMUM 25' PAVING FROM ROADWAY INCLUDING STATE & COUNTY

CHECKLIST: (ALL must be checked prior to submission)

- ___ Provide copy of proof of liability insurance in the amount of \$300,000 bodily and \$100,000 property coverage naming the Town of Warwick as additionally insured.
- ___ Provide certified or bank check in the amount of \$1,500 to be refunded to the owner after satisfactory completion and DPW approval.
- ___ \$75 (for DPW inspection fee)
- ___ Provide copy of survey lot with driveway location on sheet *NO LARGER* than 8½ x 14.
- ___ Applicant **MUST** mark driveway entrance location with stakes & display address number.

POSTED BY: Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

(who the money will be returned to)

AUTHORIZATION:

State of New York,
County of _____, _____ being duly sworn deposes and says he is the owner and is duly authorized to perform or have performed said work and to make and file this application; that all statements are true and to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me
this _____ day of _____ 20____

Owner Signature: _____

Print Name: _____

Notary Public: _____

AMOUNT RECEIVED:

\$ _____ By: _____

FOR TOWN USE ONLY

Monies Bond Received By: _____ Amount: _____ Date: _____

DPW Initial Driveway Inspection: Pass: _____ Fail: _____ Inspector: _____ Date: _____

DPW Final Driveway Inspection: Pass: _____ Fail: _____ Inspector: _____ Date: _____

Comments: _____

ENERGY TESTING CONSULTANTS

Home Energy Consultants LLC.

Ron Samuelson
278 Freedom Rd. Pleasant Valley N.Y. 12569
ronsamuelson@SaveEnergyNY.com
Phone: 845-635-8302
Cell: 845-518-5192
Fax: 845-635-8304

Energy Efficiency Consultants LLC.

Allen K. Hicks
282 N. Route 303 Congers, N.Y. 10920
Ahicks6884@yahoo.com
Cell: 914-260-1214
Fax: 845-268-6884

TL Phillips Enterprise LLC

Tim Phillips
8 Ivy Cliff Rd. Campbell Hall, NY 10916
energy@tlphillips.com
Phone: 845-476-8570

Spruce Mountain Inc

P.O. Box 456 Bloomingburg, N.Y. 12721
Troyhodos@gmail.com
Phone 845-800-4371

Efficient Energy Services

Frank & Colleen Jackson
200 Lewis Landing Rd
Middletown, NY 10940
Phone: 845-672-4003

It is recommended that the owner or builder get in touch with a business such as one of the above for guidance on the insulation of the new house so the house will pass the 2015 Energy Code requirement of 3 air exchanges per hour.