

3.0 - NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the **Town of Warwick** is accepting BIDS to replace a culvert where a Town road (Brady Road) crosses over a stream, due to damages sustained from Hurricane Irene.

This project will consist of removing the existing structure and installing a three-sided concrete box culvert, wing walls, bank stabilization, restoring the streambed, replacing the roadway surface, installing guiderails, traffic control, and all other work as shown on the plans. Plans and Contract Documents may be reviewed or may be obtained from the **Office of the Town Clerk beginning April 20, 2015** upon payment of a non-refundable amount of \$50.00 per set. A **site inspection** will be held at the project site on April 26th at 9am.

ALL SEALED BIDS shall be received by the **Office of the Town Clerk until 12 noon on May 25th**, at which time they will be opened and read aloud. Work would be expected to begin immediately upon acceptance of the culvert shop drawings and continue uninterrupted until completion of construction of the culvert and approach work.

Bids must be accompanied by a list of contractor's available equipment and labor force, references regarding work similar in scope, along with proof of insurance (Worker's Compensation and Liability Insurance).

The **Town of Warwick** reserves the right to reject any and all Bids and to waive any formality or technicality in any bids, or to make an award to other than the low bidder. The Town also reserves the right to award all or any part of the work, or to cancel the entire project. Bids shall be awarded in accordance with General Municipal Law §103.

BY ORDER OF THE TOWN BOARD OF THE
Town of Warwick
Eileen Astorino
Town Clerk

Dated: April 12, 2015

Prepared By:
Town Of Warwick
132 Kings Highway
Warwick, NY 10990

Permit #:
Date of Event: 6-5-16
Hours of Event:
From: 7:30am
To: 5:30pm

Special Event Permit

To: Town Board
Town of Warwick
Warwick, NY 10990

Application is hereby made for a Special Event Permit for access to road(s) in the Town of Warwick.

A. Applicant:
Reuben Kline Gran Fondo National Championship Series LLC

Telephone #: 717.357.0126

Evening #: _____

Emergency #: _____

B. Address: 307 York Street Gettysburg, PA 17325

C. Name of Road(s) (Attach map of Route):
See Attached

D. Nature and Purpose of Permit:
Bicycling event (Highlands Gran Fondo, 2016) Same as in 2013 - 2015

If Permit is granted, I hereby agree to conform to all the conditions and restrictions forming a part of this Permit and to conform to all local ordinances, if any, and to conform to the provisions as set forth in the M.U.T.C.D. (Manual of Uniform Traffic Control Devices).

Reuben Kline

Applicant's Signature

Event Director

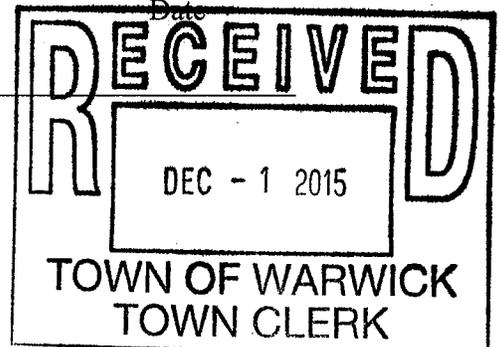
Title

11/30/15

Date

307 York St Gettysburg, PA 17325

Address



Conditions and Restrictions

1. This Permit shall not be assigned or transferred except with the written consent of the Town Board.
2. Notice shall be given by said applicant at least 48 hours prior to a Regular Meeting of the Town Board held on the 2nd or 4th Thursday of each month.
3. The Applicant hereby agrees to indemnify and save harmless the Town of Warwick from all suits, actions or damages of every kind whatsoever which may arise from or on account of the event under this Permit. General Liability Insurance for the protection of the Applicant and the Town of Warwick will be maintained in such an amount and in such company and in such case as the Town Board may require. Be sure to attach a Certificate of Insurance naming the Town of Warwick, 132 Kings Highway, Warwick, NY 10990 as additional insured.
4. The Town Board reserves the right to revoke or cancel this Permit at any time should the Applicant fail to comply with the terms and conditions herein prescribed.
5. Applicant's approved copy of this Permit shall be in possession of the parties actually involved.
6. This Permit application is subject to such other consents as are required by Law.
7. Arrangements shall be made with the Town of Warwick Police Chief to provide, during the period of such Special Event, for the handling of pedestrian and motor vehicle traffic, the re-routing of traffic, caring for emergencies and other related needs.
8. Applicant will be charged a fee for police personal services (payroll/labor) if additional police officers are required at this event. Additional personnel and amount to be determined by the Police Chief.
9. The Applicant hereby agrees to clean up any debris along the Town of Warwick Roads in the vicinity of the specified locations arising out of or as a result of the activity under this Permit.

I Herewith agree to the "Conditions and Restrictions".

Reuben Kline

Applicant's Signature

11/30/15

Date

Witness's Signature

Date

Permission is hereby granted to applicant.

A Certificate of General Liability (bodily injury/property damage) Insurance must be on file at the Office of the Town Clerk, Town of Warwick.

Eileen M. Astorino

Town Clerk (Signature)

4-11-16

Date

Approved by Town Board on _____
Date

*****Note***** As per following the Town Board Resolution. If additional police personal are required for this Special Event, Police Chief will bill you for services provided.

#R96-69 POLICE CHARGE FOR SPECIAL EVENTS

Motion Councilwoman Gamache, seconded Councilman Lust to adopt a resolution charging the sponsor of special events in the Town of Warwick for police services provided by the Town of Warwick Police. The amount of the charge is to be determined by the Town of Warwick Police Chief, and is to be equal to the additional personal services (payroll/labor) cost resulting from the police services provided for the special event. Motion Carried (5 ayes)

Following information to be completed by the Police Chief

Number of additional police personnel required at this event: 0

Amount of Charge as prepared by Police Chief: \$ 0

Date Billed: _____

Date Paid: _____

X T. McGovern

Police Chief

cc: Fire Department, Ambulance Department

Highlands Gran Fondo
Gran Fondo National Championship Series®

We are contacting you with regard the 4th annual Highlands Gran Fondo, a Gran Fondo National Championship Series® (GFNCS) event proposed to be staged from High Point Brewing Company, 22 Park Place Butler, NJ on Sunday June 5, 2016. Start time is 7:30 AM. This event is a bicycle ride that travels through several area towns and counties. This letter is to describe the planned route and safety procedures as well as the mission of this Gran Fondo National Championship Series® event. The Highlands Gran Fondo will have 35 mile, 60 mile, and 100 mile routes that will offer all individuals the opportunity to challenge themselves.

This event will run in the opposite direction as in 2015 with a small portion of the route changing around the Vernon, NJ area. We have made these changes to increase the number of right hand turns and reduce the number of left hand turns on the route.

The Highlands Gran Fondo raises funds for the Patriots Path Council Boy Scouts of America. Much like this event, the Patriots Path Council Boy Scouts of America stress a healthy lifestyle. Our mission for the event is to inspire both, youth and adults, to engage in athletic recreation, to focus on goal-setting, health, fitness and wellbeing. We want to promote and grow recreational activity in the area through the safe coordination of a cycling event. Our goal is to educate the community about physical and mental health as well as generate funds for local community outreach. This is also a great opportunity to highlight the Highlands area, as a beautiful recreation destination.

A Gran Fondo is a cycling discipline that has existed in Europe for some time and is now becoming very popular in the USA. The Gran Fondo National Championship Series® events are not standard bicycle races. The events focus much more on the recreational cycling experience while still providing a competitive environment to promote the interest of serious cyclists and racers. The event will have four timed sections within the longest route. The timed sections will be held in low traffic areas with few to no traffic control locations needed. During all non-timed sections of the event, cyclists will obey the traffic laws and the event will run the same as a standard recreational ride. The times for each rider will then be calculated to combine their time over the four sections; placement and awards will be presented to those riders who do the best in

their age and gender categories. Points in each category will be collected to determine the Gran Fondo National Champion Series® winners.

Included in this overview are maps, route descriptions, and an incident accident plan that defines local emergency services, and emergency procedures. Upon request/approval, an insurance certificate naming and meeting the requirements of your town/township/municipality will be provided prior to the event.

Links to interactive maps, including route directions/cue sheets
(maps are also included below in this proposal; however we strong recommend using these interactive links which will allow you to zoom in and find details on the route)

Gran Route, 100 mile, <https://ridewithgps.com/routes/11738715>

Medio Route 60 mile, <https://ridewithgps.com/routes/12195667>

Piccolo Route, 35 mile, <https://ridewithgps.com/routes/12195695>

Sincerely,

Reuben Kline

Reuben Kline 717-357-0126
Tim Dougherty 908-868-4333
Gran Fondo National Championship Series, LLC
reubenkline@hotmail.com

Time Line and Overview of Event Progression

The Highlands Gran Fondo is proposed to start and Finish at High Point Brewing Company, 22 Park Place, Butler, NJ. We will have volunteers and police along the route to assist with directions and to support the riders. We will coordinate with each police department to cover intersections of concern within their jurisdiction. Please respond with any feedback or suggestions you might have.

The event is proposed to start at 7:30 AM on Sunday June 5, 2016. At first the riders will be grouped more tightly together, but because this is not a standard race, the riders will then spread out rather quickly. As the day goes on, there will be larger gaps between the riders. We anticipate having 500 cyclists for this year's event. With an estimate of 50 riders doing the 26 mile course, 100 riders doing the 58 mile course, and 350 riders doing the 100 mile course.

Timeline to note the progression of riders

Mile	Estimated time of first riders	Estimated time of the major majority 90% of riders	Estimated time of last riders
Start	7:30 AM	7:30 AM	7:30 AM
10	7:55	8:05	8:15
20	8:25	8:55	9:20
30	8:55	9:45	10:25
40	9:25	10:35	11:30
50	10:00	11:25	12:30
60	10:30	12:15	1:30
70	11:00	1:05	2:30
80	11:30	2:00	3:30
90	12:00	2:55	4:30
finish	12:25	3:55	5:30

There will be a lead event vehicle on the course to verify that all turns/intersections are marked appropriately. There will also be two to four other event vehicles on the course supporting cyclists.

In addition to reusable signs to mark the course, we are planning to mark the roads with spray chalk, NOT spray paint. I have used this product for many years and, though it does not disappear immediately, it fades and within a month or two is almost gone. That said if you look at it closely you will be able to see it for about three months. Here is a link to the product <http://www.rainbowracing.com/onlinestore/spray-chalk>. It lasts longer than the 20 days they claim. Please let me know if you have any concerns about us using this product.

INCIDENT ACTION PLAN: NJ Highlands Gran Fondo

The purpose of this Incident Action Plan (IAP) is to identify and mitigate any potential risks associated with the planning, implementation and successful completion of the event referenced below. The parties that are planning and coordinating this event are committed to ensuring that all participants, sponsors, community members and emergency personnel are able to partake in the event in a safe and organized manner. Prior to the event on site personnel will be advised of this action plan and their duties during an actual emergency as well as given a copy. The procedural information contained herein will be strictly adhered to.

Title of Event: Highlands Gran Fondo

Date(s) of Event: Sunday June 5, 2016; Start 7:30 AM

Event Description: Bicycle ride

Location: See attached maps

On scene person in charge of event:

Name: Reuben Kline

Phone numbers: 717.357.0126

Email Address: reubenkline@htomail.com

Event Coordinator/Chairperson:

Name: Tim Dougherty

Phone Numbers: 908-868-4333

Email Address: timaj29@gmail.com

Medical Emergencies Procedure

For emergency call 911. All medical emergencies will be reported to Police, EMS or event personnel as soon as possible either in person or via phone. Event personnel, when notified, will call directly to 911 or notify on site EMS or Police and report the incident/problem. Responding emergency vehicles will enter the event as directed or depending on the location of the emergency a location determined by Police or EMS. The on-site person in charge or event coordinator will make sure an area is open to allow emergency personnel, vehicles and equipment to access the event grounds whenever emergency assistance is needed and this access shall be maintained throughout the event. The nearest hospital for receiving patients will be determined by the local EMS service responding to each incident (hospital address and contact information are located at the bottom of this form). If the event plan includes a private EMS provider on scene they will provide on-site care. If the on-site private EMS provider must leave the event prior to its conclusion they must notify the on-site event coordinator and the police prior to leaving and if required arrange for additional EMS during their absence.

Police Emergencies

For all police emergencies on site police personnel are to be notified or 911 called immediately. Local police contact information are located at the bottom of this form.

Fire Emergencies

For all fire emergencies, 911 will be called or on site event personnel and on site police personnel will be notified with the exact location and type of emergency. On site personnel will assist with evacuation. Vehicles should not be moved during an emergency response. It is recognized that exiting traffic would inhibit and/or place arriving emergency responders and exiting individuals in peril. (Local fire department address and contact information are located at the bottom of this form).

Lost Child Procedure: Police and on site event personnel will be notified. In the event of a lost child is found he/she should remain at the location he/she is found at unless the location is unsafe or impractical or until it is determined that it is impractical to remain at the location. The child, if able, will be asked to provide parent/ guardian information. If audio equipment is available an announcement of the situation may be made at the decision of on scene police personnel. The child will remain under the supervision of police personnel or their designee who will ensure the child is comfortable and safe until his/her parent/guardian arrives. Parental identification shall be verified prior to release of the child.

Weather Emergency: In the event of any weather emergency the police, event coordinator or on site event personnel may decide to halt the event for the safety of participants and the public. At no time will the decision to halt an event due to a weather related event by the police be overridden by others. Coordination for the safety of participants and spectators will be accomplished by the event personnel verbally advising participants to seek shelter in vehicles or buildings.

If and when the weather emergency has passed, a decision will be made by police personnel and the event coordinator as when to allow the event to resume.

