EDWARD S. BUTLER, P.E., CONSULTING ENGINEER, P.L.L.C.

2 Herbert Hoover Dr.
New Windsor, NY 12553
Office (845) 245-4527 Cell (845) 702-0994
Email address EPButler@aol.com

To Town of Warwick via email – supervi@warwick.net
132 Kings Highway
Warwick, NY 10990

Attn: Supervisor Sweeton

January 7, 2013

Re: Professional Engineering/Consultation Services

Dear Michael,

Pursuant to our discussion, let this serve as a proposal to provide town with Professional Engineering Services, and/or Management Services. With over 40 years of experience in Construction, Engineering, and Project Management, coupled with many years of experience directly for the town, I can provide the town with an efficient and economic means of managing matters related to engineering, construction, and maintenance.

I would hope to discuss and plan with you the proper approach to effective services to the Building Department, Highway Department, Water & Sewer Department, Parks, as well as effective and productive services to the public.

I would suggest starting with scheduled services in the Building Department, 4 hours per day, two days a week. Holidays would be observed on the same dates as typical Town Holidays. This would enable constant availability to you, department heads, and the public for on the spot consideration of plans, permits, and prompt resolution of problems. I would also schedule any additional meetings or inspections in a prompt manner by extending any day in Town Hall, or adding day(s) to the schedule with your approval. Vacations would be arranged so as to coincide with Towns usual Holidays, or as approved in advance. I would always make myself available for response to any emergencies, and in the event I was not available would have a qualified associate serve as needed.

Services to the Building Department could include, but not be limited to: Review of Permit Applications for completeness, discussing Permitting Requirements with applicants, assistance with Permit Approval, Inspections, and assistance for Enforcement If required, I could either serve directly as the Professional Engineering Consultant to the Planning Board and Zoning Board of Adjustment, or strictly offer appropriate comments to the Boards on applications which would have an impact on municipal services.

Services to the Highway Department, Water & Sewer, or Parks could include assistance with Emergency Repairs and Routine Maintenance, as well as design work for projects that could be managed with Municipal Staff or local businesses if appropriate. Projects

requiring Detailed Plans and Specifications and Competitive Bidding would be considered on a case by case basis and either services provided based on separate proposals by myself, or sought from Professional Resources having the ability to respond promptly, most economically, and in the best interest of the town. My oversight and management even of design services by a different design consultant would help reduce costs to the Town by eliminating overhead costs for general oversight and management of the work, in addition to coordination and review services. My familiarity with the Town of Warwick Code and Municipal Infrastructure would enable oversight by one already familiar with history and previous efforts of the Town, leading to the most effective utilization of funds no matter whether for new Capital Improvement or Maintenance.

My aged relationship with staff from the various departments would also enable cooperation with Town staff for routine tasks, which again reduce costs by eliminating overhead costs if filing, recordkeeping, correspondence, printing, etc, were all done through a separate firm.

Documentation, correspondence, reports, and any related billing would be done referencing separate projects you would assign, enabling ease of filing and recordkeeping in your offices, so you always would have documents related to all projects and permits acquired.

Fee for services in established hours discussed would be billed monthly, for a fee of $3,500 per month, and additional services itemized and billed at rate of $95 per hour.

Expenses for special services, testing, sub consultants, etc., would be defined and arranged on a case by case basis prior to execution and submitted to you for approval.

Feel free to contact me to discuss this proposal, any variation you would wish consider, or any individual project you would like assistance with.

Truly yours,

Edward S. Butler, P.E.

Cc Councilman Floyd DeAngelo
Councilman James Gerstner
Councilman Russell Kowal
Councilman Mickey Shuback

_____
Accepted by (signature)

_____
Name/Title

_____
Date

Carl LaMarca
1150 Route 17A
Greenwood Lake, NY 10925
January 4, 2013

Warwick Town Board;
Town Hall
132 Kings Highway
Warwick, NY 10990

Re: 58.2.13.2 Subdivision Performance Bond Release

Gentlemen,

I am requesting the release of the bond on the above-mentioned property.
The amount is $4,600. The lot is in contract to be sold.

Any future owner of said lot must abide by all state and local land development laws and regulations including any permits or bonds.

Sincerely,

Carl LaMarca (845)234-1363
clm:dd
cc: Connie Sardo ✓
Warwick Bldg. Dept.

