

**TOWN OF WARWICK  
CERTIFICATE OF OCCUPANCY APPLICATION**

**\$75 APPLICATION FEE  
MAKE CHECKS PAYABLE TO: TOWN OF WARWICK**

Application is hereby made to the Building Department for the issuance of a Certificate of Occupancy pursuant to the Code of the Town of Warwick. The applicant agrees to comply with all applicable laws, ordinances, and regulations.

Today's Date: \_\_\_\_\_

**CHECK LIST-FOR NEW CONSTRUCTION (ALL must be checked prior to submission or application will not be accepted!)**

- |   |   |
|---|---|
| ___ Date of <b>PASSED</b> Inspection: _____, 20__                             |   |
| ___ Certified survey (structure location)                                     | ___ Fire placard for commercial truss construction                  |
| ___ Compliance with all other third party inspections (i.e. Electrical Final) | ___ Compliance with special map notes & site plan furnished         |
| ___ Water test results  | ___ Highway entrance release form                                   |
| ___ Water well drillers log   | ___ Driveway paving for flag lots and slopes in excess of 10% grade |
| ___ Septic location (as built)  | ___ Driveway paved as per plan <b>OR</b> Bond Posted (\$3,000.00)   |
| ___ Septic inspection certification   | ___ Alarm Registration Card (if any alarms in structure)            |
| ___ Blower Door Test  | ___ Design Professional construction affidavit                      |

**SITE DATA**

Street Location: \_\_\_\_\_ Section - Block - Lot: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Permit Number: \_\_\_\_\_ Permit Use: \_\_\_\_\_ Permit dated: \_\_\_\_\_

**PROPERTY OWNER INFORMATION:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Original Cost of Construction \$	_____
Building Permit Fee Paid \$	_____
Additional Fees \$	_____
C/O Application Fee \$	<b>75.00</b>
Total Fees \$	_____

**Homeowner will receive original copy. If applicant would like a copy, check here \_\_\_\_\_.**

Building Inspector Approval: \_\_\_\_\_

The undersigned declares that the actual cost of construction under the building permit number listed above was \$\_\_\_\_\_, and here by accept the design professionals acknowledgement that the above project was completed in accordance with generally accepted standards and approved plans provided.

Sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
**NOTARY PUBLIC**

\_\_\_\_\_  
**(Owners Signature)**

**Notary Stamp:**

FEE PAID: \$ \_\_\_\_\_

CHECK #: \_\_\_\_\_

AMOUNT OF CHECK: \$ \_\_\_\_\_

(Costs for the work described in the Application for Building Permit include the cost of all of the construction and other work done in connection therewith, exclusive of the cost of the land. If the final cost is less than the estimated cost stated in the Application for Building Permit, no portion of the fee paid upon the filing of the application will be refunded). (\*Well-Septic C/C: No fee when issued in conjunction with CO for the same property).

**NOTICE:**

THIS CERTIFICATE OF OCCUPANCY IS FOR INTERNAL CODE ENFORCEMENT AND RECORD KEEPING PURPOSES ONLY, PURSUSANT TO THE TOWN'S GENERAL DUTY TO PROTECT THE PUBLIC HEALTH, SAFETY, AND WELFARE. THIS CERTIFICATE IS ISSUED SOLELY WITH RESPECT TO A SPECIFIC BUILDING PERMIT APPLICATION MADE TO THE TOWN AND DOES NOT IMPLY COMPLIANCE WITH ALL CODES. NO PERSON MAY RELY ON THIS CERTIFICATE OR ON ANY ACTS OR REPRESENTATIONS OF TOWN EMPLOYEES TO ESTABLISH ANY SPECIAL RELATIONSHIP OR DUTY WITH RESPECT TO THE TOWN. PERSONS SEEKING TO VERIFY COMPLIANCE WITH APPLICABLE LAWS AND CODES MUST INDEPENDENTLY ESTABLISH SUCH COMPLIANCE. CERTIFICATES ISSUED UPON MISINFORMATION OR MISTAKE ARE INVALID.