Communication Plan: All on site event personnel, event coordinator, EMS, fire and police personnel must have a means of communication during the event. This will be accomplished by direct communication with the local police from event director, Reuben Kline. That assigned individual will have communication with workers and volunteers whom are stationed throughout the event. The workers and volunteers shall be advised and instructed who to contact in an event related emergency

Important Phone Numbers and names:

Reuben Kline (Event Director): 717-357-0126
Tim Dougherty (Course Coordinator): 908-868-4333
Mike Keefer (Assistant Event Director): 717-451-9249

Emergency Numbers:

Medical Emergency 911 or direct as below

Ambulance 911

Fire Emergency 911

Police

- **Police Emergency** 911
- **New Jersey State Police** 609-882-2000
- **Bloomindale Police** 973-838-0158
- **Butler Police** 973-838-4100
- **Boonton Township Police** 973-402-4000
- **Kinnelon Police** 973-838-5400
- **West Milford Police** 973-728-2800
- **Warwick, NY Police** 845-986-5000
- **High Point State Park** 973-875-4800

Fire & EMS

- **EMS Emergency** 911
- **Warwick, NY Fire/Ambulance Emergency** 845-986-5000
- **Upper Greenwood Lake Ambulance** 973-853-7210
- **Pilot Medical Services; Bloomingdale, NJ** 973-835-4300
- **Tri Boro First Aid Squad; Butler, NJ** 973-838-3040

Hospitals

- Chilton Hospital 888-244-5866 97 W Parkway Pequannock Township, NJ 07444
- Saint Anthony's Hospital 845-986-2276 15 Maple Ave, Warwick, NY 10990
- Saint Claire's Hospital Sussex 973-702-2600 20 Walnut Street Sussex, NJ 07461
- Saint Clare's Hospital Denville 973-625-6000 25 Pocono Rd, Denville, NJ 07834
- Morristown Memorial Hospital 973-971-5000 100 Madison Ave. Morristown, NJ 07962

Additional Numbers

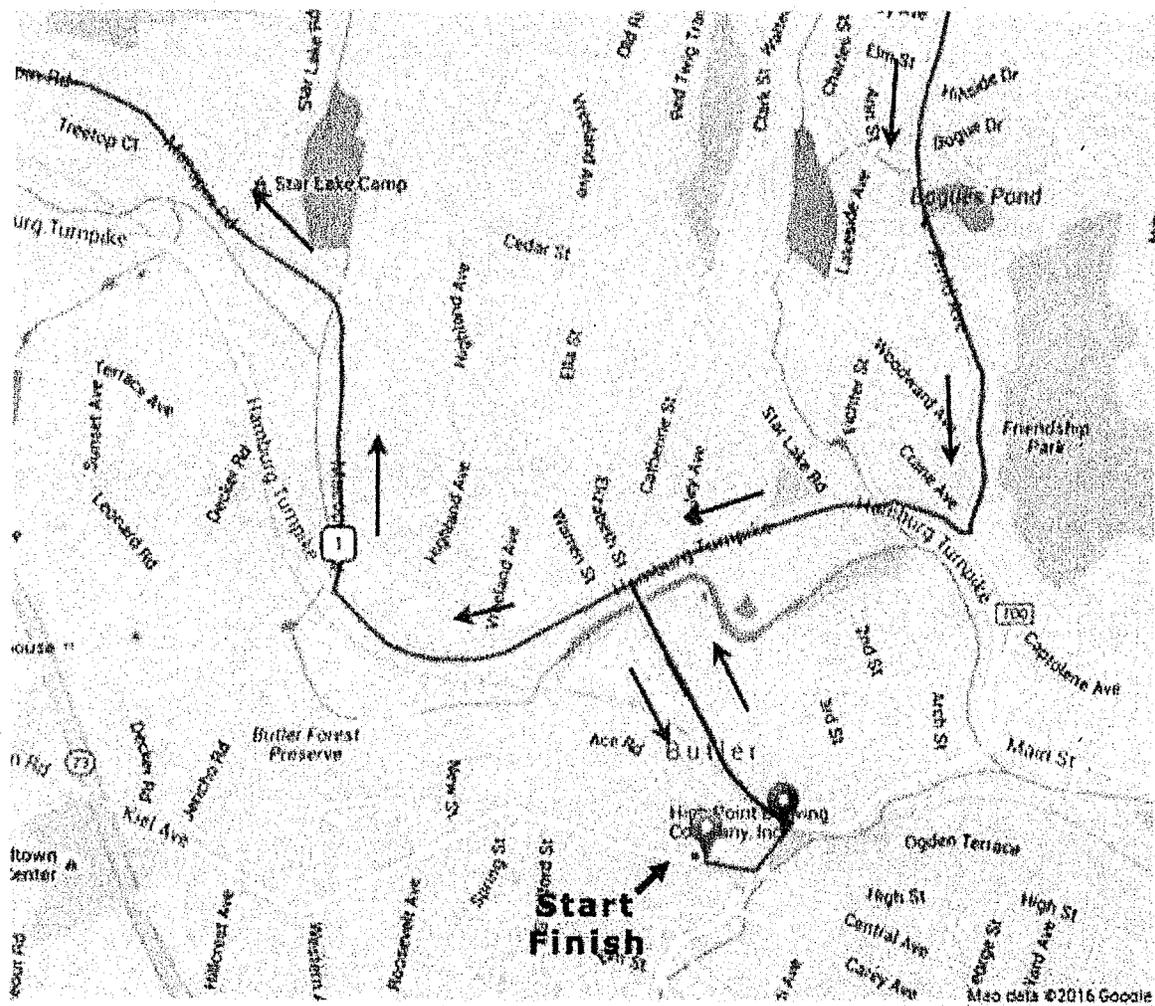
Morris County Parks 973-326-7600

Morris County Highway 973-285-6760

Passaic County Highway 973-881-4456

NJ State Highway 800-768-4653

Highlands Gran Fondo Gran Fondo National Championship Series® Start Finish Downtown Butler Map

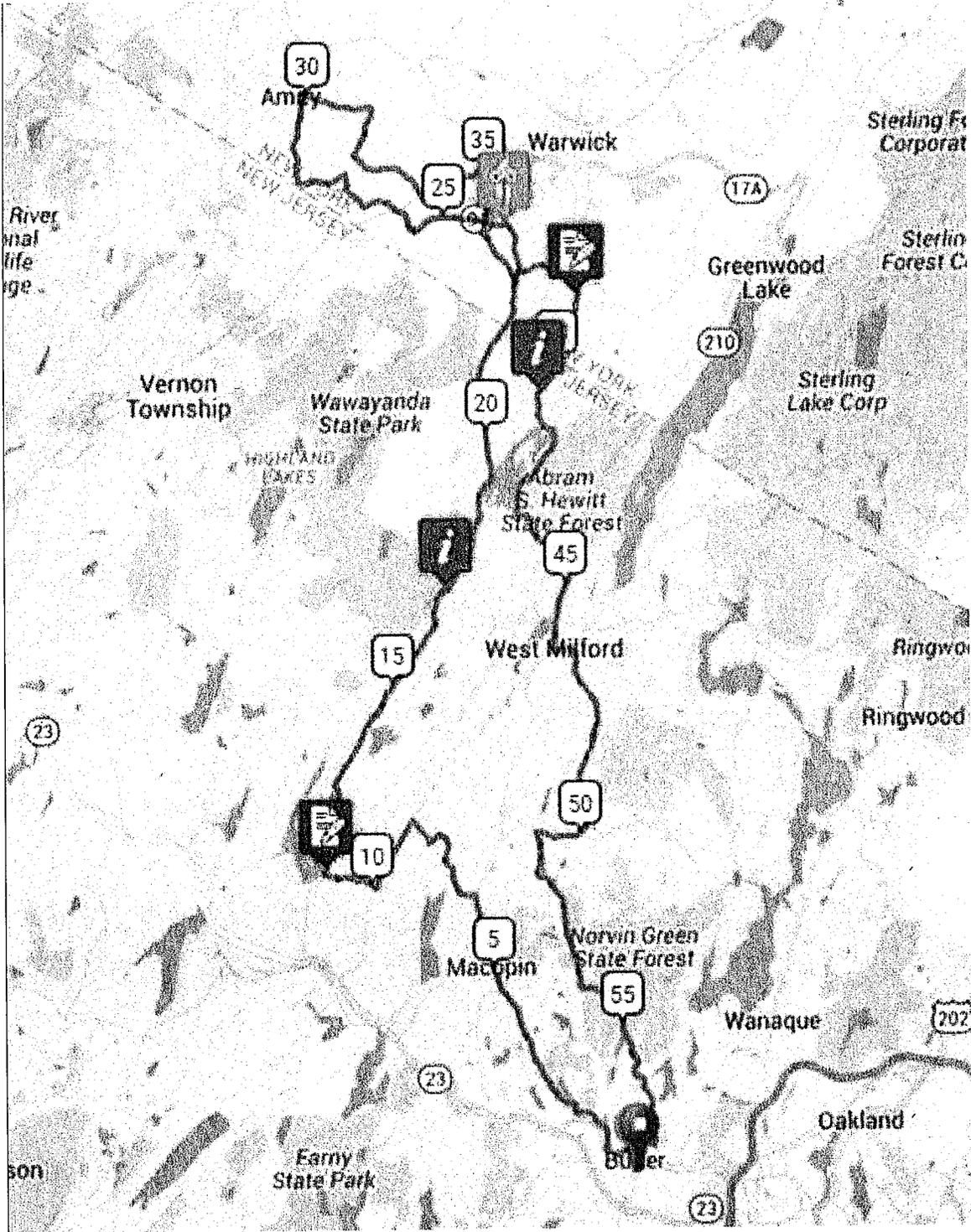


Gran Route, 100 Mile Cue Sheet <https://ridewithgps.com/routes/11738715>

Turn left onto Park Pl	0.1 mi
Turn left onto Main St	0.1 mi
Turn left onto Hamburg Turnpike	0.5 mi
Turn right onto Macopin Rd	1.0 mi
Turn left onto Gould Rd	6.4 mi
Turn left onto Union Valley Rd	8.6 mi
Turn right onto Van Orden Rd	9.9 mi
Slight right onto Clinton Rd	10.9 mi
Turn left onto Warwick Turnpike	18.5 mi
Turn left onto NY-94 W	23.9 mi
Turn right onto Ryerson Rd	25.6 mi
Turn right to stay on Ryerson Rd	25.7 mi
Turn right to stay on Ryerson Rd	26.8 mi
Turn right onto Blooms Corners Rd	27.2 mi
Turn left onto Drew Rd	27.5 mi
Continue onto Prices Switch Rd	28.5 mi
Turn left onto Walling Rd	29.8 mi
Turn left onto Newport Bridge Rd	31.0 mi
Slight left onto Furman Ln	32.7 mi
Turn left onto Liberty Corners Rd	32.9 mi
Turn right onto Oil City Rd	33.9 mi
Continue onto State Line Rd	35.1 mi
Turn left onto Lower Rd/Oil City Rd	35.7 mi
Turn left onto NJ-284 S	36.5 mi
Slight right onto Dunvale Rd	37.6 mi
Turn right onto Havens Rd	37.7 mi
Turn right onto Lott Rd	38.7 mi
Turn left onto Wolfpit Rd	38.8 mi
Turn left onto Unionville Rd	41.3 mi
Turn right onto Skytop Rd	42.0 mi
Turn right toward Mudtown Rd	43.5 mi
Turn left onto Mudtown Rd	43.5 mi
Turn right onto NJ-23 N	45.0 mi
Turn left onto Brink Rd	45.2 mi

Turn right onto Deckertown Turnpike	46.9 mi
Turn right onto Sawmill Rd	49.1 mi
Turn left onto Ridge Rd	50.2 mi
Slight left onto Sawmill Rd	55.4 mi
Turn right onto NJ-23 S	55.5 mi
Turn left toward Greenville Rd	56.9 mi
Turn left onto Greenville Rd	57.0 mi
Turn right onto Mt Salem Rd	58.5 mi
Turn left onto Co Rd 36/Unionville Rd	62.4 mi
Continue onto Main St	63.0 mi
Turn left onto NY-284 N	63.3 mi
Slight right onto Cosh Rd	63.6 mi
Turn right to stay on Cosh Rd	64.3 mi
Turn left onto Schefflers Rd	64.5 mi
Turn left onto Lower Rd	65.7 mi
Turn right onto County Rd 1	66.6 mi
Slight right to stay on County Rd 1	67.5 mi
Turn left onto Pine Island Turnpike	70.0 mi
Turn right onto Feagles Rd	71.7 mi
Turn right onto Amity Rd	72.6 mi
Turn left onto Newport Bridge Rd	72.9 mi
Slight right to stay on Newport Bridge Rd	74.3 mi
Continue onto Blooms Corners Rd	74.3 mi
Turn left onto Onderdonk Rd	75.1 mi
Continue straight onto Covered Bridge Rd	76.8 mi
Turn right onto Sanfordville Rd	78.0 mi
Continue onto Pennings Ln	79.0 mi
Turn left onto Hoyt Rd	79.2 mi
Sharp left onto Warwick Turnpike	80.2 mi
Slight right onto Black Rock Rd	80.4 mi
Turn right to stay on Black Rock Rd	80.5 mi
Turn right onto Brady Rd	81.6 mi
Continue onto Longhouse Dr	83.0 mi
Continue straight onto N Lake Shore Dr	84.3 mi
Turn left onto Warwick Turnpike	86.3 mi

Slight right onto White Rd	87.5 mi
Continue onto Union Valley Rd	87.8 mi
Turn left onto Marshall Hill Rd	89.3 mi
Turn right onto Morsetown Rd	89.6 mi
Turn right onto W Brook Rd/Westbrook Rd	92.9 mi
Turn left onto Otterhole Rd	93.9 mi
Continue onto Glenwild Ave	97.4 mi
Turn right onto Delazier Pl	100.5 mi
Slight right onto Hamburg Turnpike	100.6 mi
Turn left onto Elizabeth St/Main St	100.9 mi
Turn right onto Park Pl	101.3 mi