Web Site Account

From: "DEE Laplante" <sphelemeagain@yahoo.com>
To: <townclk@warwick.net>
Sent: Wednesday, January 16, 2013 4:29 PM
Attach: Dee's ResumeUpdated.doc
Subject: Warwick Town Board

Hello,
I would like to apply to Warwick Town as the Video Technician for the Town Board meetings. I have experience with shooting the meetings, my resume is provided. I have covered the Warwick Village, Warwick Town, Warwick School, Greenwood Lake School, Greenwood Lake Village, and Florida Village board for a year for Cablevision and have access to the drop off in Parsipanny New Jersey as well as the Cablevision drop off in West Nyack. I currently cover the Village Of Spring Valley Board meetings and have been for two and a half years with no complaint from the village. Demos for my work can be provided upon request. My charge for the taping would be seventy five dollars. I do live locally and am able to make the meetings on time. For any further information please use my contact information below. I look forward to working for the Town of Warwick.

Thank You and God Bless

Dainde L
845-598-2057
845-412-5141

Orange County Board of Elections

25 Court Lane, PO Box 30
Goshen, NY 10924
Office (845) 291-2444
Fax (845) 291-2437
Toll Free 888-879-7655
www.orangecountygov.com/elections
elections@orangecountygov.com

Susan Bahren
Commissioner

David C. Green
Commissioner

December 21. 2012

Michael Sweeton, Supervisor
Town of Warwick
132 Kings Highway
Warwick, NY 10990

Dear Supervisor Sweeton,

On December 12, 2012 the Orange County Legislature approved a resolution to apportion and levy expenses against the cities and towns in the County of Orange to pay a portion of five elections, the March 20th Special Election, the April 24th Presidential Primary Election, June 26th Federal Primary Election, September 13th State/Local Primary and November 6th General Election expenses incurred by the County in 2012.

Section 3-226 of the New York State Election Law provides that all or any part of the type of expenses connected with elections and matters preliminary or relating thereto that were previously incurred by towns and cities, may be apportioned to a city or town.

Section 361-a of County Law provides for the levy of unpaid expenses upon the tax rolls of the said towns and cities in the next succeeding year.

The charge to the Town of Warwick for cost associated with the four elections in 2012 is $100,081.70. All checks are to be made payable to the Commissioner of Finance and mailed to the Orange County Board of Elections at 25 Court Lane, Goshen, NY 10924 by March 1, 2013. Uncollected charges shall be levied on the 2014 tax rolls of said towns and cities.

An itemization of the 2012 election expenses for the Town of Warwick is provided as follows,

Election Inspectors (incl. training)		
Pres. Primary	$14,501.51	
Fed. Primary	13,985.53	
State/Local Primary	19,800.75	
General Election	31,246.08	
Total Inspector Expenses		$79,533.87
Poll Site Rental Expense		$ 2,000.00
Machine Delivery		
Pres. Primary	$ 404.08	
Fed. Primary	2,814.08	
State/Local Primary	2,834.08	
General Election	3,085.36	
Total Delivery Expenses		$ 9,137.60
Pre-Election Machine Logic & Accuracy Testing		
Pres. Primary	$ 125.62	
Fed. Primary	203.83	
State/Local Primary	285.45	
General Election	825.72	
Total Pre-Lat Testing		$ 1,440.62
Field Technician Expenses		
Pres. Primary	$ 340.00	
Fed. Primary	340.00	
State/Local Primary	340.00	
General Election	550.00	
Total Field Technician Expense		$ 1,570.00
Polling Place Set Up/Take Down		
Pres. Primary	$ 880.00	
Fed. Primary	880.00	
State/Local Primary	880.00	
General Election	880.00	
Total Set Up/Take Down Expense		$ 3,520.00
Blue Bag Pick-Up on Election Night		$ 520.00
Post Election Allocated Audit Expense		$ 647.97
Warehouse Allocated Expense		
Incl. packing cost for election bags and carts		$ 1,711.64
TOTAL EXPENSE		$100,081.70

Should you have any questions regarding this matter please feel free to contact us.

Sincerely,

Edward A. Diana
County Executive

Susan Bahren
Commissioner of Elections

David C. Green
Commissioner of Elections

Cc: Marjorie Quackenbush, Town Clerk