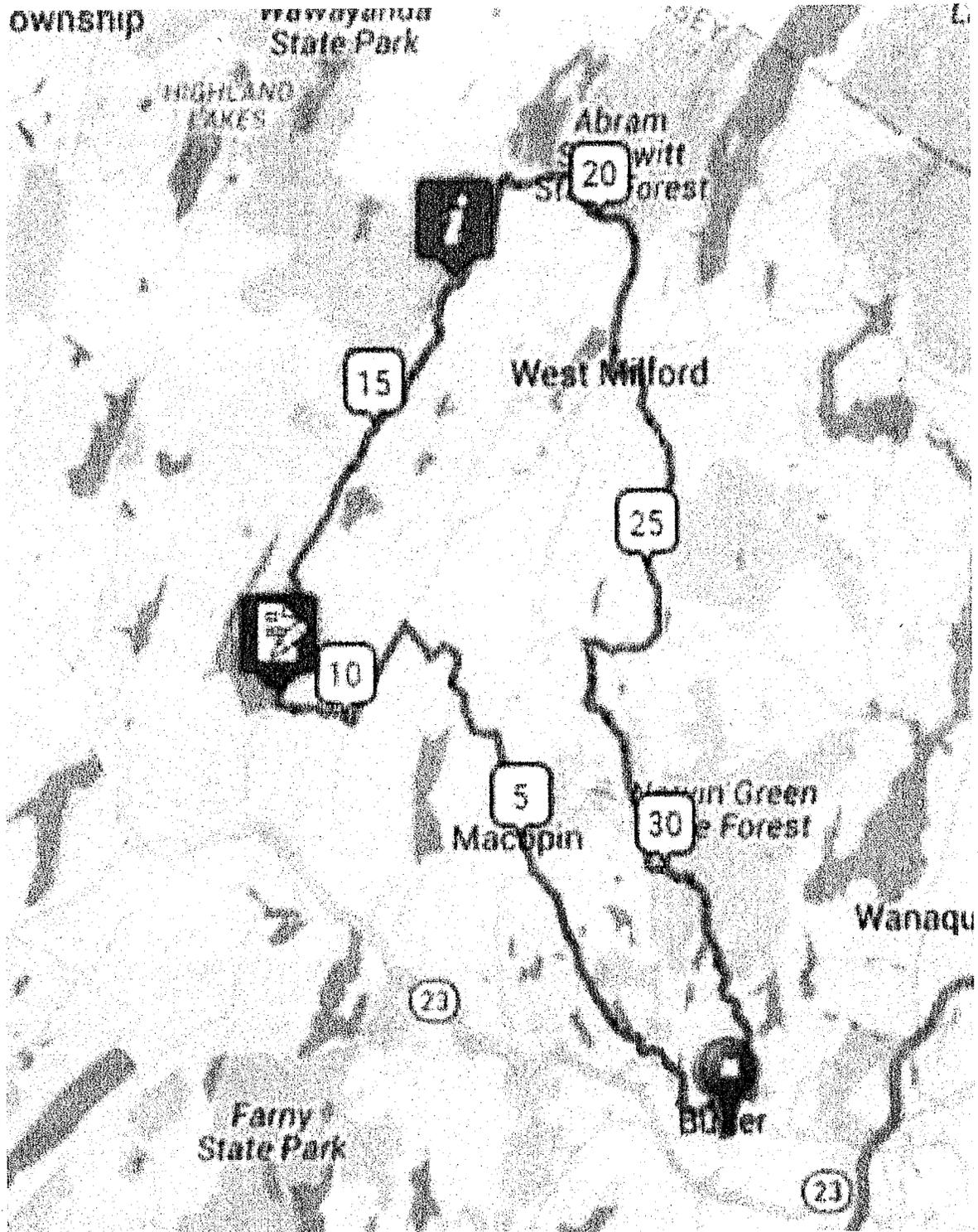


Medio Route, 60 Mile, Cue Sheet <https://ridewithgps.com/routes/12195667>

Turn left onto Park Pl	0.1 mi
Turn left onto Main St	0.1 mi
Turn left onto Hamburg Turnpike	0.5 mi
Turn right onto Macopin Rd	1.0 mi
Turn left onto Gould Rd	6.4 mi
Turn left onto Union Valley Rd	8.6 mi
Turn right onto Van Orden Rd	9.9 mi
Slight right onto Clinton Rd	10.9 mi
Turn left onto Warwick Turnpike	18.5 mi
Turn left onto NY-94 W	23.9 mi
Turn right onto Ryerson Rd	25.6 mi
Turn right to stay on Ryerson Rd	25.7 mi
Turn right to stay on Ryerson Rd	26.8 mi
Turn right onto Blooms Corners Rd	27.2 mi
Turn left onto Drew Rd	27.5 mi
Continue onto Prices Switch Rd	28.5 mi
Sharp right onto Newport Bridge Rd	29.9 mi
Slight right to stay on Newport Bridge Rd	31.2 mi
Continue onto Blooms Corners Rd	31.2 mi
Turn left onto Onderdonk Rd	32.0 mi
Continue straight onto Covered Bridge Rd	33.7 mi
Turn right onto Sanfordville Rd	34.9 mi
Continue onto Pennings Ln	35.9 mi
Turn left onto Hoyt Rd	36.1 mi
Sharp left onto Warwick Turnpike	37.2 mi
Slight right onto Black Rock Rd	37.3 mi
Turn right to stay on Black Rock Rd	37.4 mi
Turn right onto Brady Rd	38.5 mi
Continue onto Longhouse Dr	39.9 mi
Continue straight onto N Lake Shore Dr	41.2 mi
Turn left onto Warwick Turnpike	43.2 mi
Slight right onto White Rd	44.4 mi
Continue onto Union Valley Rd	44.7 mi

Turn left onto Marshall Hill Rd	46.2 mi
Turn right onto Morsetown Rd	46.5 mi
Turn right onto W Brook Rd/Westbrook Rd	49.8 mi
Turn left onto Otterhole Rd	50.8 mi
Continue onto Glenwild Ave	54.3 mi
Turn right onto Delazier Pl	57.4 mi
Slight right onto Hamburg Turnpike	57.5 mi
Turn left onto Elizabeth St/Main St	57.8 mi
Turn right onto Park Pl	58.2 mi

Piccolo Route, 35 mile, <https://ridewithgps.com/routes/12195695>



100

100

Piccolo Route, 35 Mile Cue Sheet <https://ridewithgps.com/routes/12195695>

Turn left onto Park Pl	0.1 mi
Turn left onto Main St	0.1 mi
Turn left onto Hamburg Turnpike	0.5 mi
Turn right onto Macopin Rd	1.0 mi
Turn left onto Gould Rd	6.4 mi
Turn left onto Union Valley Rd	8.6 mi
Turn right onto Van Orden Rd	9.9 mi
Slight right onto Clinton Rd	10.9 mi
Turn right onto Warwick Turnpike	18.5 mi
Slight right onto White Rd	20.4 mi
Continue onto Union Valley Rd	20.7 mi
Turn left onto Marshall Hill Rd	22.1 mi
Turn right onto Morsetown Rd	22.4 mi
Turn right onto W Brook Rd/Westbrook Rd	25.8 mi
Turn left onto Otterhole Rd	26.8 mi
Continue onto Glenwild Ave	30.2 mi
Turn right onto Delazier Pl	33.3 mi
Slight right onto Hamburg Turnpike	33.5 mi
Turn left onto Elizabeth St/Main St	33.8 mi
Turn right onto Park Pl	34.2 mi

Interactive maps, including route cue sheets can be found at these links:

- Gran Route, 100 mile, <https://ridewithgps.com/routes/11738715>
- Medio Route 60 mile, <https://ridewithgps.com/routes/12195667>
- Piccolo Route, 35 mile, <https://ridewithgps.com/routes/12195695>

Prepared By:
Town Of Warwick
132 Kings Highway
Warwick, NY 10990

Permit #:
Date of Event: MAY 21, 2016
Hours of Event:
From: 8AM
To: 5PM

Special Event Permit

To: Town Board
Town of Warwick
Warwick, NY 10990

Application is hereby made for a Special Event Permit for access to road(s) in the Town of Warwick.

A. Applicant:
Red FROG EVENTS, LLC
Telephone #: 630-272-9535
Evening #: "
Emergency #: "

B. Address: 320 W Ohio St, Suite 1W, CHICAGO, IL 60654

C. Name of Road(s) (Attach map of Route):
SANFORDVILLE RD → HOYT RD → WARWICK CENTER RD.
(RUNNING TAKES PLACE ON TRAILS ONLY.)

D. Nature and Purpose of Permit:
To host a running event for the local community.

If Permit is granted, I hereby agree to conform to all the conditions and restrictions forming a part of this Permit and to conform to all local ordinances, if any, and to conform to the provisions as set forth in the M.U.T.C.D. (Manual of Uniform Traffic Control Devices).

Cellean Albery EVENT DIRECTOR 2/17/16
Applicant's Signature Title Date

320 W OHIO ST, SUITE 1W CHICAGO, IL 60654
Address

*(hopeful)
shuttle route
only!*

Conditions and Restrictions

1. This Permit shall not be assigned or transferred except with the written consent of the Town Board.
2. Notice shall be given by said applicant at least 48 hours prior to a Regular Meeting of the Town Board held on the 2nd or 4th Thursday of each month.
3. The Applicant hereby agrees to indemnify and save harmless the Town of Warwick from all suits, actions or damages of every kind whatsoever which may arise from or on account of the event under this Permit. General Liability Insurance for the protection of the Applicant and the Town of Warwick will be maintained in such an amount and in such company and in such case as the Town Board may require. Be sure to attach a Certificate of Insurance naming the Town of Warwick, 132 Kings Highway, Warwick, NY 10990 as additional insured.
4. The Town Board reserves the right to revoke or cancel this Permit at any time should the Applicant fail to comply with the terms and conditions herein prescribed.
5. Applicant's approved copy of this Permit shall be in possession of the parties actually involved.
6. This Permit application is subject to such other consents as are required by Law.
7. Arrangements shall be made with the Town of Warwick Police Chief to provide, during the period of such Special Event, for the handling of pedestrian and motor vehicle traffic, the re-routing of traffic, caring for emergencies and other related needs.
8. Applicant will be charged a fee for police personal services (payroll/labor) if additional police officers are required at this event. Additional personnel and amount to be determined by the Police Chief.
9. The Applicant hereby agrees to clean up any debris along the Town of Warwick Roads in the vicinity of the specified locations arising out of or as a result of the activity under this Permit.

I Herewith agree to the "Conditions and Restrictions".

Colleen DeBruin
Applicant's Signature

2/26/2010
Date

Krista Carey
Witness's Signature

2/26/10
Date

Permission is hereby granted to applicant.

A Certificate of General Liability (bodily injury/property damage) Insurance must be on file at the Office of the Town Clerk, Town of Warwick.

Ellen M. Astorino
Town Clerk (Signature)

4-11-16
Date

Approved by Town Board on _____
Date

*****Note***** As per following the Town Board Resolution. If additional police personal are required for this Special Event, Police Chief will bill you for services provided.

#R96-69 POLICE CHARGE FOR SPECIAL EVENTS

Motion Councilwoman Gamache, seconded Councilman Lust to adopt a resolution charging the sponsor of special events in the Town of Warwick for police services provided by the Town of Warwick Police. The amount of the charge is to be determined by the Town of Warwick Police Chief, and is to be equal to the additional personal services (payroll/labor) cost resulting from the police services provided for the special event. Motion Carried (5 ayes)

Following information to be completed by the Police Chief

Number of additional police personnel required at this event: _____

Amount of Charge as prepared by Police Chief: \$ _____

Date Billed: _____

Date Paid: _____

cc: Fire Department, Ambulance Department

X T. McQueen
Police Chief



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. 540 W. MADISON CHICAGO, IL 60661 Attn: chicago.CertRequest@marsh.com	CONTACT NAME: PHONE (A/C, No. Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : First Specialty Insurance Corporation</td> <td>34916</td> </tr> <tr> <td>INSURER B : Insurance Company Of The State Of PA</td> <td>19429</td> </tr> <tr> <td>INSURER C : James River Insurance Company</td> <td>12203</td> </tr> <tr> <td>INSURER D : Commerce and Industry Insurance Company</td> <td>19410</td> </tr> <tr> <td>INSURER E : N/A</td> <td>N/A</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : First Specialty Insurance Corporation	34916	INSURER B : Insurance Company Of The State Of PA	19429	INSURER C : James River Insurance Company	12203	INSURER D : Commerce and Industry Insurance Company	19410	INSURER E : N/A	N/A	INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : First Specialty Insurance Corporation	34916														
INSURER B : Insurance Company Of The State Of PA	19429														
INSURER C : James River Insurance Company	12203														
INSURER D : Commerce and Industry Insurance Company	19410														
INSURER E : N/A	N/A														
INSURER F :															
INSURED Red Frog Events Attn: Derek Holland 320 W. Ohio St., Suite 1W Chicago, IL 60654															

COVERAGES **CERTIFICATE NUMBER:** CHI-006544438-01 **REVISION NUMBER:** 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		IRG200063603	01/31/2016	01/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CA948421	01/31/2016	01/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp./Coll. Ded. \$ Various
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		00051818-4	01/31/2016	01/31/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC020765134	08/24/2015	06/24/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: Warrior Dash New York

The Town of Warwick is included as Additional Insured with respect to General Liability coverages as required by written contract. This insurance is primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured subject to policy terms and conditions.

CERTIFICATE HOLDER Town of Warwick 132 Kings Highway Warwick, NY 10990	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
--	---

© 1988-2014 ACORD CORPORATION. All rights reserved.

2016 Warrior Dash Series

COPY



RED FROG
EVENTS

OPERATIONAL MANAGEMENT PLAN

Table of Contents

Red Frog Events and Warrior Dash 2
 St. Jude Children’s Research Hospital

Management Structure 3

Ticketing 3

Additional Services 3
 Bib Pick-Up
 Information Tent
 Gear Check
 Obstacles
 Finish Area and Post-Race Giveaways
 Warrior Wash
 Photography
 Sponsorship Tents
 Merchandise
 Amplified Sound
 Food and Non-Alcoholic Beverages
 Accessibility

Alcohol – Service and Systems 6

Facilities and Utilities..... 6
 Portable Toilets and Effluent Disposal
 Power
 Water Supply

Waste Management..... 7
 Recycling Plan

Traffic, Parking and Street Closures.....7
 Professional Parking Management Companies

Safety and Risk Management..... 7
 Emergency Services and Medical Plan
 Security Crowd Control
 Communications
 Signage and Structures
 Barricades

Benefits to the Local Area 9
 Philanthropy and Volunteers
 USAgain and Soles4Souls

Professional References 10

Appendix

A – Alcohol Management Plan 11

B – Security and Crowd Management Plan.....12

D – Festival Maps.....13

E – Course Maps.....14

1. Red Frog Events and Warrior Dash

Warrior Dash is the World's Largest Obstacle Race Series. The event features a 5K course, 12 obstacles and an all-day festival experience. Our team strives to exceed the community's standards by proactively providing a one-of-a-kind running event and festival experience in a controlled environment. A wide range of licensing, contracts and strategies will be implemented to monitor alcohol practices, security procedures and to provide a safe and secure setting for all event-goers.

Red Frog Events is an event production company and pioneer of the experiential entertainment industry, recognized for its award-winning company culture. Since 2007, the company has developed innovative brands including the Warrior Dash obstacle race series, Firefly Music Festival, ShamrockFest, Big Barrel Country Music Festival, and Chicago Beer Classic. Red Frog also provides event services ranging from food and beverage to its ticketing platform, EventSprout. Red Frog has been named one of Forbes' "Most Promising Companies in America", has appeared consecutively on Inc. Magazine's "Fastest Growing Companies" list, and was recognized on Chicago Tribune's "Top Workplaces" from 2011-2014, among other honors. In recognition of its philanthropic efforts, the company was selected as St. Jude Children's Research Hospital's "Corporate Partner of the Year" and to date has raised over \$12 million of a \$25 million dollar fundraising commitment. Visit RedFrogEvents.com for more information."

1.1 St. Jude Children's Research Hospital

Warrior Dash gives participants the opportunity to run to make a difference, as the St. Jude VIP Program encourages Warrior Dash racers to fundraise for St. Jude. At each domestic Warrior Dash, participants who fundraise more than \$300 will have access to a VIP area on-site complete with private showers, catering and a lounge area. Red Frog Events provides a fundraising platform to its participants through its registration system, as well as logistics and operational support for the program

Red Frog Events has partnered with St. Jude Children's Research Hospital since 2010 and, in 2012, named St. Jude its premier national charity partner for all of its brands. In 2013, Red Frog Events committed to raising \$25 million for St. Jude for the "St. Jude Red Frog Events Proton Therapy Center," which opened in 2015 on St. Jude's campus in Memphis, TN. Red Frog had the honor of being named the St. Jude Children's Research Hospital "Corporate Partner of the Year" in 2014. Warrior Dash has helped raised over 12.6 million dollars for the children and families of St. Jude to date.

For more than 50 years, St. Jude has provided hope to families of children with deadly diseases around the world. The funds raised through donors like Red Frog Events ensures St. Jude can continue to provide exceptional care while conducting research to make it better in the future, and no family ever pays St. Jude for anything. We could not be more proud to partner with such a special organization.

2. Management Structure

Warrior Dash is promoted and organized by Red Frog Events based in Chicago, Illinois. Staff for this event will consist of full-time employees of Red Frog Events, Red Frog Food & Beverage, and contracted third-party suppliers and local volunteers. Local volunteers will be reimbursed for their time by donations to their organization. The Lead Event Director (LED) will serve as the main contact for the venue, local officials and community members. Additionally, the LED will manage construction operations and layouts for both the festival and the course. The Event Coordinator will manage festival set-up, the event support crew, volunteers, and third party vendors. A Parking Manager will oversee a professional valet company and monitor the flow of traffic. Additional Managers may be added on an as-needed basis.

Red Frog staff members will oversee the distribution of volunteers and staff. Volunteers will be stationed at multiple locations onsite, including but not limited to: two water checkpoints, the finish line, packet pick-up, food and beverage tents, bag drop and other areas as needed.

3. Ticketing

Registrations will be sold online using EventSprout, Red Frog Events' in-house automated online payment processing system and database management for event registrations. The cost will be tiered between approximately \$40-\$100, with the price increasing as the race nears. Onsite registration will be available on race day, pending prior sell out.

Participants must be at least 12-years-old on race day. For any participants under 18 years old, a parent or guardian must be present during packet pick-up to sign a waiver and release form. An adult must accompany young children at all times during the event. The price remains the same regardless of the participant's age.

4. Additional Services

In addition to the race itself, the event will involve a small festival featuring music, food, beverages, merchandise, sponsorship activations, and optional interactive activities to entertain attendees. There will be no use of commercial amusement.

4.1 Bib Pick-Up

Participants will be required to show photo-identification in order to receive their race bib.

4.2 Solutions Tent

A Solutions Tent will be staffed throughout the weekend to handle all event-day registrations (pending prior sell-out), provide assistance to participants who have lost their registration, and to answer all general event inquiries. The Solutions Tent will also function as a Media Check-In Tent and Lost and Found.

4.3 Bag Drop

Participants may voluntarily leave their belongings in the Bag Drop Tent while they complete the course. Belongings will be stored utilizing a numbered table system and each entry/exit point will be manned by one security guard and additional volunteers as needed. Red Frog Events is not responsible for lost or stolen items.

4.4 Obstacles

Warrior Dash features 12 obstacles throughout a 5k course. All obstacles are built by licensed construction crews that are familiar with the local and national regulations. The Lead Event Director will work alongside a licensed contractor to secure building permits, if required.

**Obstacles plans available upon request.*

4.5 Finish Area and Post-Race Giveaways

After completing the course, water cups and a 2016 Warrior Dash Finisher medal will be provided to all participants. A Post-Race Giveaway Tent will be located near the finish line to provide participants with their 2016 Warrior Dash Finisher t-shirt and Warrior Dash fuzzy helmet.

4.6 Warrior Wash

A post-race rinse-off system will be available for participants to wash off the mud after completing the course.

4.7 Photography

A professional active-event photography company will be onsite to take pictures of participants while on the course and in the festival area. Additional photo-activations will be located throughout the festival area.

4.8 Sponsorship Tents

Sponsors pay a fixed rate to setup at the event and promote their products through free giveaways and activations. Red Frog Events prides itself on working with local businesses and organizations whenever possible, while also partnering with companies that share similar values. Warrior Dash Series sponsors include Vibram, Anytime Fitness, local businesses and many other professional organizations.

4.9 Merchandise

Warrior Dash branded merchandise will be available for purchase throughout the event. A full list of event merchandise is available at www.WarriorDash.com.

4.10 Amplified Sound

A DJ will be stationed on the festival's stage, while an emcee will make announcements at the start and finish locations, as well as an emcee around the festival.

All amplifying equipment will be operated by professional sound technicians and will adhere to noise restrictions set by the venue and local officials.

(*Production documents including generators, staging, trussing, etc. is available upon request)

4.11 Food and Non-Alcoholic Beverages

Red Frog Food and Beverage LLC will provide food and non-alcoholic beverages at the event. Warrior Dash vendors are responsible for complying with all requirements and guidelines set forth by the local Health Department, and will be required to show proper documentation (including, but not limited to permits and business license) pertaining to food service.

Types of Food*

- Pork Wings
- Veggie burger
- Pulled Chicken sandwich
- Corn Dogs
- Cheeseburger
- French fries
- Hot dog
- Soft pretzels
- Bananas

**Subject to change based on availability/menu*

Beverages

- Water
- Sports drinks

4.12 Accessibility

Red Frog Events strives to make every event an enjoyable experience for all participants and spectators and will take reasonable steps to make the event accessible for all in compliance with federal, state and local laws and regulations.

5 Alcohol Service and Systems

Sale of alcohol will be administered as per the attached Alcohol Management Plan (Appendix A). Alcohol sale and consumption will be restricted to the festival area. No outside food or beer is permitted into the festival area. Security and staff will monitor access points throughout the festival to enforce this policy.

6 Facilities and Utilities

6.1 Portable Toilets and Effluent Disposal

Portable toilets, including ADA compliant toilets, will be available for race day participants. Toilets will be situated in an easily accessible area. The amount of portable toilets to be provided will be dependent upon attendance numbers.

Hand sanitizer and/or hand-washing stations will be available at portable toilets or located in each individual unit. Specialist contractors will be on-call to service and manage toilets, and evacuate the units when required, with all waste going to licensed disposal facilities.

4.11 Power

The event will be powered completely by portable generators from a licensed professional. If necessary, a professional electrician will be onsite for all electrical needs that may require additional power. All necessary electrical permits will be secured prior to the race.

6.3 Water Supply

The quality of water to be supplied shall meet the approval of the county health officer, and on request the Department of Health Resources may make an evaluation of the supply.

Water will be delivered to the dispensing points in such a manner as to prevent the possibility of contamination. All water conveyor facilities shall be cleaned and disinfected prior to being used and any containers used for water delivery shall be covered to prevent the entrance of dust, insects, or other contaminants.

Suitable water outlets will be provided and conveniently located for dispensing water. A combination of 5-gallon water jugs and water bottles will be stored on site. Paper cups will be provided as the method of distribution. Specific numbers will be dependent upon registrations and the forecasted heat index on event day.

7 Waste Management

Waste receptacles will be provided in the festival area, as well as on the course near each water checkpoint. The type of waste will consist of paper and plastic cups, as well as some food particles.

30-yard roll-off dumpsters will be designated for garbage during the race weekend. Roll-off bin containers will be removed from the premises at the conclusion of the event.

Volunteers will be assigned to monitor garbage cans, with the assistance of a hired event cleanup crew, and the entire Red Frog Events onsite staff. All solid waste will be collected at least twice daily. Throughout the day, there will be continual maintenance including, but not limited to, picking up miscellaneous trash, emptying bins, and disposing of trash in the roll out bin(s).

7.1 Recycling Plan

Red Frog Events is dedicated to being environmentally friendly and will create a city-specific recycling plan to support the area facilities when applicable.

8 Traffic, Parking, and Street Closures

Parking options will be provided to participants and spectators. Red Frog Events will work with local officials to secure the safest parking strategies. Should any street closures be required for the course, the Event Director will work with the transportation authority to complete all paperwork prior to the event.

8.1 Professional Parking Management Companies

The Event and Parking Directors will oversee and manage the parking area with the help of a parking management company who is familiar with the traffic plan. The parking management company, alongside The Parking Director, is responsible for managing toll lanes, directing the ingress and egress of traffic, parking all cars in the allotted area, and making adjustments to the flow of traffic when necessary.

9 Safety and Risk Management

Red Frog Events takes the safety of everyone on site at our events very seriously. The Lead Event Director will work with local officials, in addition to an in-office Public Services Team, to develop a location-specific emergency plan that includes venue access points, a communication tree and a timetable of event procedures throughout the day. Red Frog will also contract a private security and medical company that will be present at the event. In the event of inclement weather, evacuation or cancellation, Red Frog Events will work with local officials as well as the private medical and security teams to respond appropriately.

The Lead Event Director will schedule a meeting with local officials and all involved teams on the day prior to the race to debrief on all emergency procedures. At this time, a full tour of the site will be given.

9.1 Emergency Services and Medical Plan

The Lead Event Director will work alongside local officials, as well as an independent medical contractor, to develop an event-specific Emergency Operational Plan (EOP). The intent of this plan is to mitigate the impact of the event on local resources. The Emergency Operational Plan is available upon request.

9.2 Security and Crowd Control

Red Frog Events will hire a private security team to provide security at the festival. The team will be responsible for maintaining safety and general order during the event. An event dispatcher will be monitoring the event in case of an emergency to ensure proper authorities are contacted if needed. In case of a mass emergency, the security company will designate a staging area for Responding Emergency Personnel, which will be determined at the event. Please see Appendix B for the Security & Crowd Management Plan.

9.3 Communications

All Red Frog Events staff members will be equipped with cell phones and two-way radios for communication purposes. The Lead Event Director will also provide local officials, medical, and parking/traffic personnel with all radio frequencies and staff phone numbers.

Medical personnel will have a direct line of communication with the staff's Emergency Coordinator, EMS Command Center, and local officials. Any request for medical assistance should be communicated via radio to EMS Command and the EMS command officer will dispatch the appropriate resources. Unless medical personnel are notified otherwise, then EMS Command should be contacted as soon as possible and notified of the incident.

The Lead Event Director is also the Public Information Spokesperson. If a message needs to be sent to all participants, the Public Information Spokesperson will notify the emcee(s) to deliver important messages and will call the Red Frog Events in-office Communications Director who will immediately send out a mass email and/or social media message to all participants. The Communications Director will also post all necessary information on our online social media platforms (e.g., Facebook).

9.4 Signage and Structures

Multiple tents will be erected and used for varying purposes within the festival area. All tents are certified flame resistant and will have a 5lb licensed and tagged fire extinguisher hung at each structure.

Red Frog Events will use a combination of temporary banners and tent signage to direct participants around the festival and course. A full signage guide is available upon request.

Warrior Dash has a contract with a licensed production company who will provide the stage, finish trussing and start trussing for the event. The licensed production company will be responsible for securing all necessary permits and approvals.

9.5 Barricades

Red Frog Events will order approximately 8ft long by 4ft high barricade fencing to secure the course and festival areas. The entrances, exits, and fire lanes will be open at all times.

10 Benefits to the Local Area

Red Frog Events values are based in making a positive impact through all of our events and ventures, including maintaining a minimal 'footprint', giving back to local charities, and adding significant economic revenue to the local community.

10.1 Philanthropy and Volunteers

In addition to working with St. Jude Children's Research Hospital, Red Frog Events strives to support local philanthropies through its volunteer program. Groups of volunteers are invited to work the event and earn a one-time monetary donation to their non-profit organization. As a result, Red Frog Events has managed to donate over 2 million dollars to local charities in communities across the country.

10.2 EcoSneakers

Red Frog Events encourages participants to donate athletic shoes to be recycled through our partnership with EcoSneakers. Over 100,000 pairs of shoes have been donated to these organizations to date.

10 Professional References

Additional references and contact information for those provided available upon request.

"These guys here are professional. They're smart, they're organized, they're disciplined, they're energetic. ... And we're so proud to be associated with them. They're first-class people."

– Denis McGlynn, CEO of Dover Motorsports, Dover, Delaware

"Our law enforcement staff has been consistently impressed by the efficient and effective manner in which Red Frog Events staff manage their events. Red Frog Events' staff takes the time to meet with our law enforcement division well in advance of each event to ensure that all local concerns are addressed before the event begins. They are in constant communication throughout the course of each event. Such is the effectiveness of the planning itself and the execution of those plans, that their events run smoothly from start to finish."

– Amy M. McMillan, Director, Genessee County Parks and Recreation Commission

“We very much appreciated your willingness to work with us on the many different aspects of the event, from following through on the necessary permitting to assuring that it was a safe & fun event. Your cooperation in implementing all of our suggestions was greatly appreciated.”

– Kathleen A. Higgins, Chairperson of Denmark Township Board, Tuscola County, Minnesota

“Almost as important as your detailed preparation is your accessibility and communication – I knew if I received any questions or information requests that I would get a response from you or your staff within 24 hours.”

– Jennifer Goering, Executive Director of Platte County Convention & Visitors Bureau, Platte County, Missouri

“Race day communications were flawless between Red Frog and Coffee County representatives. Red Frog had impressive plans put in place to assist with all aspects of their event, inclusive of, but not limited to: emergency communication, traffic control, parking flow and participant safety.”

– David Pennington, Mayor of Coffee County, Tennessee

11 Questions regarding OMP

If you have any feedback or questions about this operating manual, please do not hesitate to reach out using the contact information below. As a company, Red Frog Events values problem solving and nimbleness; and we look forward to working with your municipal team to produce the Warrior Dash Series.

11.3 Contact Information

Colleen Dobry

Warrior Dash Operations Director

Colleen.Dobry@redfrogevents.com

Office Line: (630) 272-9535

Appendix A

ALCOHOL & DRUG MANAGEMENT PLAN

1. Overview

Red Frog Events LLC
Office: 320 W. Ohio Suite 1W, Chicago, IL, 60654, USA.
Phone: +1 773.687.4595 | Fax: +1 312.533.2354 | Email: info@redfrogevents.com
www.redfrogevents.com | www.warriordash.com

Warrior Dash is committed to making sure that all festival attendees are in a safe and controlled environment. Red Frog Events staff will work to ensure that all alcohol is monitored and served in a secure manner by complying with state and county policies and procedures. Below is an outline of the alcohol and drug management plan.

2. Entry and Alcohol Sales Plan

Entry is subject to agreement to abide by the Conditions and Guidelines for Entry to Warrior Dash.

Intoxicated patrons will not be allowed entry and will not be allowed to drive home.

Beer is the only alcoholic beverage available for purchase at the event.

Everyone wishing to purchase alcohol will be wrist-banded at one of two I.D. check stations in the festival area. Once the attendee has been verified to be of the legal drinking age, a wristband will be secured on his/her wrist. Only those wearing wristbands are allowed to purchase, hold, and consume alcohol. Security will closely be monitoring the area.

Signs will be posted to inform attendees that alcohol cannot be brought in or removed from the event grounds. A security team will prevent any attendee attempting to remove alcohol from the boundaries of the designated area.

Security management will also be monitoring the festival; they will be looking for wristbands on anyone consuming alcohol. Anyone found drinking alcohol without a wristband will be questioned; if of legal drinking age or older, they will be escorted to the Beer I.D. check station to get a wristband before further consumption. Anyone under legal drinking age will be escorted from the designated area by the security staff and proper legal action will be taken if necessary.

3. Licensure

The permit allowing for beer sales will be visible during the entire event.

4. Drug use

Security personnel will monitor the festival site being mindful of drug use and/or any patron that may look like they are under the influence of drugs.

If any patrons look like they may be under the influence of any drug, their behavior will be monitored by security personnel and immediate action will take place if required.

5. Medical Assistance

First Aid officers will be located on-site in a highly visible, protected area to assist anyone that may be having difficulty due to alcohol or drugs.

6. Conclusion

Warrior Dash strives to ensure that festivalgoers recognize the festival is well organized, staffed, and secure. The team will provide reassurance by stationing visible guards throughout the festival area.

2. Reporting

The Security Contractor will provide the following reports:

- Incident Reports (individual reports for each incident)
- Post Event Debrief

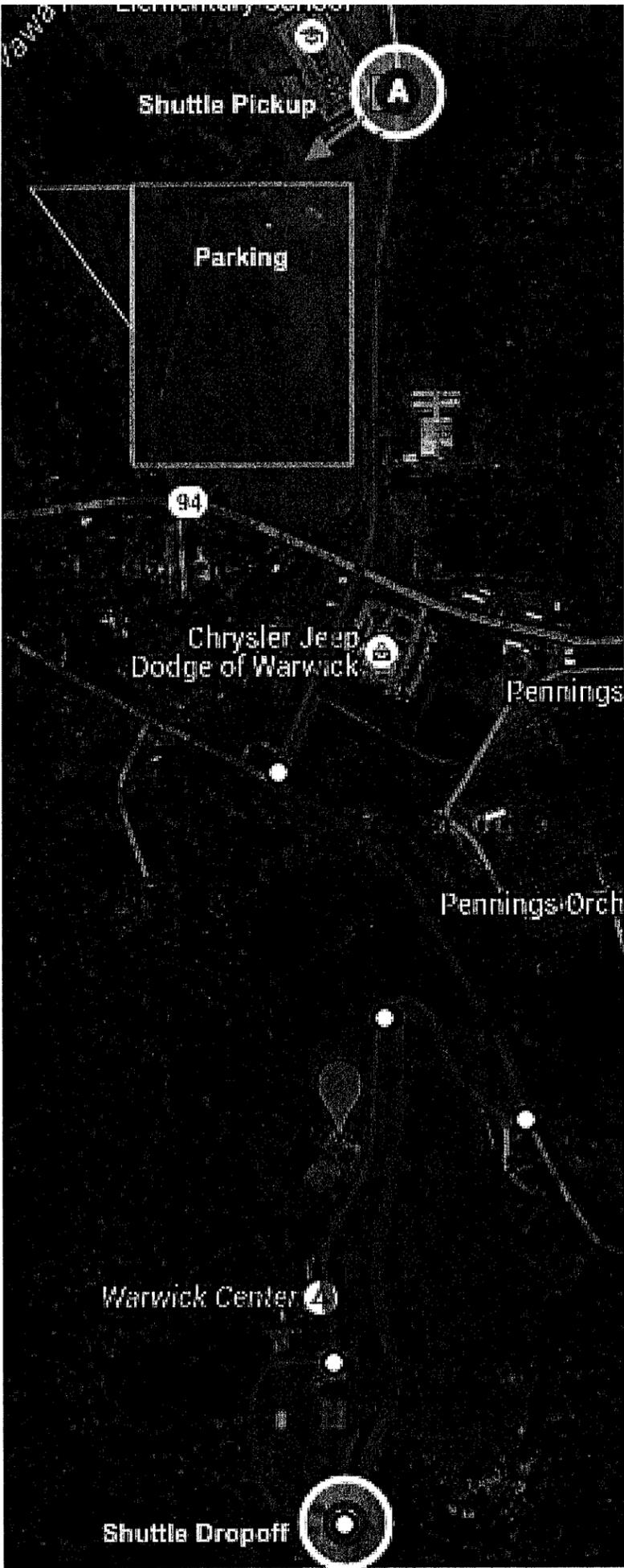
Reporting will also be supplied by first-aid officers and police personnel as necessary.

3. Communications

Primary method of communication will be via two-way radio. The Security Contractor will also be contactable via mobile phone. A detailed contact list will be supplied to all security, emergency services, event staff and the landowner prior to the event.

4. Conclusion

Based on the outline above, Warrior Dash is committed to providing a full security and crowd management plan. We plan on working with all local officials to ensure that the environment created is suitable and safe for all.



LETTER OF NOTIFICATION

RECEIVED
APR 11 2016
TOWN OF WARWICK
TOWN CLERK
CC: T D D
T Clerk ✓

Date: April 4, 2016

Re: Proposed Lake Management Program – Greenwood Lake

The Village of Greenwood Lake is reviewing a Lake Management Program for 2016. The Program will focus on herbicide treatments to control excessive aquatic weeds, specifically Eurasian Watermilfoil (*Myriophyllum spicatum*). The proposed treatment areas are the northwestern and northeast coves.

The northeast section's southern boundary is 585 feet north from where the cove meets the open lake and can be described as a transect line from a shoreline point located at approximately 41°13'2"N 74°17'42.5' to a shoreline point at approximately 41°12'59.8"N 74°17'40.8". The northern boundary of this area will be treatment area north of Route 17A below the wetland check zone. The northwest section's boundary will be a transect line from Long Point Marina across to Murray Road. The northern terminus of the treated area will be Jersey Avenue.

The Program is being carried out by licensed applicators of the lake management firm, SOLitude Lake Management (formerly ALLIED BIOLOGICAL INC.), registered with the New York State Department of Environmental Conservation (No. 16506). NYSDEC Aquatic Pesticide Permit applications have been submitted requesting approval for the application of the herbicide Aquathol-K (endothall), as well as, the algicide copper sulfate (copper).

Lake treatments are anticipated to occur between May 1 and August 31, 2016 and will proceed only after the issuance of NYSDEC permits. The aquatic pesticide treatments will only be conducted if sufficient aquatic vegetation is present to warrant treatment and favorable weather conditions exist. Prior notification of the exact dates of treatment will be provided to the Village of Greenwood Lake and NYSDEC prior to treatment and by shoreline posting on the day of application. Water use restrictions are as follows:

Product	Swimming	Fishing	Livestock Watering	Drinking	Irrigation
Aquathol-K	24 hrs	none	14 days	<0.1 ppm	7 days
copper sulfate	24 hrs	none	24 hrs	none	none

Product labels are available for review on the SOLitude Lake Management website, www.solitudelakemanagement.com/product-labels-new-york. The lake shore will be posted at the time of treatment indicating the applicable water use restrictions. In the event that you, as a riparian owner or vested riparian user, have any questions or objections to the proposed program, please contact the following agency in writing within 21 days of receipt of this notice. Lack of comment will be considered consent to the treatment and water use restrictions.

Bureau of Pesticides
NYSDEC, Region 3
21 South Putt Corners Road
New Paltz, NY 12561-1696

If you need further information regarding treatments, or require hard copies of the product labels, please contact the Village of Greenwood Lake 845-477-9215 or SOLitude Lake Management at 908-850-0303 during business hours.

RECEIVED
APR 11 2016
TOWN OF WARWICK
SUPERVISOR'S OFFICE

P.N. FIRE & BURGLAR ALARM CO., INC.

Sales – Service 845-794-6133 Fax: 845-794-1015
 31 North Street
 Monticello, NY 12701
 billlothrop@hvc.rr.com

To: Supervisor Michael P. Sweeton

Town of Warwick 132 Kings Highway Warwick, NY 10990

PROTECTION SYSTEM PROPOSAL

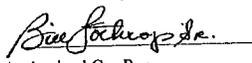
Date April 5, 2016	SALESPERSON Bill Lothrop
CUSTOMER/COMPANY NAME Town of Warwick Community Center	
SYSTEM LOCATION Quality of Life Bldg. Kings Hwy.	
E-MAIL ADDRESS supervi@warwick.net.com	SITE CONTACT Michael Sweeton
PHONE 845-986-1120 Ext 5	fax Cell 845-590-3411

We hereby submit specifications and estimates for a new Security/Intrusion Alarm System:

We propose to install the following:

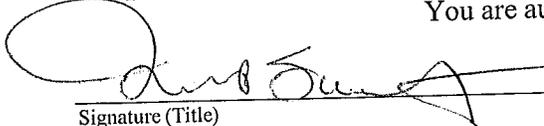
- ❖ One (1) Honeywell-Ademco Vista 10P - Master Security Control Panel with 22 zones of protection – includes Six (6) hardwired zones and Sixteen (16) wireless zones.
- ❖ One (1) Honeywell-Ademco 6150RF - LCD keypad with built-in supervised wireless receiver and built-in fire, medical & panic alert buttons.
- ❖ One (1) 12 volt 4 amp/hour rechargeable backup battery
- ❖ One (1) interior siren for intrusion annunciation
- ❖ One (1) RJ31X telephone interconnect module for Central Station monitoring
- ❖ One Front entrance door will be alarmed for unauthorized entry and time delayed to the key pad for on/off functions (1-Honeywell-Ademco 5816 wireless transmitter)
- ❖ Two (2) Honeywell-Ademco wireless passive infrared motion detectors (1 - Kitchen & 1- Main Hall)
- ❖ Includes all necessary wire, cable, fittings and hardware for a complete installation.

Parts and labor (all Labor at O.C. Pre Vailing Wage Rates) \$ 495.00 tax exempt

We Propose hereby to furnish this Protection System including material and labor - complete in accordance with above specifications, for the sum of: **\$ 495.00**
Payable As Follows:
DEPOSIT..... \$ Issue P.O.
DUE UPON COMPLETION..... \$ 495.00
 Federal Tax ID or Tax Exempt Cert. Must Be Provided.

 Authorized Co. Rep
 4/5/16
 Date

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate.
 Additional Terms: One (1) year, all parts and labor for this quotation.
**Annual Central Station Monitoring Services:
 Security/Intrusion System.
 \$ 264.00**
 This Proposal may be withdrawn by us if not accepted within 90 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.


 Signature (Title) 4/6/15
 Date

 Signature (Title) Date

Proposal is subject to change after thirty (30) days. Tax and permits are not reflected on this quotation. A purchase order and credit approval maybe required. Even though plans may be approved, the final configuration is subject to change by the AHJ. If additional time is required because of project conditions outside our control you must consider this to be an extra and shall be invoiced as such. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration of deviation from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate.

P.N. FIRE & BURGLAR ALARM CO., INC.

Sales – Service 845-794-6133 Fax: 845-794-1015
 31 North Street
 Monticello, NY 12701
 billlothrop@hvc.rr.com

PROTECTION SYSTEM PROPOSAL

Date April 5, 2016	SALESPERSON Bill Lothrop
CUSTOMER/COMPANY NAME Town of Warwick Community Center	
SYSTEM LOCATION Quality of Life Bldg. Kings Hwy.	
E-MAIL ADDRESS supervi@warwick.net.com	SITE CONTACT Michael Sweeton
PHONE 845-986-1120 Ext 5	fax Cell 845-590-3411

To: Supervisor Michael P. Sweeton

Town of Warwick
 132 Kings Highway
 Warwick, NY 10990

We hereby submit specifications and estimates for a new Fire Alarm System: **We propose to install the following:**

- 1 - FireLite MS25E fully addressable fire alarm/communicator panel with built in Annunciator (key Pad)
 - 1 - Telephone UDACT dual communication dialer – by code requirement
 - 2 - 12volt 12 amp/hr. rechargeable back up batteries
 - 2 - RJ-31X telephone interface modules Special Note: By code requirement the end user must provide dedicated dual POTS telephone line service for 24 hr. Central Monitoring services
 - 8 - FireLite monitored, addressable SD-355 smoke detectors with matching bases
 - 1 - FireLite monitored, addressable HD-355 heat detectors with matching bases
 - 4 - FireLite BG12-LX addressable, manual pull stations – by all exit doors
- Reuse all existing ADA Compliant interior horn/strobes
- 1 - CRF300 for Ansul and HVAC air handler shutdowns if applicable
- *** Includes all necessary plenum wire, cable, conduit and associated hardware for a complete installation.

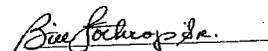
Parts and labor (all Labor at O.C. Pre Vailing Wage Rates) \$ 3,596.00 tax exempt

Please note: The authority having jurisdiction may require additional devices or system stipulations upon inspection of the engineering drawings or final system installation. This estimate is contingent upon and may be adjusted based upon final engineering drawings, town approval, and system inspection. If so mandated, additional devices will be supplied and installed and additional charges may apply. Any costs relative to securing of permits and/or system inspections will be the responsibility of the general contractor, owner of premise, and/or their representatives.

We Propose hereby to furnish this Protection System including material and labor - complete in accordance with above specifications, for the sum of: **\$3,596.00**
Payable As Follows:

DEPOSIT..... \$ Issue P.O.

DUE UPON COMPLETION..... \$ 3,596.00
 Federal Tax ID or Tax Exempt Cert. Must Be Provided.


 Authorized Co. Rep

4/5/16
 Date

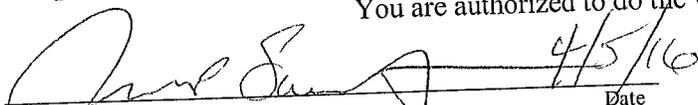
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate.

Additional Terms: One (1) year, all parts and labor for this quotation.

Annual Central Station Monitoring Services: Fire System with Daily Test (by code)
\$ 360.00 *See Attached*

This Proposal may be withdrawn by us if not accepted within 90 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.


 Signature (Title) 4/5/16 Date

 Signature (Title) Date

Proposal is subject to change after thirty (30) days. Tax and permits are not reflected on this quotation. A purchase order and credit approval maybe required. Even though plans may be approved, the final configuration is subject to change by the AHJ. If additional time is required because of project conditions outside our control you must consider this to be an extra and shall be invoiced as such. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration of deviation from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate.

P.N. FIRE & BURGLAR ALARM CO., INC.
 Sales – Service 845-794-6133 Fax: 845-794-1015
 31 North Street
 Monticello, NY 12701
 billlothrop@hvc.rr.com

PROTECTION SYSTEM PROPOSAL

Date April 5, 2016	SALESPERSON Bill Lothrop
CUSTOMER/COMPANY NAME Town of Warwick Community Center	
SYSTEM LOCATION Quality of Life Bldg. Kings Hwy.	
E-MAIL ADDRESS supervi@warwick.net.com	SITE CONTACT Michael Sweeton
PHONE 845-986-1120 Ext 5	fax Cell 845-590-3411

To: Supervisor Michael P. Sweeton / Jim Gershner

Town of Warwick 132 Kings Highway Warwick, NY 10990

We hereby submit specifications and estimates for a new Fire Alarm System Cellular/Radio Back up System:

We propose to install the following:

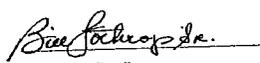
One (1) UPLINK 4550CF – Commercial grade/ Fire rated cellular radio transmitter

*** Includes all necessary plenum wire, cable, conduit and associated hardware for a complete installation.

This unit when installed replaces the need for a second "POTS" type telephone line. As you may or may not know, all commercial fire alarm panels must by New York State code requirement have the ability to be transmitted by two separate communication portals. By installing a cellular transmitter and having one telephone line it affords the ability to have constant communication from the building. Obviously telephone lines can be tampered with and/or taken down by acts of God. A cellular transmitter is ready to send signals almost 100% of the time during 365 days of the year.

Parts and labor (all Labor at O.C. Pre Vailing Wage Rates) \$ 695.00 tax exempt

NOTE: The security system can share the one "POTS" telephone line with the fire panel.

We Propose hereby to furnish this Protection System including material and labor - complete in accordance with above specifications, for the sum of: **\$ 695.00**
Payable As Follows:
 DEPOSIT..... \$ Issue P.O.
 DUE UPON COMPLETION..... \$ 695.00
 Federal Tax ID or Tax Exempt Cert. Must Be Provided.

 Authorized Co. Rep
 4/5/16
 Date

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate.
 Additional Terms: One (1) year, all parts and labor for this quotation.
Annual Central Station Monitoring Services: Fire System with Daily Test (by code) by Cellular and One "POTS" telephone line will be: \$ 432.00
 This Proposal may be withdrawn by us if not accepted within 90 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.


 Signature (Title)
 4/6/16
 Date

 Signature (Title) Date

Proposal is subject to change after thirty (30) days. Tax and permits are not reflected on this quotation. A purchase order and credit approval maybe required. Even though plans may be approved, the final configuration is subject to change by the AHJ. If additional time is required because of project conditions outside our control you must consider this to be an extra and shall be invoiced as such. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate.



S.E.M. Security Systems

Established 1987

PO Box 454 Warwick NY 10990

845 986 0336 973 764 0336 201 868 4477

semsecuritysystems.com

Town of Warwick Building Department
132 Kings Highway
Warwick NY

March 29, 2016

Attn: Jeff Feagles,

This follows or meeting to discuss the fire alarm system in the community center at the old Warwick prison. S.E.M. Security Systems will replace the existing fire alarm with a new Bosch system using existing wires. Bosch is the world leader in security and S.E.M. Security Systems is an Authorized Bosch Dealer.

The system consists of the following:

- 1-Bosch 7024 fire alarm control panel with standby battery.
 - Replace 3-manual pull station with Bosch manual pull stations
 - Replace 8-smoke detectors with Bosch smoke detectors
 - Replace 1-heat detector with an Edwards 195 degree heat detector
 - Connect the new Ansul hood system to new fire panel-This needs wire added to connect this system.
 - Replace 1 inside horn and strobe light with a Bosch compatible device.
 - Replace 1 out side horn and strobe light with a Bosch compatible device.
- The cost to replace and modify the fire alarm system is \$5,350.00 plus tax.

S.E.M. Security Systems will install a Private Mesh Radio for alarm reporting. Each radio is a transceiver either reporting alarms signals or relay signals to the central office. The central station is locally owned and operated. It is UL Listed for alarm monitoring.

The one time charge to install the radio (remains property of S.E.M. Security Systems) is \$600.00 plus tax. The monthly monitoring is only \$40.00 per month plus tax. There are no third party communication links such as phone lines or cellular links needed.

We understand that this should be completed by April 9th.

Thank you for your confidence with S.E.M. Security Systems.

There should not be but it is possible the wiring was damaged when the system was removed. If that is the case we will evaluate the damage at the time to see what is needed to fix it.

Best regards
Stan Mocarsky

UL Listed Central Station
Five Diamond Certified Central Station
Electronic Security Association
We support and encourage NICET Certification
NJ Lic #34BF00015000-NY Lic #12000007458

480

432

330

762

Town Hall

1465 Orange Turnpike-Lower Level
Monroe, New York 10950
www.monroeny.org
845-783-1900
FAX 845-782-5597

Town Clerk:

Mary Ellen Beams
845-783-1900 ext. 100

Highway Superintendent:

John Schrene
845-782-8583

Attorney:

Brian Nugent
845-353-2000

Engineer:

McGoey, Hauser and Edsall P.C.



John C DeAngelis

15 Lake Street
Monroe, NY 10950
845-782-4459 Fax 782-4009
www.monroeny.org

Town Justices:

Lurlyn A. Winchester
Steven Milligram
845-782-8404

Supervisor

Harley E. Doles III

Building Inspector:

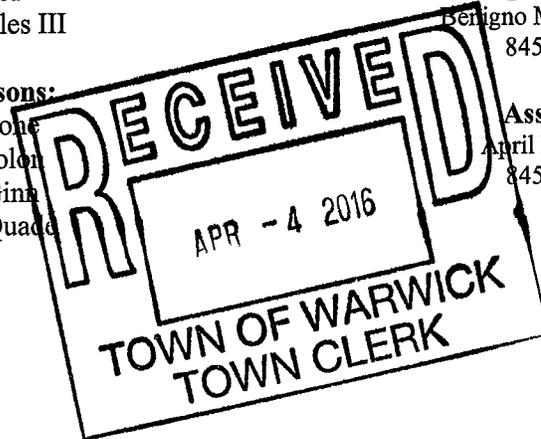
Benigno Maldonado
845-782-7638

Councilpersons:

Tony Cardone
Richard Colon
Mike McGinn
Gerard McQuade

Assessor:

April McDonald
845-782-4459



March 30, 2016

Please see the enclosed draft Local Law proposed for the Town of Monroe. Enclosed is a notice of Public Hearing on the Local Law.

Mary Ellen F. Beams RMC

Town Clerk, Town of Monroe

cc: Village of Monroe, Village of Harriman, Village of South Blooming Grove,

Village of Woodbury, Village of Kiryas Joel

Town of Tuxedo, Town of Chester, Town of Blooming Grove, Town of Woodbury

Palisades Interstate Park Commission

**PUBLIC HEARING
TOWN OF MONROE**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Town Board of the Town of Monroe, Orange County, New York, on **April 4, 2016 at 7:30 P.M.** at the Town of Monroe Senior Center, 101 Mine Road, Monroe, New York 10950.

The Town Board of the Town of Monroe is considering adoption of a Local law implementing a three (3) month moratorium on the development of residential property of the unincorporated Town of Monroe, New York.

The proposed local law would implement a moratorium, for three (3) months) on the issuance of building permits, and upon the Town Board, Planning Board and Zoning Board of Appeals from processing, hearing, rehearing, approving or signing new or pending preliminary or final site plan, preliminary or final subdivision, special permit, variance or other land use application or permit which relates directly or indirectly to residential construction, including but not limited to any grading permit, erosion and sediment control permit, wetland permit, sewer connection permit, floodplain development permit, water connection permit, which may be granted in association with residential construction.

The proposed Local Law is available at the Town Clerk's Office, at 1465 Orange Turnpike, Monroe, New York, 10950, Monday – Friday, 9:00 am – 4:00 pm.

Dated: March ~~25~~ 2016

**BY ORDER OF THE TOWN OF MONROE
MARY ELLEN BEAMS, TOWN CLERK**

UNINCORPORATED TOWN OF MONROE, NEW YORK
TOWN BOARD

ADOPTED LOCAL LAW NO. _____
IMPLEMENTING A MORATORIUM ON THE DEVELOPMENT
OF RESIDENTIAL PROPERTY OF THE
UNINCORPORATED TOWN OF MONROE, NEW YORK

Section 1. Legislative findings and intent.

The Town Board ("Board ") of the Incorporated Town of Monroe, New York ("Town") hereby finds that there is a critical and compelling need, in the public interest as set forth herein, to impose a moratorium on the development of all residential property construction in the Town.

- A. The Town previously undertook a Comprehensive Master Plan review in 2005 and enacted Local Laws with regard to the Comprehensive Master Plan ("CMP") in 2008. The 2005 CMP indicated:

In order to remain useful, municipal plans require periodic review and revision, typically at five to ten-year intervals. Economic conditions and business practices, housing and land use needs, transportation conditions and environmental standards are in a constant state of change; so municipal Plans need to be re-evaluated in order to provide for current needs.

In 2015, the then Town Board confirmed that the Zoning Regulations were in need of amendment and that a rezoning process had been in effect for over half a decade. Moreover, a Draft Generic Environmental Impact Statement ("DGEIS") was prepared to evaluate proposed 2015 Chapter 57 Zoning Amendments. Accordingly, the need for a current CMP that reflects all current land use, socio-economic, community character and other impacts is required.

- B. The Town Board finds that the issues raised in The 2005 CMP that was adopted in 2008 warrant the Town consider a CMP at this time since economic and social impacts and trends have rendered assumptions and recommendations in the 2005 CMP in need of review and revision and that various ad hoc reviews and attempted amendments to the prior CMP do not provide for a Comprehensive Plan as New York State Town Law Section 272-a contemplates. A proper Town Comprehensive Plan would include various elements at the level of detail adapted to the requirements of the Town that would provide for the goal of the Town for smart and sustainable land use practices. This general statement of goals for smart sustainable land use in the Town requires that specific objectives, principles, policies and standards both in the immediate and long range development of the Town are necessary considering regional needs, the existing and proposed location and intensity of land uses, the conservation of agricultural uses, the historic and culture resources, natural resources and sensitive environmental areas; the consideration of population, demographic and

socio-economic trends and future projections including the community character as well as the need to review appropriate transportation facilities, public and private utilities and infrastructure, the existing housing resources and future housing needs, including affordable housing and the other factors that are required to be reviewed in any Comprehensive Master Plan and the Town needs to undertake a comprehensive review so that a current CMP reflects all Town Law requirements.

- C. The Town Board finds that factors in connection with development or potential development in the Town as well as the potential development of a land within the surrounding areas may have a significant impact upon the health, safety and general welfare of the Town, its inhabitants and visitors, and upon existing uses, public services, traffic and the environment, in general.
- D. These circumstances require that the Town Board undertake, without delay, a focused review of the existing and anticipated residential uses in the Town and thereafter, an examination of the Town's zoning regulations that pertain to any such Districts that allow residential uses in order to determine whether these regulations should be amended or otherwise changed.
- E. The Town Board had previously retained the services of the planning consulting firm of Nelson, Pope & Voorhis, LLC to provide recommendations regarding the need to update the CMP, and to amend the zoning chapter and related land use regulations in a manner that is consistent with the CMP, as may be amended, to encourage lawful smart sustainable development in the Town.
- F. The Town Board hereby finds that the adoption of a moratorium on the development of residential construction will best maintain the status quo during the study period in order to prevent interim development from frustrating the objectives of the study.

Section 2. Scope of moratorium.

- A. Moratorium on the issuance of residential building permits and other actions: No building permit application shall be accepted, and no pending building permit application shall be further processed or approved, and no suspended or revoked building permit shall be reinstated for residential uses located within the unincorporated area of the Town of Monroe, except in accordance with this Local Law.
- B. Moratorium on actions by the Town Board, Planning Board and Zoning Board of Appeals: The Town Board, Planning Board and Zoning Board of Appeals shall not process, hear, rehear, approve or sign any new or pending preliminary or final site plan, preliminary or final subdivision, special permit, variance or other land use application or permit which relates directly or indirectly to residential construction, including but not limited to any grading permit, erosion and sediment control permit, wetland permit, sewer connection permit, floodplain development permit, water connection permit, which may be granted in association with residential construction.

Section 7. Severability.

If any clause, sentence, paragraph, section, or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder hereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part hereof directly involved in the controversy in which such judgment shall have been rendered.

Section 8. Effective date.

This Local Law shall become effective immediately upon being filed with the Secretary of State.



P.O. Box 61
48 Public Works Drive
Warwick, New York 10990

Tel: 845.986.2473
Fax: 845.987.8995

Cruelty Complaints: 845.987.7336

www.wvhumane.org

March 30, 2016

Eileen Astorino
Town Clerk
Town of Warwick
132 Kings Hwy.
Warwick, NY 10990

RE: Thomas Neely – Animal Control Officer

Ms. Astorino,

Mr. Neely has resigned from his employment with our organization effective March 29, 2016. Kindly remove Mr. Thomas Neely as an Animal Control Officer effective immediately. I have notified the Police Department and forwarded a revised ACO After Hours Call Out List which is attached as well.

Thank you.

For the animals,



Suzyn Barron, President

- Please remove Thomas Neely as ACO. He has left our employ and is no longer affiliated with Warwick Valley Humane Society.

EFFECTIVE 3/29/16

Animal Control After Hours Call Out Schedule

Animal Control Officers for After Hour Calls:

Rebecca Hanlon ~ Doug Conway ~ Kathleen Mosca ~ Suzyn Barron

SUNDAY	REBECCA	© 845-590-0070	© 845-239-0996
MONDAY	KATHLEEN	© 845-590-0070	© 845-857-0286
TUESDAY	KATHLEEN	© 845-590-0070	© 845-857-0286
WEDNESDAY	DOUG	© 845-590-0070	© 845-641-5257
THURSDAY	REBECCA	© 845-590-0070	© 845-239-0996
FRIDAY	ALTERNATING	© 845-590-0070	
SATURDAY	ALTERNATING	© 845-590-0070	

**In the event the on call ACO is not reachable by ACO phone (845-590-0070), please try personal cell phone numbers as well. Contact Suzyn if ACO unavailable anytime.
Thank you.**

Suzyn Barron-President / Animal Control Officer EMERGENCIES ANYTIME!
Home: 845-986-0512 Cell: 1-914-804-7304

EMERGENCYAFTER HOURS PROTOCOL

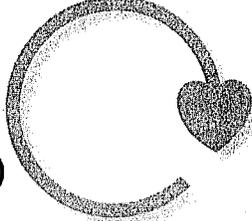
Call outs between the hours of 4pm to 9am consisting of but are not limited to:

- Animals hit by vehicles or otherwise injured or in distress.(if you are unsure what to do, call Suzyn)
- Any animal requiring veterinary treatment to maintain life, health or comfort.
- An arrest with an animal present; in which case PD detains the owner on site to transfer the animal whenever possible.
- Any animal brought to a Police Dept.
- Any animal menacing a citizen (PD will have Officer remain to ensure public and ACO safety).
- Any dogs at large in extreme weather without shelter (less than 50 degrees, wind chill or extreme heat). Ag/Mkts. Article 26, section 353b – new outdoor shelter requirements
- Any domestic animal left in shelter pen when less than 50 degrees - please notify on call ACO to intake animal
- Drug / Warrant raids involving animals (when requested by PD).
- Welfare checks where animal(s) need to be restrained or removed
- Any case involving Animal Cruelty.

THE WARWICK VALLEY CHAMBER OF COMMERCE
PRESENTS

X

Operation Clean Sweep



Help beautify our town roads and parks...

APRIL 29, 30 & MAY 1, 2016

RAIN OR SHINE

Grab a bag and help clean up your favorite roadside or park!

You can come anytime to pick up free garbage bags and plastic gloves from the Chamber when you register your roads.

On-site registration: Sat., April 30 from 8 a.m. - Noon at the Warwick Valley Chamber's South Street Caboose. Register your road, enjoy refreshments and pick up garbage bags and gloves.

Scheduled Programs:

Paper Shredding (\$5 Suggested Donation Per Box) Courtesy of the Warwick Lions	South Street Parking Lot	Sat. (9am-12pm)
Electronics Recycling Courtesy of The Computer Guy	14 West Street	Sat. (9am-3pm)
Old Eyeglass and Hearing Aid Collection Courtesy of the Warwick Lions	South Street Parking Lot	Sat. (8am-12pm)
Used Cell Phone Collection Courtesy of the Nat. Coal. Agnst. Dom. Violence	South Street Parking Lot	Sat. (8am-12pm)
Motor Oil Collection and Recycling Courtesy of Leo Kaytes Ford	145 Rt. 94 South	Fri. (8am-5:30pm) Sat. (8am-5pm)
Unused Prescription Pill Drop-Off Courtesy of Warwick Valley Coalition	South Street Caboose	Sat. (9am-12pm)

Adopt your favorite highway or road - \$50 fee pays for sign bearing the name of the adopting individual, club or business. Please be sure to report illegal dumping so the town can arrange for the pick-up of items such as tires, refrigerators, ect

For more information, call the Chamber Office: 845-986-2720
Sponsored by the Warwick Valley Chamber of Commerce, Shoprite, St. Anthony Community Hospital and Tuscan Cafe

8

TOWN OF WARWICK

DEPARTMENT OF POLICE

132 KINGS HIGHWAY
WARWICK N.Y. 10990
(845) 986-5000

THOMAS F. MCGOVERN, JR. N.A.
CHIEF OF POLICE

31st March 2016

MEMO

To: Supervisor Michael Sweeton, Town Board
From: Chief Thomas F. McGovern, Jr. 
Re: Bids for Cars

Please accept this memo as my request to have the Board accept the bids for the three used police vehicles from propertyroom.com (quote attached). They will receive the contractual percentage from these dollar amounts.

If you have any questions, do not hesitate to contact me.

Thank you.

cc: Ana Kanz & Eileen Astorino

TM/km



James Feragola <jvferagola@gmail.com>

Auction results

Bryan Rose <bryanrose@propertyroom.com>
 To: "jvferagola@gmail.com" <jvferagola@gmail.com>

Wed, Mar 23, 2016 at 8:42 AM

Hello Office Feragola –

Please see results from yesterday's auction, and please advise. Also, please let me know Sgt. Morley's email address, so I can add him, too.

Auction	Lot#	Seller	Adjuster	Claim#	Year	Make	Model	High Bid	No. of Runs	Status
03/21/2016	34852745	7531 BRYAN ROSE	BRYAN ROSE	7531- 000001	2010	FORD	CROWN VIC	\$1,150.00	2	On Approval
03/21/2016	34854015	7531 BRYAN ROSE	BRYAN ROSE	7531- 000003	2005	JEP	GRAND CHER	\$3,150.00	2	On Approval
03/21/2016	34854975	7531 BRYAN ROSE	BRYAN ROSE	7531- 000004	2002	CHEV	IMPALA	\$400.00	2	On Approval

Bryan Rose

Client Service Manager - Vehicles | www.PropertyRoom.com

5257 Buckeystown Pike, Suite 475 | Frederick, MD 21704

O: 866.799.3551x88 | F: 859.296.9131 | E: BryanRose@PropertyRoom.com

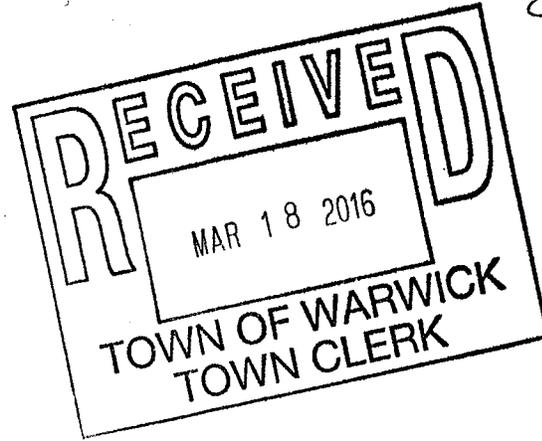
National Joint Powers Alliance (NJPA) Awarded Vendor

For Fleet & Equipment Auction Services – Contract # 042911-PRC

23 Deer Pond Drive
Warwick, NY 10990

March 17, 2016

Michael Sweeton
Town Board
132 Kings Highway
Warwick, NY 10990



Dear Supervisor Sweeton and members of the Town Board,

I understand that there is a vacancy on the Board Of Assessment Review. I would like to be considered for this position.

I believe I can be an asset to the Board because of my prior experience as a Real Estate Appraiser. With this experience, I also believe that I will be able to render an impartial and objective determination in the circumstances where a taxpayer feels that their property assessment is unequal or excessive, or that their property is mis-classified.

Thank you for your time and consideration.

Sincerely,

Lawrence Moran



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special Day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind, and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our town increase property values, enhance the economic vitality of our business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Michael Sweeton, Supervisor of the Town of Warwick do hereby proclaim April 29, 2016 as

Arbor Day

in the Town of Warwick, New York, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____

Supervisor _____



I think Elm cultivars would be good.

Accolade™ (*Ulmus davidiana* var. *japonica* 'Morton'): An Asian hybrid that grows 50 to 60 feet high and 30 to 40 feet wide with an upright to vase-shaped form. Good resistance to Dutch elm disease, elm yellows and elm leaf beetle. Glossy green leaves, yellow fall color. The Morton Arboretum introduced this cultivar through Chicagoland Grows. Useful as street, parkway, or shade tree.

Danada Charm™ (*Ulmus* 'Morton Red Tip'): A tall, vase-shaped tree that grows to 60 to 70 feet high and 50 to 60 feet wide with long arching limbs. Fast grower. Very good Dutch elm disease resistance but susceptible to elm leaf beetle. Very cold hardy. Emerging leaves are glossy red, turning dark green in summer and yellow in fall. Use along streets and in large yards. The Morton Arboretum introduced this cultivar through Chicagoland Grows.

Princeton (*Ulmus americana* 'Princeton'): Resistant to Dutch elm disease and elm leaf beetle; vase-shaped habit, fast growth. This is a cultivar of American elm.

Or

Scientific Name: *Quercus bicolor* Common Name: Swamp White Oak Environmental Conditions:
 Hardiness Zone: 4a Soil Moisture: occasionally saturated or very wet soil consistently moist, well drained
 soil occasional periods of dry soil/Shade: full sun Salt: unknown pH: < 7.5 (variable susceptibility to iron
 chlorosis in high pH soils) Insect/Disease Factors: none serious or limiting Growth Characteristics:
 Height: 50'-60' Width: 50'-60' Form/Habit: broad, rounded, open, typically has shorter trunk Rate: slow
 Ornamental Characteristics: Flower: catkins, spring Fruit: acorn, heavy crops at 3-5 year intervals
 Seasonal Foliage Color: lustrous, leathery, dark green in summer (if soil has appropriate pH), yellowish in
 fall, sometimes red-purple in fall Bark: attractive, grayish brown, flaky and divided into deep longitudinal
 fissures with flat ridges Transplant Issues: easy to transplant B&B or < 2" caliper bare root Management
 Issues: acorns may be a litter problem certain years Suggested Uses: wide street tree lawns/pits or parks

preferred due to size Cultivars: Regal Prince® ('Long', Q. robur x Q. bicolor, zone 4, columnar to narrow oval habit, 20' wide, glossy bright green summer foliage, yellow fall color, highly mildew resistant), Rosehill® ('Asjes', Q. robur x Q. bicolor, zone 4, narrow oval habit, 20' wide, glossy pure green summer foliage, yellow fall color, good mildew resistance)

Or this- it would stand out in that area

Metasequoia glyptostroboides	Dawn Redwood	Pyramidal	Medium Orange/Brown	Wet Site,
Drought, High pH Tolerant	Median Tree, Narrow Growing Space		Can Grow 2 to 3 Feet per Year	

Taxodium distichum	Baldcypress	Pyramidal	Medium Orange/Brown	Wet Site, Salt and High
Wind Tolerant	Median Tree, Narrow Growing Space		Ideal For Wet Soils	

JAMES S. YOUNG Sr. PAVING, LTD.

P.O. Box 722

Howells, NY 10932

Phone: (845) 692-6998 • (845) 386-2333 • (845) 343-1954 • (845) 469-2602 • (845) 986-6998

Fax: (845) 695-1344 • www.jamesyoungsrpaving.com

Proposal



PROPOSAL SUBMITTED TO Warwick DPW		HOME PHONE Ben Astorino	DATE 03-22-16
STREET Union Corners Road		JOB NAME	
CITY, STATE & ZIP CODE Warwick, NY 10990		JOB LOCATION	
WORK PHONE	FAX	CELL 914-774-7908	EMAIL bdastorino@gmail.com

SCOPE OF WORK TO BE PERFORMED AT JOB SITE

JAMES YOUNG AGREES TO:

All work discussed between Steve Turner & Ben Astorio
Pine Island Tennis Court

Tennis court is a double court.

Repair area app. 30'x24'. saw cut and remove excess material from premises.

Replace with 2" dense binder & 2" top.

Repair crack. Saw cut & replace with hot blacktop.

Recolor court.

Restripe as per existing layout.

For the sum of...

\$19,850.00

Pine Island Basketball Court

Clean & seal existing blacktop.

For the sum of...

\$ 936.00

Certificate of insurance, if required, to be supplied upon signed contract.

Warwick Hockey Rink

Clean & seal with oil base sealer existing blacktop.

For the sum of...

\$ 2,592.00

PAYMENT IN FULL IS EXPECTED WHEN WORK IS FINISHED.

** It is the customer's responsibility to bank the edges of the blacktop to prevent cracking.*

WE PROPOSE hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

All returned checks will be charged \$50 to customer as a bank fee.

If not paid in full within six (6) months from completion date, interest will be added from date of completion at the rate of 19% (nineteen) as well as any and all court, legal fees incurred are at customer's expense. Deposit is non-refundable after 72 hours.

We are not responsible for damages caused by severe storm conditions that can cause flooding or other water damage due to unusual heavy rains, unseen effects or any vegetation growth through pavement, water laying on driveways, parking lots or roadways due to various hand grades, soft ground conditions, objects not visible underground including but not limited to, springs, rocks, pipes, roots, rodents, septic tanks, oil tanks, holes in blacktop caused by sharp objects (e.g. bicycle kickstands, chair legs, high heel shoes, etc.) tire indentations caused from turning power steering. The customer has to remove snow away from the pavement to allow for proper drainage. Any work done to driveway by owner or other contractor revokes any previous guarantee or warranties. We are not responsible for grades or pitch of less than 2% that may cause potential water "ponding" of select areas. NYS has changed its blacktop formula to metric as of 2001. This allows up to 9/16" diameter of stone in the type 6 mix. We cannot be responsible for blemishes in the blacktop caused by the manufacturing plant. Guarantees are not authorized without James S. Young Sr.'s signature.

Authorized
Signature _____

Steve Note: This proposal may be
withdrawn by us if not accepted within -30- days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____



COOPER PAVING, INC.

P.O. Box 199, Circleville, NY 10919

Black Topping Driveways • Seal Coating Parking Area • Oil & Chipping Roads

"Cooper's Quality by 45 Years of Experience"

Cooper Paving

Po box 199
MIDDLETOWN, NY
Circleville, NY 10919
(845) 343-8582

CIRCLEVILLE, NY
(845) 361-1028 • Fax: 361-2125

WARWICK, NY
(845) 987-1035

Florida Dept. of Works

Attn: Ben

March 30, 2016

Area to be Sealed:

1. All pavement surfaces to be cleaned and free from loose material and dirt to promote proper adhesion of pavement sealer.
2. Cracks in pavement of basket ball court to be cleaned to facilitate adequate adhesion of rubberized crack filler. Cracks will be filled with hot tar rubberized crack filler.
3. Apply an asphalt based emulsion fortified with sand cole tar for added fuel resistance and durability to entire asphalt surfaces.
4. Contractor shall barricade all work.
- 5.

Price for Hokey Rink: \$ 1,500.

Price for basket ball court: \$ 750.

Please see attached bid for tennis court work. Please note tennis repair is not able to be done untill after July 1.

Athletic Court
Construction
and Surfaces

Universal Court Contractors

2089 Milford-Warren Glen Road, Bloomsbury, NJ 08804
Phone (908) 995-7344 • Fax (908) 995-0431
www.universalcourt.net • NJ # 13VM00938900

PRICE ESTIMATE

To: Kara
Cooper paving

March 29, 2016

Project: Tennis Court Improvements (108' x 125')
Pine Island Park, Warwick, NY

1. Three Coat Color Surface - Fill cracks with patching compound. Fill six 1' x 1' low areas with patching compound. Apply three coat color surface with lines.

Price: \$ 13,500.00

Cracks are filled only and will return after significant temperature change. Cracks will not return as large as existing. Cracks will need to be maintained. Cracks will need to be touched up after a few years.

2. Armor Crack Repair - Install 200' of Armor repair to 150' of cracks..

Price: \$ 6,000.00

Armor procedure is a stretchable material that should hide joints and cracks for a color cycle. Armor does not stop cracks from extending and other cracks from happening. Armor will seasonally expand and contract. Some minor stretching and wrinkling can occur.

3. Net Post Footings - Remove and replace one set (two) of deteriorated net post footings. Reuse existing sleeves and posts if possible.

Price: \$ 2,200.00

Nets are \$ 250 each of installed with other court work.

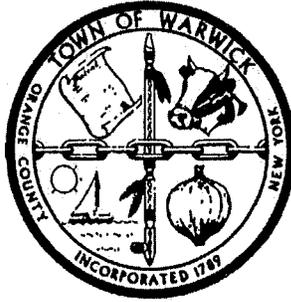
4. Patch at Sunken Area - Patch with acrylic patching compound two 6' x 6' x 3/4" low areas.

Price: \$ 2,500.00

Ron

24,200

TOWN OF WARWICK



EILEEN M. ASTORINO
TOWN CLERK
132 Kings Highway
Warwick, New York 10990
Tel: (845) 986-1124, ext. 246

Melissa Stevens, Registrar & Deputy Town Clerk
Carolyn Purta, Deputy Town Clerk
Fax: (845) 987-1499

Memorandum

DATE: April 6, 2016

TO: Warwick Town Board

FROM: Eileen Astorino, Town Clerk

RE: Training Request

I respectfully request the Board's permission to attend the New York Association of Local Government records officers' school in Callicoon, New York, June 5th through June 7th.

President:
Desiree Potvin
Vice President:
Michele Rowe
Secretary:
A Diane Muscarell
Treasurer:
Rosemary Switzer
Past President:
Donna Mumbulo
State Archives Rep.:
Dave Lowry



**New York Association
of Local Government Records Officers**

Executive Board:
Angela Arasin
Lillian Barton
Mary Ellen Beams
Gina Doty
Jessica McClennan
Wendy McConkey
Kathy Montemarano
June Patterson
Karen Sweeting
Emeriti Members:
James Tammaro

February 26, 2016

Dear Records Management Professional:

On behalf of the Board of Directors I would like to formally invite you to attend our Annual School that will be held at the beautiful Villa Roma Resort and Conference Center Sunday, June 5 - Tuesday, June 7, 2016. You are invited to come and network with others in your field.

Our theme this year is "*Keep the Peace with Records Management*". We picked this theme since our school is very close to the site of the 1969 Woodstock Festival that was held in Bethel, New York.

Enclosed you will find the school registration form, hotel registration form and the schedule of classes and events for the school. So hurry and don't wait to make your reservations!

You will also find the Cheryl Steinbach Memorial Scholarship information and application. I urge anyone that may want to attend but cannot budget for it to please take advantage of our scholarship.

Please also visit our NYALGRO Website at www.nyalgro.org, and like our Facebook® page.

If you have any questions or need more information, please feel free to contact me or a Board member at any time.

Looking forward to seeing you in June!!!
Desiree Potvin, NYALGRO President
(845) 928-6829 x7
dpotvin@woodburyny.us



NYALGRO SCHOOL – JUNE 5-7, 2016
VILLA ROMA RESORT, CALLICOON, NY
“Keep the Peace with Records Management”

SUNDAY, June 5, 2016

4:00PM – 6:00PM REGISTRATION – Dinner on your Own

7:30PM – 9:00PM Welcome Reception

MONDAY, June 6, 2016

7:00AM - 8:30AM BREAKFAST

8:00AM - 3:00PM REGISTRATION

8:45AM - 9:00AM WELCOME Desiree Potvin, NYALGRO President
Edward T. Sykes, Supervisor, Town of Delaware

9:00AM-10:30AM **Plenary: Getting What We Wished For: The Value of Records in the Modern Age - Thomas Ruller, New York State Archivist** - Whether it is identifying the original plans for aging and now failing infrastructure or developing retention and preservation plans for electronic mail; governments and government officials are relying heavily on records to conduct business and records managers to ensure their records are under control.

10:30AM – 11:00AM COFFEE BREAK AND VISIT WITH VENDORS

11:00AM - Noon **Litigation/Lawsuit – Michael Donnelly, Attorney at Dickover,Donnelly,Donovan LLP**
Electronic records are becoming more prominent in our records management lives, and the records manager needs more knowledge from a legal viewpoint easy to understand. This session will discuss records management issues including these topics and more: FOIL and email communications, agency records available prior to a meeting, producing records in a litigation and placing them on hold, and other topics from a legal perspective.

11:00AM - Noon **Managing Social Media – Bonita Weddle, New York State Archives**
Social media services make it possible to communicate with citizens in real time. They also present a host of recordkeeping, security, and other challenges. In this session, we'll discuss how to develop policies that minimize the potential pitfalls of social media use and strategies for managing social media records.

Noon - 1:00PM LUNCH - Introduction of Board Members & Vendors

1:00PM - 2:30PM **Scanning Project 101 – Katie Palmer-House, Ed.D ,Dover Town Clerk and James Tammaro,Adjunct Professor at SUNY Buffalo**
This session will begin with a basic introduction to the principles and activities associated with carrying out a scanning project and managing the digital records resulting from a project and conclude with a review of some very practical advice.

1:00PM – 2:30PM **I am Now the RMO, Now What? - Panelists: Kathy Montemarano, Lillian Barton, Rosemary Switzer, Gina Doty**
This session will be a panel of NYALGRO board members with “38” years of combined knowledge in the field of records management to talk about their journey to where they are now. We solicit questions from the audience to collaborate together in this learning environment together.

2:30PM - 3:00PM COFFEE BREAK AND VISIT WITH VENDORS

3:00PM – 5:00PM **Vendor Blender – Vendors give short demonstrations.** The New York Association of Local Government Records Officers are pleased to launch a new program this year for our vendors. The purpose of the new session is to give the vendors an opportunity for more time with school attendees. As part of this engagement, the attendees will develop a better understanding of products and services.

- 3:00PM – 5:00PM** **Tour - Bethel Woods Museum (site where the 1969 Woodstock Festival was held)**
- 6:00PM** **President's Reception/Cocktail Hour**
- 7:00PM** **Annual Dinner Banquet/Award Ceremony**

TUESDAY, June 7, 2016

7:00AM - 8:15AM **BREAKFAST**

8:30AM - Noon **REGISTRATION**

8:30AM - Noon **Email Essentials – David Lowry, NY Archives and Linda Bull, NY Archives RAO**
 Email messages can be official records when created or received in the transaction of public business. This session will touch on a variety of email issues and here are a few of them: identify emails that are records, consider the best retention strategies, and file, maintain, and preserve e-mails.

8:30AM – 10:00AM **Capitalizing on the Cloud – Dr. Patricia Franks, Certified Archivist, Certified Records Manager, and Information Governance Professional**
 This presentation will share examples of local government use of cloud based software and services, provide insight into potential risks, and offer suggestions to mitigate the risks associated with government use of the cloud.

10:00AM - 10:30AM **COFFEE BREAK AND VISIT WITH VENDORS**

10:30AM - Noon **Managing Court Records – Geof Huth, Chief Records Officer of the New York State Unified Court System**
 If you are responsible for managing records of the courts and need more information about how to manage the records of retired judges or of the Supreme and County courts, attend this session for advice and direction directly from the Court System's Office of Records Management.

Noon – 1:00PM **LUNCH – Cheryl Steinbach Annual Scholarship Awards and Business Meeting**
VENDOR PRIZES WILL BE GIVEN OUT DURING LUNCH

1:00PM - 2:30PM **Retention Schedules - breakout session, NYALGRO Board Members**
 This is your opportunity to network with other individuals in your field to see how they code a document or how they use their retention schedule. Town, City, Schools, Counties, Village, Colleges and Fire districts will be breaking out into groups to discuss their own schedule challenges and successes. Larger breakout spaces for this year's discussions.

2:30PM – 3:00PM **BREAK**

3:00PM – 4:30PM **Protecting Essential Work and Personal Records - Lillian Barton, Saint Regis Mohawk Tribe RMO**
 This session is for those who are interested in learning how to create a "bug-out" book in case of an emergency or disaster. Participants will learn how to develop a plan and make a binder that contains vital information needed to carry on in the event of a disaster or emergency. A binder will be provided and you can take it with you.

6:00PM **Dinner on your own for those staying overnight**

**We hope to see you at our June 2017 NYALGRO School in Geneva, NY.
 Please look at our website for more information. Thank you for coming!**

<http://www.nyalgro.org/>



Town of Warwick, NY
Town Hall
132 Kings Highway
Warwick, New York 10990

Construction of the Warwick Public Transit Bus Garage

Proj #01-2016

ADVERTISEMENT FOR BIDS

Sealed bids for Project #01-2016, for Construction of the Warwick Public Transit Bus garage will be received by the Town Clerk, Town of Warwick, 132 Kings Highway, Warwick, NY 10990, until 2:00 p.m. on May 26, 2016, when they will be publicly opened and read. Each bid must be prepared and submitted in accordance with the Instructions to Bidders and must be accompanied by a certified check, bank check, or bid bond in the amount of **FIVE (5%)** percent of the bid.

The successful bidder will be required to furnish a **100% Performance Bond** and a **40% Labor and Material Bond** in the statutory form of public bonds required by Sections 136 and 137 of the State Finance Law.

Pursuant to State Finance Law Section 139-j and Section 139-k, this solicitation includes and imposes certain restrictions on communications between the Town and its agents and a bidder during the procurement process. A bidder is restricted from contacting other than the designated staff from the earliest notice of intent to solicit offers through final award and approval of the Contract by the Town Supervisor ("restricted period") unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law Section 139-j(3)(a). Town employees and their agents are required to obtain certain information when contacted during the restricted period. The designated staff contact is the Town Clerk at (845) 986-1124. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period, the bidder is debarred from obtaining governmental Procurement Contracts. Bidders responding to this solicitation must familiarize themselves with these State Finance Law requirements and will be expected to affirm that they understand and agree to comply on the bid form.

As a condition of award, within 48 hours of receipt of the proposed Contract Agreement from the Town, the low bidder shall return the Contract Agreement to the Town, properly executed, along with the Bonds if required by said Agreement. Low bidders who cannot meet these provisions may be subject to disqualification and forfeiture of the bid security.

The Town intends to expedite award of this Contract and the Contractor shall be prepared to proceed with the Work accordingly. Bidders are warned that time is of the essence of the Contract and completion of the Work must be within 365 days after the Agreement is approved by the Town. Due to the tightness of the design/construction schedule, bidders should consider the necessity for an increased work force and shift operations.

The only time prospective bidders will be allowed to visit the job site to take field measurements and examine existing conditions of the project area will be at 11:00 a.m. on May 5, 2016 at Warwick Town Hall, 132 Kings Highway, Warwick, NY 10990, meet in the lobby. Prospective bidders are urged to visit the site at this time. Phone the office of the Town Clerk, (845) 986-1124 Ext. 248 a minimum of 48 hours in advance of the date to provide the names of those who will attend the pre-bid site visit. The deadline for submission of questions on the bid is May 12, 2016. All questions must be in writing. Direct all questions regarding the procurement to the Town Clerk on the "Questions" form included in the Bid Package.



Town of Warwick, NY
Town Hall
132 Kings Highway
Warwick, New York 10990

Construction of the Warwick Public Transit Bus Garage

Proj #01-2016

It is the policy of the Town of Warwick to encourage disadvantaged business enterprise ("DBE") participation in this project by contractors, subcontractors and suppliers, in accordance with Federal Transportation Administration ("FTA") requirements and all bidders are expected to cooperate in implementing this policy.

The Town of Warwick reserves the right to reject any or all bids.

The Bid Package and Contract Documents for this Project are available electronically beginning at 9:00 A.M. on April 26, 2016 by downloading from the following website:

<http://townofwarwick.org/news/busgarage2016.php>

Bidders will be required to provide their contact information when downloading the Bid Package and attachments. There is no fee for the documents.

Copies of the Bid Package may also be obtained from the Town Clerk of the Town of Warwick at the Town Hall, located at 132 Kings Highway, Warwick, NY 10990, Monday through Friday, excluding public holidays between the hours of 8:30 A.M. and 4:00 P.M. However, the attachments to the bid package, which are a part of the Contract, may only be obtained from the website given above.

TOWN OF WARWICK

EILEEN ASTORINO, TOWN CLERK

LEGAL NOTICE

The Town Board of the Town of Warwick invites public comments and suggestions regarding projects to be considered for funding under the Orange County Community Development Program. A public hearing will be held on Thursday, March 24, 2016, at 7:15 p.m. at the Town Hall, 132 Kings Highway, Town of Warwick. Under this Program a variety of physical improvements as listed below are eligible for funding:

- 1) Acquisition & Disposition of Real Property
- 2) Public Works, Public Facilities or Site Improvements
- 3) Code Enforcement (Housing & Health Codes)
- 4) Clearance, Demolition & Rehabilitation for Public Use or Economic Development
- 5) Housing Rehabilitation Loan and Grants
- 6) Special Projects for Elderly & Handicapped
- 7) Provision of Public Services (Shelters, Clinics, Senior Nutrition, etc.)
- 8) Payment of Non-Federal Shares of Other Grant Programs
- 9) Relocation Payments and Assistance

The Town Board of the Town of Warwick will be considering projects to be submitted to the Orange County Community Development Program. The deadline for which is May 31, 2016.

DATED: March 14, 2016

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF WARWICK
Eileen Astorino
Town Clerk

TOWN OF WARWICK
NOTICE OF HEARING
INTRODUCTORY LOCAL LAW

PUBLIC NOTICE is hereby given that there has been introduced before the Town Board of the Town of Warwick, New York, on Thursday, March 24, 2016 as a local law entitled "Amend Chapter 106 Entitled Parks".

A complete copy of the Introductory Local Law is available for inspection at the Clerk's Office and/or the Town of Warwick website, townofwarwick.org.

NOW, THEREFORE, pursuant to Section 20 of Municipal Home Rule Law, The Town Board of the Town of Warwick, New York, will hold a public hearing on the aforesaid Local Law at the Town Hall, 132 Kings Highway, Warwick, New York, on Thursday April 14, 2016 at 7:15P.M., or as soon thereafter as the matter be heard, at which all persons interested therein shall be heard.

The Town of Warwick will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: April 6, 2016

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF WARWICK
EILEEN ASTORINO TOWN CLERK
4-6-16

TOWN OF WARWICK
INTRODUCTORY LOCAL LAW
AMENDING THE CODE OF THE TOWN OF WARWICK

A Local Law amending Chapter 106 of the Code of the Town of Warwick in relation to Parks by changing Section 106-09 of Chapter 106, as more fully set forth below:

Be it enacted by the Town Board of the Town of Warwick, Orange County, New York, as follows:

Section 1 –TOWN CODE AMENDED:

The Town of Warwick Town Code is hereby amended by replacing the current Chapter 106-9 in its entirety with a new Chapter 106-9, thereto to read as follows:

Section 106-9 ALCOHOLIC BEVERAGES; INSURANCE

A. No person shall consume or possess alcoholic beverages as defined by the Alcoholic Beverage Control Law of the State of New York in any Town park or its attendant parking lots without the written permission of the Town Board, as part of a permit issued pursuant to this Chapter. Such written permission shall be given upon the sole discretion of the Town Board upon a written application submitted at least two weeks before any date requested. Proof of financial responsibility, appropriate security arrangements and adequate cleanup may be required.

B. Signs will be posted to this effect at the Town Park located on Union Corners Road, Pine Island Park located on Kay Road in Pine Island, Wickham Park located on Kings Highway and the Town beach located in Greenwood Lake.

C. Any person or entity applying for a permit for the use of any Town park or facilities that includes the consumption or possession of alcoholic beverages on premises shall provide a Special Event insurance policy to the Town for the dates of the event, providing for Comprehensive General Liability (CGL) coverage with Combined Single limits not less than \$1,000,000/occurrence and \$2,000,000/aggregate. The proposed insurance carrier must be admitted to do business in the State of New York and have an A.M. Best Rating of no less than A-, VIII. A certificate of insurance will be provided indicating there is Host Liquor Liability coverage, and the Town of Warwick will be named as an Additional Insured, including primary protection for Host Liquor Liability.

D. Any individual person(s) applying for a permit for the use of a Town park or facilities (without alcoholic beverages) must provide a certificate of insurance showing proof of Homeowners or other insurance coverage at the time of the event, which provides no less than a limit of \$500,000 Personal Liability coverage. The proposed insurance carrier must be admitted to do business in the State of New York and have an A.M. Best Rating of no less than A-, VIII. If attainable by the insurance carrier, the Town of Warwick shall

be named as Additional Insured. If this is not attainable, then a written statement from the carrier or agent will be provided confirming this.

E. Any business, corporation, limited liability company, or other such organization applying for a permit for the use of a Town park or facilities (without alcoholic beverages) must provide a certificate of insurance showing general liability limits of not less than \$1,000,000 combined single limit per occurrence and \$2,000,000 general aggregate, as well as naming the Town of Warwick as additional insured on a primary and non-contributory basis. The proposed insurance carrier must be admitted to do business in the State of New York and have an A.M. Best Rating of no less than A-, VIII.

F. The use of alcoholic beverages at any of the Town parks or facilities is strictly prohibited unless expressly permitted as per Section 106 A.

Section 2. – This Local Law will take effect upon the filing of same with the New York State Secretary of State.